

**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
December 15, 2010**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 15<sup>th</sup> day of December, 2010.

**THE FOLLOWING MEMBERS WERE PRESENT:** Coleman, Marti, Nelson, Tjosaas, Torkelson.

**THE FOLLOWING MEMBERS WERE ABSENT:** None.

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Benfield, Neil Britton, Lori Hopkins, Earlene King.

Mayor Tjosaas presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Coleman and second by Marti, with all voting aye, to approve the December 15, 2010 agenda with the following amendments:

Add:	E.1.	Water & Sewer Committee Report
	F.1.	Resolution to Approve Power Purchase Agreement Not to Exceed 1.6 MW
	G.1.	Library Books
	H.1.	2011 Council Appointments & Sub-Committees and Designations

**Consent Agenda:** Motion by Nelson and second by Coleman to approve the December 15, 2010 consent items. Ayes: Coleman, Marti, Nelson, Tjosaas. Nays: None. Abstain: Torkelson (Abstention applies only to Claims portion of the Consent Agenda due to submission of claim from Stone by Stone Plus, LLC

1. **Minutes:** Approved the December 8, 2010 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the December 8, 2010 regular meeting, as audited for payment in the amount of \$389,442.16.
3. **Conferences/Training:** Acknowledged the following employee training/conference attendance for:
  - a. D. Trapp      Collection Sys Oper Conf      1/26-28/11      Brooklyn Park
4. **Approve 2011 Assessment Agreement with Dodge County:** Approved the 2011 Assessment Fee to Dodge County in the amount of \$24,177 for 2637 parcels.
5. **Resolution Certifying Delinquent Claims to the County Auditor:** As part of the consent agenda, the resolution certifying delinquent claims to the County Auditor was adopted. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #12.2-10**  
**Resolution Certifying Delinquent Claims to the County Auditor**  
**(on file)**

6. **Resolution Decertifying Delinquent Claims to the County Auditor:** As part of the consent agenda, the resolution decertifying delinquent claims to the County Auditor was adopted. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #12.3-10**  
**Resolution Decertifying Delinquent Claims to the County Auditor**  
**(on file)**

**COMMITTEE REPORTS**

1. **Water & Sewer Committee Report:** The Water and Sewer committee met on Wednesday, December 15<sup>th</sup> to discuss Jeannine Hensley's request to waive the base water and sewer charges while she is renovating the building at 111 and 111½ West Main Street. The request will be given to EDA to see if they are able to provide any assistance to Hensley. The committee also took a preliminary look at the City of Mantorville's request to share the wastewater treatment plant with Kasson.

**OLD BUSINESS**

1. **Iberdrola Wind Project:** This resolution authorizes the City's participation in the Rugby Wind Generation project with the Central Minnesota Municipal Power Agency. The City's participation amount is not to exceed 1.6 MW, without further action by the City.
- a. **Resolution to Approve Power Purchase Agreement Not to Exceed 1.6 MW:** Motion by Nelson and second by Torkelson to adopt the resolution to approve the power purchase agreement not to exceed 1.6 MW. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #12.4-10**  
**Resolution to Approve Power Purchase Agreement Not to Exceed 1.6 MW**  
**(on file)**

**NEW BUSINESS**

1. **Library Books:** Last year \$11,000 was budgeted for book purchases by the Library; this year, due to budget constraints, the amount decreased to \$7,274 for book purchases. Council Member Coleman's request is that Liquor Store funds be considered to help with the purchase of books and suggested a \$2,000 donation. The request will be referred to the Liquor Store committee for a recommendation.

**MAYOR'S REPORT**

1. **2011 Council Appointments & Sub-Committees and Designations:** Mayor Tjosaas handed out the 2011 council appointments, sub-committees and designations. The mayor also re-appointed Liza Larsen and Joe Fitch to the Park Board for a 3-year term. Chuck Coleman was appointed to the Library Board for a 3-year term.
2. **Thank You:** The mayor thanked the Public Works Department and Police Department for their work efforts and aid during and after the week-end storm.

**CLERK –ADMINISTRATOR’S REPORT**

1. **Dodge County Ice Arena Budget:** Administrator Lenth noted that he and Finance Director Nancy Zaworski presented the 2011 Ice Arena budget to Dodge County on Tuesday, December 14.

**ENGINEER’S REPORT**

1. **Progress Report:** Neil Britton, WSN, handed out the progress report for current projects in the City. A meeting regarding municipal state aid for streets was held on Friday, December 10<sup>th</sup>. Some existing roads will be taken off the system and 16<sup>th</sup> Street NE to County Road 15 will be added.

**OATHS OF OFFICE – Mayor Tim Tjosaas, Council Members Matt Nelson and Lori Hopkins:**

City Administrator Lenth administered the Oaths of Office to re-elected Mayor Tim Tjosaas, re-elected Council Member Matt Nelson and newly elected Council Member Lori Hopkins.

**Drawings of Library:** Designs for a hypothetical library done by Kasson-Mantorville CAD students were presented. Students had used the Hiawathaland Tool building as a footprint. The top two designers received \$300 for first place and \$200 for the second place design from KPL Art and the Culture Legacy grant. To raise awareness of the public library services, the winning designs will be displayed at various locations within the K-M school district. Neil Britton, WSN, helped in enlarging the designs for the project.

**PERSONNEL**

1. **Approve IBEW Contract (Closed Session):** The meeting was closed at 6:27 p.m. for the purpose of reviewing and approving the IBEW contract. The meeting was re-opened at 6:38 p.m. **Outcome:** The IBEW contract is a one-year contract. Significant changes include the elimination of standby pay and no overtime for week-end Water Department duty. Position wages shall comply with the City Council adopted pay scale and shall comply with state mandated pay equity requirements commensurate with positions. Wages remain frozen under the City Council pay freeze. The pay scale shall be increased by 3% on December 31, 2010 as a future benefit. Motion by Marti and second by Nelson, with all voting aye, to approve the IBEW contract for 2011 pending final administrative review by the City Administrator and Personnel Committee and to add a 3% increase to the city pay scale effective December 31, 2010.

**CORRESPONDENCE:** The following correspondence was reviewed:

1. SEMLM Annual Membership Meeting – Rochester International Event Center 1/31/11

**ADJOURN:** The meeting was adjourned at 6:30 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor

