

KASSON CITY COUNCIL REGULAR MEETING MINUTES

December 19, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 19th day of December, 2012 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Torkelson, Marti, Nelson and Hopkins
THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neal Britton, Randy Carlsen, Chuck Coleman and Dan Egglar
Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Hopkins and second by Marti, with all voting aye, to approve the December 19, 2012 agenda with the following amendments:

Add: A.2.f.3 Roch. Sand & Gravel County Ice Arena Parking Lot Est #7 \$4,515.54 FINAL
A.2.e.5 Chuck Coleman Newly Elected Officials Conf. 1/11-12 Nisswa, MN
A.2.e.6 Dan Egglar Newly Elected Officials Conf. 1/25-26 Mankato, MN
A.2.e.7 Matt Nelson Experienced Officials Conf. 1/25-26 Mankato, MN
A.2.e.8 Tim Tjosaas Experienced Officials Conf. 2/1-2 Brooklyn Park, MN

Consent Agenda: Motion by Torkelson and second by Nelson to approve the December 19, 2012 consent items. Ayes: Tjosaas, Torkelson, Nelson, Marti and Hopkins. Nays: None.

1. **Minutes:** Approved the December 12, 2012 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the December 12, 2012 regular meeting, as audited for payment in the amount of \$1,069,677.14
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
 1. EDA – December 4, 2012
 2. Planning & Zoning – December 10, 2012
 3. Library – November 13, 2012
4. **Conference/Training**
 1. Joe Fitch MSFCA Fire Officers School 2/8-10 Alexandria, MN
 2. Chris Seljan MSFCA Fire Officers School 2/8-10 Alexandria, MN
 3. Doug Robinson MSFCA Fire Officers School 2/8-10 Alexandria, MN
 4. Steve Jurrens MSFCA Fire Officers School 2/8-10 Alexandria, MN
 5. Chuck Coleman Newly Elected Officials Conf. 1/11-12 Nisswa, MN
 6. Dan Egglar Newly Elected Officials Conf. 1/25-26 Mankato, MN
 7. Matt Nelson Experienced Officials Conf. 1/25-26 Mankato, MN
 8. Tim Tjosaas Experienced Officials Conf. 2/1-2 Brooklyn Park, MN
5. **Pay Estimates:**
 1. Heselton Const 7th St NW Utility Exp Est #2 \$68,320.42
 2. Minnowa Const 16 St NE Est #8 \$9,119.05
 3. Roch. Sand & Gravel County Ice Arena Parking Lot Est #7 \$4,515.54 FINAL
6. **Resolution Certifying Delinquent Claims to the County Auditor: RESOLUTION #12.6-12**
7. **Resolution DeCertifying Delinquent Claims to the County Auditor: RESOLUTION #12.7-12**

8. **Fire Protection Agreement 2013-2015:** Have received signed agreements from Ashland and Wasioja

COMMITTEE REPORTS

1. **Technology Committee – Council iPad Policy:** It was discussed if the city should purchase iPads for council members or to give a technology stipend of \$550 every other year being paid on odd years. Motion was made by Hopkins and second by Marti to approve technology stipend payable every other year in the amount of \$550 for city council members and mayor effective January 2013. Ayes: Tjosaas, Torkelson, Nelson, Marti and Hopkins. Nays: none

OLD BUSINESS

1. **DeGroot Remediation:** Motion was made by Nelson and second by Torkelson to approve the resolution declaring that the property at 55 East Veteran’s Memorial Highway constitutes a hazard to public health and safety. Ayes: Tjosaas, Torkelson, Marti, Nelson and Hopkins. Nays: none

RESOLUTION # 12.4-12

A RESOLUTION DECLARING THAT THE PROPERTY AT 55 EAST VETERAN’S MEMORIAL HIGHWAY CONSTITUTES A HAZARD TO PUBLIC HEALTH AND SAFETY

2. **Graybar Lighting Proposal – 16th Street Lighting:** Community Development Director Martin presented the plans and proposal to council for the lighting on 16th Street and the trails. Community Development Director Martin is also working on a safe routes to school grant that will help with the funding of additional sidewalks and trails. Motion was made Torkelson and second by Hopkins to approve the lighting proposal. Ayes: Tjosaas, Torkelson, Marti, Nelson and Hopkins. Nays: none.
3. **Welcome to Kasson Sign:** Motion was made by Marti and second by Nelson to approve submitting the permit to Dodge County for their approval. Ayes: Tjosaas, Torkelson, Marti, Nelson and Hopkins. Nays: none

MAYOR’S REPORT

1. **2013 Council Appointments & Sub-Committees and Designation:** Mayor Tjosaas made Council appointments to sub committees for 2013. A complete listing is available at City Hall.
2. **Outgoing Council Members:** Mayor Tjosaas presented plaques to Sheldon Torkelson and Mike Marti thanking them for their years of service on the city council.

CLERK-ADMINISTRATOR REPORT

1. **Hindermann Property:** City Administrator Lenth reported that the purchase agreement has been cancelled and we are just waiting for our earnest money will be returned.
2. **Old School:** The purchase agreement has been cancelled by Sherman Associates. Administrator Lenth stated that a resolution will be placed on the January 9, 2013 council agenda to proceed with demolition of the old school.

CORRESPONDENCE

1. **LMCIT Letter regarding 2012-13 Coverage Changes, Rates and Dividends:** No discussion needed
2. **Commissioner Hanson Retirement Reception:** No discussion needed
3. **Commissioner Gray Retirement Reception:** No discussion needed

ADJOURN: The meeting was adjourned at 6:25 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor