

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**  
**June 27, 2012**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27<sup>th</sup> day of June, 2012 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Marti, Hopkins, Tjosaas and Nelson

**THE FOLLOWING MEMBERS WERE ABSENT:** Torkelson

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Weigel, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, and Randy Carlson.

Mayor Tjosaas presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Nelson and second by Marti, with all voting aye, to approve the June 27, 2012 agenda with the following amendments:

Remove:       A.2.c.1 Library Board – 05/8/12  
Add:            E.2 Library Board – 05/08/12

**Consent Agenda:** Motion by Marti and second by Nelson to approve the June 27, 2012 consent items. Ayes: Tjosaas, Nelson, Hopkins, Marti. Nays: None.

1.     **Minutes:** Approved the June 13, 2012 regular meeting minutes as submitted.
  
2.     **Claims:** Approved all claims processed after the June 13, 2012 regular meeting, as audited for payment in the amount of \$615,367.00
  
3.     **Conference/Training**
  1.     L. Rappe        MCFOA Advance Academy 9/13-14
  
4.     **Approve Temporary Liquor License:** Kasson Fire Dept Benefit Relief Association – August 11-12, 2012

**PUBLIC FORUM**

1.     Several Kasson residents were present to ask questions about changes to signage at various intersections throughout the community, general questions about the new aquatic center, and the police budget. Mayor Tjosaas answered the questions and thanked the residents for attending the meeting.

**VISITORS TO THE COUNCIL**

1. **Rich Massey – Discuss Hunn Property:** Mr. Massey and several concerned citizens approached the council in regards the Hunn property located at 39 Vet. Mem. Hwy E, Kasson. Mr. Massey and the citizens made comments that the house has been vacant for at least 22 years if not longer. It appears that there is junk inside the house and weeds higher than 8 feet. Community Dev Director Martin stated that the city has offered to tear down and clean up the property and the property owner declined the offer. It was relayed to the citizens by Major Tjosaas that there is a process being started through the court system. Citizens asked when this would happen and they were told that it would take time and most likely nothing will be done yet in 2012.

**COMMITTEE REPORTS**

1. **Park Board – Approval of minutes:**
  - a. **Requesting to hire additional staff as shown in New Business;** no questions regarding this matter
  - b. **Requesting to charge \$250 damage deposit and a rental fee of \$25 per day for use of the concession stand:** It was discussed that there is a rental agreement with the Hockey Association where 20% of proceeds are returned to the city. The deposit and rental fee will be for other organizations who wish to use the concession stand when it's not in use by the Hockey Association. Motion by Hopkins and second by Nelson, with all voting aye.
2. **Library Board – 05/08/12:** This item was removed from the agenda for corrections to the minutes.

**NEW BUSINESS**

1. **Approve Ordinance amending Chapter 154 of the Kasson Code of Ordinance:** Currently there is no place in town that allows a building housing more than 24 units. This ordinance will allow for that to happen in R3 with consideration of conditional use. Motion by Marti and second by Hopkins to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Tjosaas. Nays: none
2. **Recommendation and Resolution approving APPI Purchase Power Agreement:** This resolution was recommended by City Administrator Lenth to be added to our portfolio of energy suppliers. Motion by Nelson and second by Marti to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Tjosaas. Nays: none

**RESOLUTION #6.5-12**

**RESOLUTION APPROVING WPPI PURCHASE POWER SALES AGREEMENT**

3. **Recommendation and approval of People's Energy Cooperative Service Agreement:** Some discussion was had in regards to Section 11 Indemnity of the agreement. Tort laws take

over at this point and the City that is inviting or asking for assistance is the responsible party. We must prove to People's Energy Cooperative that the City of Kasson carries insurance but People's Energy Cooperative does not have to prove to the City of Kasson that they have insurance. It was also discussed that the "After Hours Service & Maintenance Agreement" title is misleading as this will only be used in emergency situations and People's employees will be directed by City of Kasson Employees. This is not simply an "After Hours" agreement. This agreement has been reviewed by City Attorney Guzinski, League of Minnesota Insurance Trust, and People's Energy attorneys. Motion by Hopkins and second by Tjosaas to adopt the following resolution. Ayes: Tjosaas, Marti and Hopkins. Nays: Nelson.

4. **Volunteers needed for Fair Booth July 18-22:** A sign up sheet was passed around for council members to sign up for two shifts to promote the City of Kasson.

#### **ENGINEER'S REPORT**

1. Neil Britton, WSN, reported that the **Blaine's 12<sup>th</sup> Subdivision – Phase IV:** Sewer main, sewer services, manholes, water main, water service lines and hydrants are 90% complete. All sewer and water should be done by the end of this week. Storm sewer will begin next week. **Sanitary Sewer Outfall Line:** Swenke Construction is working on completing the punch list items which include replacing a dead tree, lowering dirt around 2 manholes, fixing ruts from replacing the tree, and a little yard landscaping on the south end of 252<sup>nd</sup> Avenue. **16<sup>th</sup> Street & Bridge Reconstruction:** The paperwork is still being processed. The contractor has stated they want to get started on July 9, 2012. The project has been cleared by Civil Rights.

**CORRESPONDENCE:** The following correspondence was reviewed:

1. **Letter from Jeff Stevenson regarding flooding issues caused by excessive rainwater coming onto Hwy 57 and Main Street:** Discussion was held that to permanently fix the problem they need to go under the railroad tracks, Hwy 34 and to the ditch east of the Post Office to outlet to Masten creek. At this time there is no estimated cost to fix the problem and all storm water funds are currently being used for repayment of bonds on the 6<sup>th</sup> Ave NW and Main Street project, and new construction on 16<sup>th</sup> Street NE.

**ADJOURN:** The meeting was adjourned at 7:04 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor