

KASSON CITY COUNCIL REGULAR MEETING MINUTES
March 23, 2011

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of March, 2011 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Hopkins, Marti, Nelson, Tjosaas, Torkelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Neil Britton, Burt Fjerstad, Pat Brown, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Torkelson and second by Nelson, with all voting aye, to approve the March 23, 2011 agenda.

Consent Agenda: Motion by Nelson and second by Marti to approve the March 23, 2011 consent items. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the March 9, 2011 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the March 9, 2011 regular meeting, as audited for payment in the amount of \$364,284.80.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
 - a. Library Board - 02/08/11
4. **3.2% Malt Liquor On-Sale License Renewal:** Approved the 3.2% malt liquor on-sale license renewal for:
 - a. Buffet King

VISITORS TO THE COUNCIL

1. **Burt Fjerstad – Utility Charges:** Burt Fjerstad owns 15 rental units at 902 West Main Street. His concern is that base sewer and water charges are calculated for each unit even though he only has two water meters. Currently, he pays \$551.00/month in base fees and not all of his units are rented; he feels his charges are unfair when his water usage is not that high and he does not have meters in each of his apartments. Fjerstad's units are low-income and he cannot raise rent payments to cover utilities. It was noted that the Wastewater fund has been losing money the last few years and there is the need for the wastewater treatment plant loan to be paid. In past years, the water utilities were not making enough money to cover the bond payment. There have been recent rate increases for all residents and City policy states that base rates will be charged for each multi-housing unit. More information on the current status of the wastewater fund will be available after the 2010 audit report is complete. The Water and Sewer Committee will take a look at the ordinance and do a comparison of Fjerstad's situation to other similar multi-family units.

NEW BUSINESS

1. **Minnesota Public Facilities Authority Loan Application – Sewer Outfall Line:** The application to the Minnesota Public Facilities Authority is for a loan from the Clean Water Revolving Fund to improve the sewer outfall line from the wastewater treatment plant to the Zumbro River at an estimated cost of \$1.1 million. This line was not upgraded when the wastewater treatment plant was upgraded. The City is in line for a grant; if the grant is approved, along with the loan application, the project will proceed. If the grant is not awarded, the City can back out of the loan application.
 - a. **Resolution of Application:** Motion by Marti and second by Torkelson to adopt the resolution of application to the Minnesota Public Facilities Authority for a loan to make improvements to the City’s municipal wastewater treatment system. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #3.3-11
Resolution of Application
(on file)**

2. **Annexation of 16th Street/625th Street Right-Of-Way:** A resolution from the Mantorville Township Board of Commissioners requesting annexation of the 16th Street/625th Street right-of-way by the City of Kasson was approved March 7th. The request now is for the City of Kasson to prepare a Joint Resolution authorizing the annexation. The Street Committee met prior to the council meeting and reviewed the plan with Neil Britton, WSN. Sharing some of the maintenance costs with the Township was discussed. The annexation of this section of 16th Street NE, from 10th Avenue NE to County Road 15, will add approximately \$40,000 to the City’s future street maintenance budget. Funds from the Municipal State Aid Street system (MSAS) will be used to fund one-half the cost to hard surface 16th Street from 10th Ave NE to 16th Court NE and the City will bond for the remaining half. Motion by Marti and second by Nelson, with all voting aye, to approve the preparation of a Joint Resolution authorizing the annexation of 16th Street NE/625th St right-of way.
3. **Joint Powers Agreement Between Bureau of Criminal Apprehension and the City of Kasson:** This is a five-year agreement between the Bureau of Criminal Apprehension and the City of Kasson which allows the City to access the BCA’s Minnesota Criminal Justice Data Communications Network (CJDN), in support of its criminal justice duties. Motion by Hopkins and second by Marti, with all voting aye, to approve the Joint Powers Agreement between the Bureau of Criminal Apprehension and the City of Kasson.

CORRESPONDENCE: The following correspondence was reviewed:

1. Safety & Loss Control Workshop - April 19, Rochester

ADJOURN: The meeting was adjourned at 6:44 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor