

KASSON CITY COUNCIL REGULAR MEETING MINUTES

October 24, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 24th day of October, 2012 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Marti, Torkelson, Nelson and Hopkins
THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Randy Carlsen, Dan Egger, Bonnie Adams and Earlene King
Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Hopkins and second by Marti, with all voting aye, to approve the October 24, 2012 agenda with the following amendments:

Add: K.2 Lester Meyer Retirement – Parks/Public Works – Full Time

Consent Agenda: Motion by Marti and second by Nelson to approve the October 24, 2012 consent items. Ayes: Tjosaas, Nelson, Marti, Hopkins and Torkelson. Nays: None.

1. **Minutes:** Approved the October 10, 2012 regular meeting minutes as submitted and October 15, 2012 special meeting minutes as submitted
2. **Claims:** Approved all claims processed after the October 10, 2012 regular meeting, as audited for payment in the amount of \$1,163,825.15
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for: Library Board – September 11, 2012
4. **Conference/Training**
5. **Pay Estimates:**
 1. Minnowa Const 16th Street NE Bridge Est #6 \$215,157.85
6. **Approve Swenke Co. Snow Removal/Hauling Contract for 2013**
7. **Approve Resolution Certifying Delinquent Claims to the County Auditor**

VISITORS TO THE COUNCIL

1. **Bonnie Adams – Library Advocacy and Return on Investments:** Bonnie shared with the council how Kasson Public Library fits in with other libraries from towns in the surrounding area and of similar population . She shared the program statistics in terms of check outs and how it all fits together in perspective of our return on investment.

COMMITTEE REPORTS

1. **Pool Committee:** The pool committee met to discuss play items and colors; along with fundraising to pay for pool extras. Weather permitting the building should be up by December 1.
2. **Administrative Committee:** The Administrative Committee met briefly and discussed that there are three full time positions open; one Street Dept, one Parks Dept and one Electric Dept.
3. **Library Building Committee:** A building type has been determined. The committee has chosen to go with a hybrid structure consisting of Insulated Concrete Forms (ICF) and an oval shaped Stem Wall Monolithic dome.

OLD BUSINESS

1. **Approve Mohs Construction Bid for Aquatic Center Building:** USAquatics rebid the Aquatic Center building bids with the following results: Key Construction - \$492,000; Mohs Construction \$417,400; Benike Construction - \$589,900. Motion by Nelson and second by Hopkins to approve the bid from Mohs Construction in the amount of \$417,400. Ayes: Tjosaas, Nelson, Hopkins, Marti and Torkelson. Nays: none

NEW BUSINESS

1. **Dodge County Fair Grounds Sewer Agreement:** Motion was made by Nelson and second by Torkelson to approve the Sewer Agreement with Dodge County. Ayes: Tjosaas, Nelson, Hopkins, Marti and Torkelson. Nays: none

MAYOR'S REPORT

1. Retirement Party for Bonnie Adams on October 25th starting at 3:30 pm at Kasson Public Library

CLERK-ADMINISTRATOR REPORT

Administrator Lenth explained that we should expect to see some change orders come through. He explained how that process would work.

1. **Aquatic Center Change order 1:** Motion by Nelson and second by Marti to approve Change Order 1; Removal of second pool discovered during demolition at a cost of \$11,100.00. Ayes: Tjosaas, Nelson, Hopkins, Marti and Torkelson. Nays: none
2. **Aquatic Center Change order 2:** Motion by Hopkins and second by Nelson to approve Change Order 2; Adding Drain Tile under pool shells at a cost of \$2,823.00 and Adding Dewatering manhole on south of site at a cost of \$8,375.00. Total cost of Change order 2 is \$11,198.00 Ayes: Tjosaas, Nelson, Hopkins, Marti and Torkelson. Nays: none

ENGINEER'S REPORT

1. Neil Britton, WSN, reported on the 16th Street NE Reconstruction Bridge Project and the 7th Street Construction Project.

PERSONNEL:

1. **Michael Miller Resignation – Police Department; part time officer:** Motion by Torkelson and second by Marti to approve the resignation of Michael Miller. Ayes: Tjosaas, Nelson, Marti, Hopkins and Torkelson. Nays: None.
2. **Lester Meyer Retirement – Parks/Public Works; full time employee:** Motion by Hopkins and second by Nelson to approve the retirement of Lester Meyer. Ayes: Tjosaas, Nelson, Marti, Hopkins and Torkelson. Nays: None.

CORRESPONDENCE:

1. **Cash & Investment Summary September 2012:** No discussion needed
2. **Quarterly Financial Report:** No discussion needed

ADJOURN: The meeting was adjourned at 6:27 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor