

KASSON CITY COUNCIL REGULAR MEETING MINUTES

November 28, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of November, 2012 at 6:02 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Marti, Nelson and Hopkins

THE FOLLOWING MEMBERS WERE ABSENT: Torkelson

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neal Britton, Randy Carlsen, Chuck Coleman and Dan Egglar
Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Marti and second by Nelson, with all voting aye, to approve the November 28, 2012 agenda with the following amendments:

Add:	A.2.g.1	Resolution Certifying Delinquent Claims to the County Auditor
	H.1	Joint Ventures Committee
	H.2	2013 Budget Levy Update – December 12
	K.2	Fire Department Interviews
Change:	A.2.e.1	Kris Anderson; Northern Green Expo: Correct Dates should be 1/9-11, 2013

Consent Agenda: Motion by Hopkins and second by Marti to approve the November 28, 2012 consent items. Ayes: Tjosaas, Marti, Nelson and Hopkins. Nays: None.

1. **Minutes:** Approved the November 14, 2012 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the November 14, 2012 regular meeting, as audited for payment in the amount of \$ 1,545,588.93
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
4. **Conference/Training**
 1. Kris Anderson Northern Green Expo Minneapolis, MN 1/9 – 11, 2013
5. **Pay Estimates:**
 1. Blitz Cons. Blains 12th – Phase 4 Est #5 \$7,579.86
6. **Resolution Certifying Delinquent Claims to County Auditor**

OLD BUSINESS

1. **Verizon Antenna Lease:** Document should reflect address as 407 7th Street NE, Kasson. Motion was made by Nelson and second by Hopkins to approve the Antenna Lease with Verizon Wireless. Ayes: Tjosaas, Marti, Nelson and Hopkins. Nays: none
2. **Hunn Petition and Waiver Agreement:** Motion was made by Marti and second by Nelson to approve the Hunn Petition and Waiver Agreement. Ayes: Tjosaas, Marti, Nelson and Hopkins. Nays: none

NEW BUSINESS

1. **Conditional Use Permit; 101 – 103 West Main Street:** Motion was made by Hopkins and second by Marti to approve the Conditional Use Permit for 101 – 103 West Main Street. Ayes: Tjosaas, Marti, Nelson and Hopkins. Nays: none

MAYOR’S REPORT

1. **Joint Ventures Update:** Mayor updated council on the meeting that was held between representatives of the School District, the City of Mantorville and the City of Kasson. The Joint Ventures group will be further defining the mission/philosophy of the group over the next few weeks. Currently funds have been mostly used for equipment purchases but projects discussed now are more about facility upgrades – fencing, dugouts, etc. There is also a need to begin to set aside money for maintenance on the equipment that has been purchased.
2. **2013 Budget Levy update:** Mayor Tjosaas publicly announced that the 2013 budget discussion will be held on December 12th with a budget vote potentially cast at that time. A continuation meeting has been set, if needed, for December 19th.

CLERK-ADMINISTRATOR REPORT

1. **December Council Dates – Request Approval for Dec. 19th as replacement for Dec. 26th Meeting:** Motion was made by Hopkins and second by Marti to approve the December 19, 2012 as a replacement date for December 26, 2012 Ayes: Tjosaas, Marti, Nelson and Hopkins. Nays: none
2. **Aquatic Center Update:** Administrator Lenth updated the council on the progress of the aquatic center. The leisure pool is getting floor poured and the wall sprayed by the end of the week. All major concrete is hoped to be done this week and buttoned up by December 8th outside.

ENGINEER’S REPORT

1. Neil Britton, WSN, reported on the 16th Street NE Reconstruction Bridge Project, the 7th Street Construction Project and updated the council on his interactions with the Mantorville City Engineer regarding the Waste Water Treatment Plant Plans between the two cities.

PERSONNEL:

1. **Personnel Policy Updates:** Motion by Nelson and second by Hopkins with Tjosaas, Nelson, Hopkins and Marti voting aye and none voting nay to approve the updated personnel policy.
2. **Fire Department Interviews:** Four fire fighter interviews were held on Tuesday, November 27, 2012 at the Fire Hall. Council Member Nelson was involved as a representative of the Emergency Services Committee and reported to the council that they should expect to see recommendations for hire at the December 12th council meeting.

ADJOURN: The meeting was adjourned at 6:22 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor