

KASSON PARK BOARD MINUTES FEBRUARY 16, 2016

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 16th day of February at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Janet Sinning, Liza Larsen, Chuck Coleman, Greg Kuball, Terry Meyers and Roger Franke

THE FOLLOWING WERE ABSENT: Jason Farnsworth

ALSO PRESENT: Terry Donovan, Mike Stagman, Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

- I. **Call to Order:** The meeting was called to order at 6:00 P.M. by Kuball.

- II. **Approve minutes:** Motion by Meyers and second by Larsen, with all voting Aye, to approve the minutes of the December 2015 Kasson Park Board Meeting.

- III. **New Business:**
 - A. **Oath of office-Kuball.** Kuball has been appointed to serve another three year term on the Park Board. Naig administered the oath of office.

 - B. **Dodge County Youth Hockey Representatives.** Terry Donovan asked if Item B. could be moved to later in the agenda so Mike Stagman, DCYHA President, would also be in attendance for their presentation.

 - C. **Select chairperson.** Kuball asked if there are any recommendations or volunteers for the position of Chairperson for 2016. Larsen indicated that if no one else wants the position, she would be willing to take it. Motion by Sinning and second by Franke, with all voting Aye, to recommend Larsen for the position of Park Board Chairperson for 2016. Kuball thanked her for her willingness to take on the responsibility.

 - D. **Amend term.** Since Moritz chose not to serve another term, the Board is now back to seven members. In order to keep the rotation where two members' terms expire each year one of the three appointments from 2015 needed to extend their term an additional year. Franke and Meyers were in attendance and both indicated they were willing to extend their term by a year. The decision was made by a flip of a coin. Franke will now serve through 2018.

E. Boulevard tree program. Copies of the 2016 Boulevard Tree Planting Program order forms were distributed. The information is also available on the City's web site. Unger said the price of the trees has gone up from \$2.50 to \$5.00 over 2015. The Firefall Maple has been replaced by the Burgandy Belle Maple. Unger has also taken the Autumn Blaze Maple off the list to get some other varieties established in the City. Unger has budgeted for 75 trees and The Treehouse will order the trees and plant them.

B. Dodge County Youth Hockey Representatives. Terry Donovan and Mike Stagman were at the meeting to find out how the Park Board feels about the Hockey Association pursuing a second sheet of ice. Their current plan is to add a structure to the east of the existing building (on the existing parking lot) so that the two buildings can be connected. Parking will then become an issue for the Arena. The plan would be to make the new sheet the competition rink and more seating would be added. It will be a standard size sheet of ice. The existing sheet could be used as a practice area and by other entities when there is not ice time scheduled. They estimate the average rink cost (including Zamboni) will be in the \$4 million range. The Association has pull tabs and bar bingo at 504 Tavern and Events to help raise funds. Unger told them that they would not generate enough income from fundraising alone and that they will need financial help from taxpayers to see this addition happen. The County will need to be involved to help defray the tax costs. It will be a hard sell for Kasson City taxpayers at this time. The Association has looked into some grants, but at this point the timeframe is too far out to consider this option. Meyers asked if they had read the Feasibility Study from the original Mighty Ducks Grant. That paperwork should be available at the County. It was recommended that the County, Fair Board and School District all be part of the discussions with the City and Park Board concerning this possible change at the Arena. Meyers indicated he and Howarth are in discussion with the school district to schedule P.E. classes at the Arena during the day when the rinks are not in use. Kuball commended Dodge County Youth Hockey for taking a pro-active approach. He told them that it may take several years to accomplish the project, but they will need to keep working to keep moving forward.

Unger also talked about some budget items that need to be addressed at the Arena. On the north side of the bleachers a 4' fence/barrier will be built to keep youth from running in front of the Zamboni. The estimated cost is \$1,800.00.

Dodge County Youth Hockey Association will be putting glass around the penalty boxes and player benches. The estimated cost is \$5,500.00.

The last of the four original compressors went down. The estimated replacement cost is \$8,500.00.

The bathroom partitions are in rough shape. Unger estimates it will cost \$4,065.00 for the materials for the partitions. City personnel can install them. Unger and Howarth will wait until fall to see how the Arena funds look before ordering new stalls. If necessary, they will budget the partitions for 2017 and order them right away in January 2017.

F. K.A.C.

1. Set 2016 Seasonal employee wages. In 2015 the wages for Aquatic Center employees were not increased. Federal law required an increase in the minimum wage which changed the admissions/concessions/crossing guards wage last August. There is another scheduled increase in August of 2016. Unger has budgeted the following starting wages for 2016: Aquatic Center Manager-\$17.50; Shift Supervisors-\$12.75; WSI-\$10.75; Lifeguards-\$9.75 and admissions/concessions/crossing guards-\$9.00. On August 1 to wages will increase as follows: Aquatic Center Manager-\$17.75; Shift Supervisors-\$13.00; WSI-\$11.25; Lifeguards-\$10.25 and admissions/concessions/crossing guards-\$9.50. He calculated his 2016 budget using the 2015 hours at these pay levels and came up with a salary figure estimate of \$130,000.00.

2. Discuss programs & recommended changes.

The Aquatic Center will open on June 8 and close on August 26.

Water Aerobics classes are still To Be Determined.

Family night swim will be increased one half hour to 8:30 P.M. on Friday nights.

There will be a regional swim meet at our facility on August 6. The facility will be closed from 9:00 A.M. until Noon on that date.

The afternoon swim lesson time will be from 5:15 P.M. until 6:00 P.M. This will change the Open Swim start time to 6:00 P.M. rather than 6:10 P.M.

The K.A.C. forms will have the patrons call City Hall for funbrella rentals and facility reservations prior to the Aquatic Center opening date of June 8 since no one is staffing the K.A.C. building until that date.

3. Hire manager & shift supervisors. Unger talked to all of the lifeguards last summer and briefly interviewed those who were interested in Shift Supervisor positions. They were asked to submit their applications and interviews were held in December 2015 for those who applied. All of the applicants were very good candidates.

These applicants will be recommended for the Shift Supervisor positions: Nicole Acker, Maia Determan and Kailyn Wigham. Unger will recommend Brianna Knutson and Tanner Dufault as head of the lifeguards. They will not have an increased hourly rate, but they will be scheduled for more hours so they should have close to 35 hours per week.

Motion by Larsen and second by Franke, with all voting Aye, to recommend the 2016 wages as indicated, the program changes as noted and to hire Josh Mitchell as Aquatic Center Manager and Nicole Acker, Maia Determan and Kailyn Wigham as Shift Supervisors.

G. Movies in the Park. In 2015 four movies were shown in Veterans Park on Friday evenings. The number of movies that will be shown in 2016 will depend on how many sponsors come forward. Meyers will find out if K-M Lions will sponsor a movie. Larsen will sponsor a movie again. Larsen will check with some of the other businesses. Naig will contact Kurt Albrecht to confirm the dates once we know how many businesses are willing to sponsor a movie. It generally costs between \$300.00 and \$400.00 for the movie rental.

IV. Old Business:

A. Arena Committee report. The Arena Committee met in January. Coleman indicated there are many unanswered questions. The engineer was in attendance to talk about the dehumidification system that will be replaced with the Mighty Ducks matching grant funds. The engineer and design team are trying to determine what needs to be done prior to installing the new dehumidification system. Four different configurations were drawn up as a result of the energy audit that has been done. Another Committee meeting is scheduled for Thursday, February 18. The deadline for requesting the grant funds is February 21, 2017.

B. Other.

1. Cleanup campaign. Meyers asked if there are plans to do the city cleanup campaign again this year. The K-M Lions would like to be part of the cleanup effort again. They would like us to identify the areas that are in need of cleaning. He asked if the effort extends to the City of Mantorville. At this time "Just Pick It Up" is a City of Kasson program only - so Mantorville would need to be contacted if the Lions want to extend their efforts. May 7th was set as the tentative date for the cleanup project.

2. Lions Park. Meyers, on behalf of the K-M Lions Club, asked what things the Board would like to see in the new Lions Park. They are working on a sign for the entrance. Unger will get a quote for the blockwork, flagpole and lighting. Unger suggested that park benches and the cement pads for the benches would be a project for the Lions.

V. Correspondence: None.

Kuball passed the gavel to Larsen. Coleman thanked him for serving as Chairperson for the past years.

VI. Adjourn:

Motion by Franke and second by Larsen, with all voting Aye, to adjourn the meeting at 7:54 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will be on Tuesday, March 15th at 6:00 P.M.