

**KASSON PARK BOARD MINUTES
AUGUST 17, 2010**

Pursuant to due call and notice thereof, a Kasson Park Board meeting was duly held at the Kasson Public Works Building on the 17th day of August 2010 at 6:30P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Mike Marti, Joe Fitch, Terry Meyers, Sharon Schriever, Liza Larsen and Mary Ann Billeter

THE FOLLOWING WERE ABSENT: Becky Diekman and Greg Kuball

ALSO PRESENT: Park & Rec Supervisor Ron Unger and Secretary Jan Naig

I. Call to Order: The meeting was called to order at 6:32 P.M. by Chairperson Schriever.

II. Approval of Minutes: Motion by Larsen and second by Fitch, with all voting Aye, to approve the minutes of the May 2010 meeting.

Prior to the start of the August Agenda items Unger asked if there were any questions or need for discussion on the notes from the June and July meetings.

Addition to August Agenda New Business-F. Ice Arena update.

III. New Business:

A. K-M, Byron Youth football program. The youth football league will begin practices on August 30th and the first game will be on September 11th. There are 12 teams in the league this year. The directors of the league thank the City and Park Board for making the field available to them again this year.

B. Festival in the Park update. Lucas Unger and Brandon Richardson were hired to do the trash pick up in the park again. Unger has received comments on the excellent job that they did to keep the park looking good during the Festival. He will personally thank them for their efforts.

Unger was approached by an individual who indicated there is a need for different electrical service near the park maintenance building for the Rib/Chicken Cook-off. He directed the individual to talk to the Festival in the Park Committee about the recommendation.

C. Electronic message board information. Kuball was not in attendance. This item was tabled for a future meeting.

D. 2011 Budget. Unger has received proposed budget information from the Finance Department. The following is the list of items that should be considered when budgeting for the Park and Recreation Department in 2011:

West Park backstop	\$8,500.00
Finish retaining wall near North 1 ball field	\$4,000-4,500.00
Ball field safety tile-West Park	\$800.00
LED message board	\$14,000.00
Cement pads for disc golf tee boxes	\$3,000.00
Garbage & recycle containers for parks	\$4,000.00
Arena parking lot surveillance camera	\$10,000.00
Outdoor hockey rink boards	\$7,000-10,000.00
Tuck-point flower planter-Veterans Park	\$ N/A
Replace roof on West shelter-Veterans Park	\$ N/A

Board Members were encouraged to call or email Unger with any other items that they would like to submit for budget planning.

E. Swimming pool. Mayor Tjosaas has sent an email to Unger about Sue Harwood's "Letter to the Editor" in a recent issue of the Dodge County Independent. She is looking for people who are interested in starting a task force with a search and discovery committee to investigate raising funds and grants to build a new swimming pool in Kasson. Tjosaas and Harwood will be invited to the September meeting to discuss their ideas.

Unger reported that the heater at the pool is not working.

F. Ice Arena update. Meyers, who was a former member of the Four Seasons Arena Joint Powers Board, gave an update on what is happening at the Dodge County Ice Arena.

- Humidity control is now running.
- A plan is in place and the carbon monoxide is tested weekly.
- New, energy efficient lighting has been installed.
- Maintenance checklists have been developed and employees are to go through them on a daily basis.
- A checklist was written for minor cleaning issues.
- Accident/Incident reports are available.
- Work has begun on the new parking lot and the drainage issues should be resolved.
- He will be working with Manager Howarth on monthly cash flow reporting.
- July is one of the worst times to take ice out of an arena. Utilizing the arena for hockey and figure skating during Fair Week could be an advantage to the Dodge County Fair.

Since the available ice time is at or near capacity, Meyers asked about the possibility of adding a cover/roof with open sides over the outdoor skate park/ice rink to extend the time it could be used. He also talked about adding roll up curtains for winter use-similar to those used on agriculture buildings. Unger pointed out that the outdoor skate park/ice rink will not be a regulation size rink because the placement was dictated by the drainage issues of the parking lot.

IV. Old Business:

A. Information from skate park companies. SRO Peck and Unger have arranged for two companies to present information on their skate park elements on the morning of August 23rd. American Ramp and Skatewave will meet at the Public Works Building to discuss elements, park design and pricing. All Board Members are welcome to attend.

B. Ice Arena parking lot update. Work on the arena parking lot is on schedule. The south side drainage work is complete. The plan is to have the surface rock on the lot by the Big Iron Classic on September 10th.

C. Veterans Memorial Park dugout repairs. The dugouts are shifting and it is recommended that the blocks be core filled. This will cost \$800.00 per dugout. Unger may use funds that were budgeted for fencing since this is a more pressing need.

D. Dodge County SHIP final numbers. The final SHIP day at the Kasson Pool was August 2nd. There were 61 participants on that day. The total of unpaid participants for the three days was 394.

E. Concerts in the Park. The two concerts will be on August 19th and August 26th. Naig has been working to promote the events with signs, flyers, advertising and news articles.

V. Correspondence: None

Unger thanked Mary Ann Billeter for the time she served on the Park Board and wished her well with her schooling.

VI. Adjournment: Motion by Fitch and second by Larsen, with all voting Aye, to adjourn the meeting at 7:26 P.M.

Chairperson

Secretary