

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, September 13th, 2016, at 6:00 pm in the new library.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, L. Schultz, and Art Tiff, Director.

Absent: none

Visitors: Pat Baldwin, Pat Shaffer-Gottschalk, Quentin Kleinwort, Pete Henslin (and Jo Jo), and Jim Chekel.

Amendments to the Agenda: none. Approve as is by Joachim, 2nd Kamel. All ayes.

Minutes of the August 11th, 2016, KPL meeting: motion to approve by Kamel, 2nd Joachim. All ayes.

Financial Reports/Payables: motion to approve by Schultz 2nd Joachim. All ayes.

Monthly Reports: motion to approve by Kamel, 2nd Carlsen. All ayes.

Director's Report: Art reported that ~~there have been~~ **he has put in** 591.5 hours of after-hours work in one year in order to complete the new library. Roughly, 128 hours were put in **between 9/1/2015 and before 12/31/15** and 463.5 hours have been put in since 01/01/16 **and 8/26/2016**. ~~This~~ **With the extra work and the savings in book shelves, furniture, circulation desk, painting interior, staining and sealing floors, deals on computers and other technology equipment,** represents a savings to the library budget of ~~\$105,993~~ **\$111,089.00**. This represents time spent by Art and other volunteers plus the savings garnered by careful procurement of furnishings. Pat S-G gave a report on the huge success of the Adult/Teen summer program in which a Bingo format was used for participation.

Committee Reports: All the floors have been stained and sealed, and the final grading is complete. Seeding has not begun yet, due to wet conditions, but it will be complete as soon as possible with the cost of seed charged out to IAM's. Due to the wet conditions, the playground installation has been delayed. An application is being made once again to the Otto Bremer Foundation for a grant. The KM Retired Teachers group has donated funds for a new bike rack. Art and Pat S-G received a thank you note from Clint Patterson, the Presbyterian minister, for their attendance at service and the library tours for the congregation. Doug Buck had no news from the City Council. Pat Baldwin reports that Clint Patterson will be recognized as an outstanding volunteer through his service with SELCO. The Book Sale will take place Sept 27-30 (Tues through Friday) which differs from the normal schedule because the community room is in use over the weekend. No news from Beverly Jorgenson.

Old Business: the 2017 budget was discussed further and the figures given to Art concerning increased insurance costs by Nancy Z. will be researched before any recommendations can be made. The security company requires two ~~landlines~~ **analog lines** to be in place, which doubles that cost.

New Business: Farm Bureau made a donation of farm storybooks to the library. These books were age appropriate in 3 levels and will be stocked immediately. Jim Chekel informed the Board that a joint venture with an Eagle Scout project would be underway to put up flagpoles with USA and MN flags donated by the Lions. The position of these will be decided by Art. A grant from Carl and Verna Schmidt has been ~~applied~~ **has been awarded** ~~for by Art and Nancy~~ for \$20,000 to go toward furnishings. The time sheets for staff indicated volunteer hours which is not allowed. ~~Teresa~~ **Theresa Coleman, City Administrator,** informed Art that staff needs to indicate comp time or opt for extra pay. The City allows 80 hours/year. The final figures for the building were ~~\$45,000~~ **\$66,000** over budget, some due to sub-contractor issues. Art will comprise a final report to take to the City Council meeting. A motion was made for this recommendation by Kamel, 2nd Joachim. All ayes.

General Discussion: Melanie will continue as a coordinator for volunteer hours at the library, and a policy will be drawn up to cover the Art Gallery.

Adjourn: 7:20 pm

Submitted by: Susan Joachim, secretary