

KASSON CITY COUNCIL REGULAR MEETING MINUTES

September 12, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of September, 2012 at 6:01 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Marti, Torkelson, Hopkins and Nelson
THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, City Engineer Neil Britton, Randy Carlsen, Chuck Coleman , Rich Miller and Larry Schaefer.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Nelson and second by Marti, with all voting aye, to approve the September 12, 2012 agenda with the following amendments:

Add: K.1 Add Library Director, Bonnie Adams Retirement

Consent Agenda: Motion by Hopkins and second by Nelson to approve the September 12, 2012 consent items. Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None.

1. **Minutes:** Approved the August 22, 2012 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the August 22, 2012 regular meeting, as audited for payment in the amount of \$609,410.85
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
4. **Conference/Training**

1. Doug Robinson	MN State Fire School	9/22-23	St. Cloud, MN
2. Doug Robinson	MN State Fire Chiefs Assn	10/18-20	Duluth, MN
3. Bou Gazley	MN Crime Prevn Assn Conf	10/15-16	Brainerd, MN
5. **Pay Estimates:**

1. Minnowa Const	16 th Street NE Bridge	Est #3	\$370,314.47
2. Blitz Const	Blaine's 12 th – Phase 4	Est #4	\$152,473.62
6. Approve Declaration of Official Intent (Aquatics Center)
7. Approve Heat Share agreement
8. Approve SEMCAC Energy Assistance Program

PUBLIC FORUM

1. Larry Schaefer, President of South Fork Subdivision 2 presented concerns regarding streets and taxation. It was decided that a meeting will be set with city staff.

OLD BUSINESS

NEW BUSINESS

1. **Approve Resolution Approving Preliminary 2012 Tax Levy, Collectible in 2013:** Motion by Marti and second by Nelson to approve the agreement. Ayes: Tjosaas, Hopkins, Marti, Nelson and Torkelson. Nays: none

RESOLUTION #9.1-12

RESOLUTION APPROVING PRELIMINARY 2012 TAX LEVY, COLLECTIBLE IN 2013

2. **Approve Resolution Decertifying TIF District 1-10 Hardware Hank:** Motion by Hopkins and second by Torkelson to approve the agreement. Tjosaas, Hopkins, Marti, Nelson and Torkelson. Nays: none

RESOLUTION NO. 9.2-12

RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-10 OF THE CITY OF KASSON

3. **Approve Resolution Decertifying TIF District 1-12 Lindon Manor:** Motion by Nelson and second by Marti to approve the agreement. Tjosaas, Hopkins, Marti, Nelson and Torkelson. Nays: none

RESOLUTION NO. 9.3-12

RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-12 OF THE CITY OF KASSON

3. **Approve A & A Electric bid:** Motion by Nelson and second by Marti to approve bid for 9.06 Electrical and 10.03 Night Lighting, Bathhouse LED's and Slide Electrical for \$167,238. Funding for night light conversion to LED's and Bathhouse LED's will be through the Conservation Improvement Program. Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None

4. **Reject SP7 Climbing Wall Bids:** Motion by Hopkins and second by Torkelson to reject bid. The climbing wall will be purchased from the manufacturer along with slides and other play features Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None.

4. **Budget Discussion:** The council was provided the initial budget and preliminary levy information for 2013. At this point no questions were brought forward. The preliminary levy will be brought forward for approval on September 12

MAYOR'S REPORT

1. Mayor reported that the Big Iron Classic went well, it was nice to see a lot of people in town. The no parking on Mantorville Avenue was helpful, but still a concern with people parking in the median.
2. There was a wonderful turnout at the 2012 Kasson Freedom Walk. Kasson is only one of two communities in southeastern MN that participates in this event.

ENGINEER'S REPORT

1. **Blaine's 12th Subdivision** – Phase IV: The first lift of pavement has been placed and the subdivision area has been seeded. The contractor (Blitz Construction) is currently working on some minor punchlist items. The final lift of pavement will be placed next year. **7th Street NW Utility Extension Project:** The bids will be opened on September 19th and will be before the council on the 26th. The contract start date will be October 8th, and will have 30 working days. As a recap, the base bid will include the water main replacement from 3rd Ave to 2nd Ave along with the water main, sanitary sewer and storm sewer extensions to the proposed Aquatic Center. The alternate bid includes the water main extension from 2nd Avenue to Mantorville Avenue along with the milling and bituminous overlay of the north half of 7th Street NW from 3rd Ave NW to Mantorville Avenue. **16th Street NE Reconstruction:** The bridge construction and grading on the project is going very well. Minnowa has poured the abutments, has placed the concrete beams and has formed up the majority of the deck. They are planning a deck pour for Friday of this week. Once the deck is poured they will work on constructing the approach panels and will prepare for the placement of the concrete and metal railings on the bridge. They are still on schedule to have the bridge deck overlay placed before the end of the month, which will complete the bridge construction. The water main is installed from about the City shop to the east end of the project. Swenke is currently working on installing the storm sewer on the east side of the bridge. Once completed with the storm sewer, grading crews will begin grading east of the bridge and will place the aggregate base course. The utility crew will then jump to the west end of the project to begin water main installation. At the moment, the underground construction is a little behind schedule. But, it is planned that another crew will come in to help with the remaining utilities. Yesterday the retaining wall crew finished up with the retaining wall that is located on the SW corner of the bridge. Crews will continue to grade the area around the wall and the bridge to get it close to the proposed finished grade. Following the bridge beam placement and water main installation, the channel of Masten Creek was cleaned out and is close to its finished alignment.

PERSONNEL:

1. **Library Director Retirement:** The retirement of Bonnie Adams, Library Director has been accepted by the Library Board and submitted to the city. Mayor thanked Director Adams for her years of service.

CORRESPONDENCE:

1. **League of Minnesota Cities 2012-2013 liability premium rating changes:** No discussion held.

ADJOURN: The meeting was adjourned at 6:27 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor