

MINUTES OF PLANNING COMMISSION MEETING

January 11, 2016

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 11th day of January, 2016 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Chairperson Dean, Commissioner Borgstrom, Commissioner Ferris, Commissioner Sannes, Commissioner Stafford and Commissioner Torkelson

THE FOLLOWING WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: Community Development Director Mike Martin and Admin Assistant Weigel

CALL TO ORDER: Chairperson Dean called the meeting to order at 6:30 PM.

OATH OF OFFICE: Administrative Assistant Weigel administered the Oath of Office to Commissioner Ferris reappointing him to the Planning and Zoning Commission until December 31, 2018.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETING: Commissioner Borgstrom made a motion to approve the minutes from November 9, 2015; Commissioner Sannes seconded with all voting aye after striking the duplicate "it's not" in the Re-Zone Review Checklist paragraph.

2016 BUDGET: **Community Development Director Martin** explained the budget for Planning and Zoning and how it's broken down and why it appears to have increased from 2015 to 2016. **Martin** pointed out where line items have been decreased and explained the increase which is for a FEMA Map update. Our FEMA Map has not been updated since 1982 and does not stand to be updated for another several years unless the city pays for it. Payment for this is being split out over 2016 and 2017 budget years.

90-MINUTE DOWNTOWN PARKING LIMIT: **Community Development Director Martin** stated that this idea was presented to the Council in November by a downtown business owner who would like to see parking turn over quicker so his patrons didn't have to walk across the street with small children. The City Council advised staff to get the views of the Police Department, Public Works and the Planning Commission. **Commissioner Sannes** asked if it was possible to have the timed parking in front of just a couple of the businesses. **Martin** indicated that it was legal. **Commissioner Borgstrom** raised his concerns of who is going to police it, who is going to pay to police it and what's our gain out of it. **Commissioner Ferris** asked if it's a matter of having 90 minute parking or do we simply need more downtown parking? **Martin** stated that he has had various studies done on the downtown parking situations and there has never proven to be a shortage of parking, it is the location. **Martin** stated that the Police Department is not favor of the 90-minute parking for the reasons that Commissioner Borgstrom has already mentioned. The policing of it would be a major process. Public Works is not in favor of it because it adds one more thing in the boulevard that they need to be concerned with when plowing and to maintain. **Chairperson Dean** asked about the number of complaints that we get regarding downtown parking. **Martin** responded that we get very few. It was the general consensus that 90-minute parking was not necessary in downtown Kasson. **Martin** will take these comments back to the Council.

OTHER BUSINESS: none

ADJOURN: Since the agenda had been met the meeting was adjourned at 6:58 pm.

ATTEST:

Krista Weigel
Administrative Assistant

Michael Martin
Community Development Director