

MINUTES OF PLANNING COMMISSION MEETING

September 8, 2014

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 8th day of September, 2014 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Dean, Egger, Sannes, Torkelson and Borgstrom (arrived at 6:32 p.m.)

THE FOLLOWING WERE ABSENT: Ferris and Richette

THE FOLLOWING WERE ALSO PRESENT: Community Development Director Mike Martin and Admin Assistant Weigel, Kris Johnson, Eric Schultz, Jason Farnsworth, Judy Ruport and Rose Carlson.

CALL TO ORDER: Chairman Dean called the meeting to order at 6:30 PM.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETINGS: Sannes made a motion to approve the minutes from July 14, 2014, Torkelson seconded. Ayes: Dean, Egger, Borgstrom and Torkelson

PUBLIC HEARING OPENED FOR JOHNSON DEVELOPMENT MINOR SUBDIVISION: Community Development Director Martin informed the Commission Outlot A is an unbuildable lot and the developer would like to combine Outlot A with Lot 6 of Block 1 so a house can be placed further back on the lot. Eric Schultz; 1505 16th St NE was told by the developer, Phil Johnson, when he purchased his home that the Outlot A would be owned by the City. Martin stated that the land was never dedicated to the City and the City does not own that piece of land. Commission Borgstrom was asked if he recalled any discussion when that are was platted about Outlot A being dedicated to the City and he does not. Martin stated that this would have had to been dedicated as park land because of the flood plain status and the retention pond, but there is no street access to the lot. Schultz also asked who was responsible to for the costs related to a contaminated retention pond and was told that the property owner would be responsible for any contamination. Martin stated that until this property is sold the developer is responsible for this and most outlots in the City of Kasson are privately owned. PUBLIC HEARING CLOSED

COMMISSIONER DISCUSSION - None

Commissioner Torkelson asked Kris Johnson, Johnson Development if there was a purchase agreement signed for this property, Johnson stated that they are working with a buyer and they have been made aware of what they are getting. There are no easement issues with the property in question. It was then discussed amongst Commissioners to put a statement on plats going forward that a detention structure and who is responsible for the maintenance of that structure. Martin will prepare language to amend the ordinance for plats going forward.

Motion: Sannes made a motion to approve the resolution, second by Borgstrom. Ayes – Dean, Egger, Borgstrom and Torkelson Nays – none.

PUBLIC HEARING OPENED FOR KASSON-MANTORVILLE ELEMENTARY SCHOOL CONDITIONAL USE

PERMIT: Community Development Director Martin stated ICS Consulting is seeking a CUP to expand the Elementary School. This will be an expansion of an existing CUP. This CUP will not have an impact on the community that isn't already there, this will just be making the space better. The addition will extend to the South East of the property and will house classrooms. The electrical easement was taken into consideration when this project started. PUBLIC HEARING CLOSED

Motion: Egglar made a motion to approve the resolution based on the findings of fact, second by Torkelson. Ayes – Dean, Egglar, Borgstrom and Torkelson Nays – none.

OTHER BUSINESS: Commissioner Borgstrom asked what the status of the land to the east of his property was. The grass and weeds are overgrown. Martin explained that Mr. and Mrs. DeGroot have moved out of the area and Mr. DeGroot recently passed away. Martin will be in contact with Julie DeGroot, daughter, regarding the upkeep of the land.

ADJOURN: Since the agenda had been met the meeting was adjourned at 6:55 pm.

ATTEST:

Krista Weigel
Administrative Assistant

Michael Martin
Community Development Director