

KASSON CITY COUNCIL REGULAR MEETING MINUTES

September 28, 2016

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of September, 2016 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman and Egler

THE FOLLOWING MEMBERS WERE ABSENT: Johnson

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Community Development Director Mike Martin, Hannah Bates, Everett Paulson, Chris McKern, Nick and Danielle Fitch, Chris Seljan, Barb Meyer, Judy Ruport, Janet Sinning, Jason Farnsworth, Ron Eidem, John Talcott and Rosey Carlson

Mayor Pro Tem Borgstrom called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

AGENDA:

Motion to Approve the Agenda as presented made by Councilperson Egler, seconded by Councilperson Coleman with all voting Aye.

CONSENT AGENDA:

September 14, 2016 Regular Meeting Minutes

Claims processed after the September 14, 2016 regular meeting, as audited for payment in the amount of \$555,956.13

Evaluation:

Steve Burke Streets Worker Inc to Grade 7 Step 3 \$21.58 eff. 9/22/16

Resolution Accepting KM Youth Football donation

Resolution #9.4-16

***Resolution Accepting Donation From the KM Youth Football
(on file)***

Library Pay Estimates:

Neitz Electric Div 16 Final \$10,488.00

Motion to Approve the Consent Agenda made by Councilperson Buck, second Councilperson Coleman with all voting Aye.

VISITORS TO THE COUNCIL

PUBLIC FORUM

Everett Paulson, 206 7th Ave NE – Mr. Paulson wanted to know if there is any thought of having Council and Mayor as 4 year terms.

John Talcott – 306 5th Ave NE – Mr. Talcott stated that the wastewater pipeline adjoining Mantorville and Kasson will go through an area designated as Urban Expansion. Mr. Talcott suggested the City get on the front end of planning that area. We need cooperative planning for that growth and the area between our two towns. Comprehensive plan should be reviewed and amended and that requires regular meetings. Mr. Talcott suggests a citizens group to begin reviewing the comp plan. Mr. Talcott questioned why Councilperson Borgstrom is not allowed to chair Planning Commission? Mr. Talcott stated that the Council Appointee to the Commission should be the Chair.

PUBLIC HEARING

COMMITTEE REPORTS

Planning Commission –

Temporary Family Health Care Dwelling – Community Development Director Martin stated this was referred to the Planning Commission and the Planning Commission recommended opting out and will continue to work on an ordinance that makes sense for Kasson. A public hearing was held at Planning Commission on September 12, 2016. **Motion to Approve the Ordinance made by Councilperson Egger, second Councilperson Buck with all voting Ayes.**

Ordinance #861

***An Ordinance Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593
(on file)***

Other Business – Director Martin stated that the Planning Commission has discussed property owners having chickens. It does not seem to be a problem for other communities in the area so there will be an ordinance drawn up and will come back to the City Council. Director Martin also stated that Mr. Talcott brought up that the Planning Commission, according to the City Ordinances must hold a monthly meeting. Martin stated that the Planning Commission holds an average of 9.2 meetings a year and it has been a practice that if there are no agenda items, the chairman has been given the option to cancel the meeting.

Councilperson Borgstrom asked if the Chair has to be the Council Appointee to that Board. Director Martin also stated that the Ordinance stated that the Chair is appointed by the City Council. And, since all members of the Commission are appointed by the Council, the City Attorney, the City Administrator, the Zoning Administrator, the league of Minnesota Cities and the Planning Commission feel that the Mayor can appoint any member and be in compliance with the Ordinance.

OLD BUSINESS

NEW BUSINESS

Library Sidewalk – Councilperson Coleman stated that the sidewalks at the Library are not handicap/ADA compliant. Engineer Theobald should have some numbers at the next meeting. Councilperson Borgstrom stated that the parking lot is handicap accessible. Councilperson Buck stated that there should be a sidewalk going to the playground equipment and we should do this all at once.

MAYOR'S REPORT

Councilperson Borgstrom stated that the Mayor had a continuing education class tonight and did not think he would be here in time.

ADMINISTRATOR'S REPORT

Stop sign at 8th Ave NE and 3rd ST NE – City Administrator Coleman stated that Safe Routes to School Initiative is kicking off at the end of next month. One intersection brought to our attention is 8th Avenue NE and 3rd Street NE. It is currently a two way stop and it is suggested that it be a four way stop. It is a heavily traveled intersection. Councilperson Coleman wanted to know if the police have been there. Administrator Coleman stated they have. Councilperson Egler wanted to know if the City would look at putting a crosswalk there too. Administrator Coleman asked School Transportation Director Mr. Meeker to let her know if kids are waiting in safe conditions in the morning. **Motion to make 8th Avenue NE and 3rd Street NE a four way stop made by Councilperson Coleman, second by Councilperson Egler with all voting Aye.**

Set date for Special Meeting for Canvassing between Nov. 12-18 – Administrator Coleman stated that the City Council acts as the canvassing board for the City Election. The Council agreed to hold a special canvassing meeting on November 14, 2016 at 6 P.M.

WWTP Temporary Financing – Councilperson Coleman asked what happens if the state doesn't pass the bonding bill next year. Administrator Coleman stated that the City would have to bond for it. **Motion to Approve the Temporary Financing for the WWTP made by Councilperson Coleman, second by Councilperson Buck with all voting Aye.**

ENGINEER'S REPORT

Engineer Theobald stated that the MPCA permit has been approved as proposed and we will have a pre construction meeting in a couple weeks. Construction should be able to start this fall. Engineer Theobald also stated that survey crews are out for the upcoming projects that were approved in earlier meetings.

PERSONNEL

ATTORNEY'S REPORT

Planning Commission Ordinance – Attorney Leth stated that Director Martin touched on the planning commission ordinance and possibly amending this ordinance.

CORRESPONDENCE

Coleman Athenian Dialogue Report
Why Do Old Places Matter
Department Head meeting Report

Councilperson Coleman stated the City has been quarantined due to finding the Emerald Ash Borer here. There is a very important meeting the evening of October 3, 2016 at the Community Ed Building. This meeting will address how to work with your Ash trees, whether it be injecting them or cutting them down. Judy Ruport asked who was responsible for these trees. Councilperson Coleman stated that the City boulevards and parks are the responsibility of the City and homeowners are responsible for their property and the DNR and State should be responsible for their property. Councilperson Buck asked about the cost of injecting the trees. Jason Farnsworth stated that the injecting cost is based on the size of the tree and has to be injected every two years for the life of the tree.

ADJOURN: The meeting was adjourned at 6:25 pm

ATTEST:

Linda Rappe, City Clerk

Coy Borgstrom Mayor Pro Tem