

KASSON CITY COUNCIL REGULAR MEETING MINUTES
November 23, 2010

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of November, 2010 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Marti, Nelson, Tjosaas. Council Member Torkelson arrived at 6:05 p.m.

THE FOLLOWING MEMBERS WERE ABSENT: Coleman.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Neil Britton, Jason Campbell, Jeff Ulve, Lori Hopkins, Earlene King, Judy Wagener, Guy Kohlnhofer, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Marti and second by Nelson, with all voting aye, to approve the November 23, 2010 agenda with the following amendments:

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| Add: | H.1. | 2011 Budget & Levy Discussion Announcement |
| | H.2. | Library Building Committee Request for Old Elementary School Review |
| | H.3. | Joint Meeting Idea |
| | I.2. | Well #3 Closure |

Consent Agenda: Motion by Nelson and second by Marti to approve the November 23, 2010 consent items. Ayes: Marti, Nelson, Tjosaas. Nays: None.

1. **Minutes:** Approved the November 10, 2010 regular meeting minutes as submitted.
2. **Claims:** Approved all claims paid after the November 10, 2010 regular meeting, as audited for payment in the amount of \$462,511.71.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
 - a. Library Board - 10/12/10
4. **Conferences/Training:** Acknowledged the following employee training/conference attendance for:
 - a. L. Rappe MN Gov't IT Symposium 12/7-9/10 St. Paul
 - b. R. Unger Northern Green Expo 01/5-7/11 Minneapolis

VISITORS TO THE COUNCIL

1. **Guy Kohlnhofer – Speed Limit on CSAH 34:** Guy Kohlnhofer, Dodge County Engineer, presented the reasoning for the different speed limits to be posted on CSAH 34 within the City limits. Every 8-10 years the speed limits are reviewed and MnDOT sets the limits. Council members have concerns where higher speed limits will be posted on sections of the

highway, particularly in areas where there are homes/townhomes with children. MnDOT determines and sets regulatory speed limits on state and local roads after thorough engineering and traffic investigation and speed studies. A letter will be sent to the DOT stating the City's concerns with the increased speed limits on CSAH 34.

COMMITTEE REPORTS

1. Building Committee

a. **Police Station Plans**: The Building Committee and staff have determined that the old Fire Hall building is a good candidate for reuse as a Police Station. There is money in the budget and the project is ready to move forward. Plans were reviewed by council members. Motion by Torkelson and second by Nelson, with all voting aye, to approve the renovation plans for the Police Station and send it out for bids, using Best Value Contracting.

2. Planning Commission

a. **Paradise Brothers Minor Subdivision**: Property owners in the Masten Creek Woodlands development on the east side of the subdivision are considering extending their lots all the way to the creek. A ten-acre parcel owned by Mike and Guy Paradise was annexed last year and a small triangle from this parcel needs to be split away into a single lot in order to allow Kris Johnson to purchase that adjoining portion of land between his house and the creek. The Planning Commission held a public hearing on November 8, 2010. There were no comments and it is the recommendation of the Planning Commission to grant the Minor Subdivision.

1. **Resolution Granting Mike and Guy Paradise a Minor Subdivision**: Motion by Marti and second by Torkelson to adopt the resolution granting Mike and Guy Paradise a Minor Subdivision. Ayes: Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #11.5-10
Resolution Granting Mike and Guy Paradise a Minor Subdivision
(on file)**

NEW BUSINESS

1. **Charter Franchise Extension**: The Charter cable franchise renewal date is June 15, 2011. At this time staff is looking for any input or concerns regarding an extension to the current franchise.

MAYOR'S REPORT

1. **2011 Budget & Levy Discussion Announcement**: Mayor Tjosaas announced that the 2011 Budget & Levy discussion will take place at the December 8, 2010 City Council meeting at 6:00 p.m.

2. **Library Building Committee Request for Old Elementary School Review**: The Library Building Committee has toured six libraries and the Old Elementary School. The last asbestos/hazardous material survey for the OES was done in 2007. The building has deteriorated in the last couple of years and the Library Building Committee has requested that a new asbestos, mold and PCB survey be done. Tom Roberts, AES (Applied Environmental

Sciences, Inc.) who did the last survey, will also do this survey which should be completed by December 13th.

3. **Joint Meeting Idea:** A joint meeting with the city boards, commissions, city council and the chamber is being considered for 2011, possibly during a Chamber's After Hours event.

CLERK-ADMINISTRATOR'S REPORT

1. **Masten Creek Project Update:** The Masten Creek project to keep water moving through town by removing silt, flood debris, and vegetation to prevent Main Street businesses and homes from flooding is still being held up by the DNR. Neil Britton, WSN, is working on the storm water permit from MPCA.
2. **Well #3 Closure:** Well #3 located by the Dodge County Fairgrounds will be permanently capped in December, 2010.

ENGINEER'S REPORT

1. **Progress Report:** Neil Britton, WSN, updated the council members on current projects within the city.

PERSONNEL

1. **IBEW Negotiations Update (Closed Session):** The meeting was closed at 6:44 p.m. for the purpose of an update on the IBEW Union negotiations. The meeting was re-opened at 6:55 p.m. **Outcome:** An update on the IBEW Union negotiations was provided. Negotiations will resume December 8, 2010.

ADJOURN: The meeting was adjourned at 6:55 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor