

**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
November 9, 2016**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of November, 2016 at 6:00 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Borgstrom, Buck, Coleman, Egger and Johnson

**THE FOLLOWING MEMBERS WERE ABSENT:**

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Zaworski, Chris and Candy McKern, Barb Meyer, Nick and Danielle Fitch, Janet Sinning, Lonnie Zelinske, Ron Eidem, Doug and Deb Robinson, Everett Paulson, Alan and Theresa Hodge, Gretta Becay, Chris Seljan, Jan Naig, Lorraine and Fred Spading, Judy Ruport and Melisa Ferris

Mayor Johnson called the meeting to order at 6:00 P.M.

**PLEDGE OF ALLEGIANCE**

**AGENDA**

Remove A.2.e – Decklever Contract  
Remove I.1 Special Assessment Assistance  
Remove J.2 Resolution call for public hearing

**Motion to approve the amended agenda made by Councilperson Buck, second by Councilperson Borgstrom with all voting Aye.**

**CONSENT AGENDA**

October 26, 2016 Regular Meeting Minutes

Claims processed after the October 26, 2016 regular meeting, as audited for payment in the amount of \$390,300.70

Conferences:

Josh Hanson	NIMS 300	1/20-22/17	Rochester, MN	\$0
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Park Board Minutes – October Draft

**Motion to approve the consent agenda made by Councilperson Egger, second by Councilperson Coleman with all voting Aye.**

Mayor Johnson wanted to address the issue of the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Avenues project. There was a meeting last week and he heard concerns and ideas. Mayor Johnson stated that the City has serious issues with water and sewer on these streets. We need a concrete assessment policy in force before we start. Mayor Johnson would like the new council to be involved in this since people are nervous that the next Council will change things. The homeowners are going to be assessed but we will come up with the best solution we can. City staff is looking at alternatives for assistance for those that have trouble affording

this. City Engineer Theobald and City Administrator Coleman are working on this and it will be ironed out by the next meeting November 22.

**VISITORS TO THE COUNCIL**

**PUBLIC FORUM**

**PUBLIC HEARING**

**COMMITTEE REPORT**

**OLD BUSINESS**

**NEW BUSINESS**

**MAYOR'S REPORT**

The Mayor stated that his neighbor, Mark Redfern's son, Aaron Redfern has earned the Bronze Star in the Air Force.

**ADMINISTRATOR'S REPORT**

Development Process - City Administrator Coleman stated that staff has reinstated technical reviews on all projects.

**ENGINEER'S REPORT**

Project Scope – City Engineer Theobald stated that he is looking for direction on how to proceed with the scope of the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Avenues project. Mayor Johnson stated that sidewalks are an issue and doesn't see any reason to put sidewalks where there are no sidewalks now and that would save over \$800,000. Councilperson Borgstrom stated that the Planning Commission has talked about sidewalks for a long time. Discussion among citizens and council ensued but a consensus was not reached. Theobald stated that eliminating sidewalks on 4th and 5<sup>th</sup> Avenues would eliminate \$550,000 and there is sidewalk on most of 3<sup>rd</sup> Avenue. Theobald stated that the streets are inconsistent with sidewalks. Councilperson Egger asked what the school's recommendation because the bussing line keeps getting farther and farther away. What are our safe routes to school for the children that walk to school. Lonnie Zelinske asked the Council that if what they decide for this project will be just for this project or will it be city wide. City Administrator Coleman stated that there are sidewalk regulations in the City ordinance. Al Hodge suggested bike lanes. Engineer Theobald stated that we don't necessarily have a consensus from the Council to change the scope at this time and we can take it forward to the next Council meeting to call the public hearing.

Engineer Theobald stated there is a meeting next Wednesday at 2:30pm, November 16 in the City Hall conference room with the Mayor and City Administrator to go over the street project. The Mayor asked Mayor-elect McKern and Councilperson-Elect Zelinske to also attend. Councilperson Borgstrom stated that he would also like to attend.

**PERSONNEL**

**ATTORNEY REPORT**

Resolution Setting Public Hearing :

Vacation of Utility Easement in South Bend Commercial Park – **Motion to call the public hearing made by Councilperson Borgstrom, second by Councilperson Coleman with all voting Aye.**

***Resolution #11.1-16***

***A Resolution Setting a Public Hearing on Vacation of a Portion of Public Utility Easements  
(on file)***

Vacation of Easement Commerce Drive – **Motion to call the public hearing made by Councilperson Borgstrom, second by Councilperson Coleman with all voting Aye.**

***Resolution #11.2-16***

***A Resolution Setting a Public Hearing on Vacation of a Portion of Public Utility Easements and Public  
Right of Way  
(on file)***

Bigelow Development Agreement – City Attorney Leth stated that this is in regard to South Bend Commercial Park – **Motion to Approve the Development Agreement made by Councilperson Egger, second by Councilperson Buck with all voting Aye.**

Bigelow Petition and Waiver

Revised Petition and Waiver - Joel Alberts

Revised Petition and Waiver - Jessup DeCook

**Motion to Approve the Petition and Waivers made by Councilperson Buck, second by Councilperson Borgstrom with all voting Aye.**

**CORRESPONDENCE**

ICMA Being a great Coach

Expense Account Codes

Quarterly Financial Statement

October Police Report

Tree Inspector Workshop Reviews

**ADJOURN 6:28**

**ATTEST:**

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Linda Rappe, City Clerk

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Steve Johnson, Mayor