

KASSON PUBLIC LIBRARY MINUTES

The KPL Board of Trustees met Tuesday, June 10th, 2014 at 6:04 pm.

Present: L. Carlsen, L. Hopkins, S. Joachim, T. Kamel, and Director, Art Tiff.

Absent: J. Rase

Visitors: P. Shaffer-Gottschalk and P. Baldwin

Amendments to the Agenda: motion by Hopkins, 2nd by Carlsen to approve agenda. All ayes.

Minutes of May 13, 2014, KPL Board Meeting: motion to approve by Hopkins, 2nd Kamel. All ayes.

Financial Reports: motion to approve by Joachim, 2nd by Carlsen to approve. All ayes.

Monthly Reports: motion to approve by Kamel, 2nd by Joachim. All ayes.

Director's Report: Art shared with the Board that the children's programs are well attended and growing! He proctored a test for an individual and in return, Waddell and Reed sent a courtesy check of \$25 to the KPL. Another donation check of \$40 was also received. Art will record the names and amounts of these donations and appropriate recognition will be sent. Possibility of newspaper recognition will be published. At the City Dept Head meeting, Art gave a report on the Summer Reading Program to all staff. The six month evaluations will be conducted within the next 2 weeks. The Board will be informed at the next meeting of those going off probation and will make a motion to accept the recommendations. The A/C coil and condenser repair was covered under warranty so the only expense was for the service call. The Board was given the 2015 Dodge County Funding Estimate, and Art explained the 5% increase (approx. \$13,000) is due to increased rural usage circulation.

Committee Reports: E. King was not present but Art gave an overview of the progress of the Building Committee. L. Hopkins reported that the CUP was approved by Planning and Zoning on the future Library site with three stipulations. A perc test will need to be run, and information on the site is not public yet. After approval by City Council at the 6/11/14 meeting, there will be a 60-90 days delay before dirt can be dug. P. Baldwin said the Friends group is basically on summer break.

Old Business: The 2015 KPL proposed Budget has been presented by Art. Fund raising for the new library will begin after July 4th with a concerted effort. Art and Melanie have been working on creating a new Facebook page to help with fundraising and informing the public about future progress.

New Business: P. Shaffer-Gottschalk updated the Board on her efforts to promote and organize the Summer Reading Program. A handout shows how the theme of "Animals" has been worked into every aspect. Staff has made 21 total presentations at Preschools, the Elementary school, and the Middle school about the registration process and the focus and scope of the program. Additionally, 4 Nursery groups were also presented with information and registration forms. A total of 1,346 children received information. Several facets of the program were discussed with the Board: rewards, special events, Storytimes, Lego club, "Pennies for Paws" service project, "Where is Rocket?" hunt at local businesses, kids and pets photo board, and weekly coloring sheets and word games. These activities will be included on our website. A motion was made by Kamel and 2nd by Joachim, all ayes, to close the Library from 10-12 for the Reading Program finale in the Park. The new building architect has mentioned the possibility of Art and/or other staff to travel to Brownsville TX to tour their new library facility under construction by Leland Grey. A motion was made by Hopkins, 2nd Joachim to have Art look into the costs and times for touring the Brownsville facility. All ayes.

General Discussion: K. Bell has been in charge of the Community Gardens near the Kasson Clinic. There will be allocated space at the new facility for future Community Gardens.

Adjourn: 7:26 pm

Submitted by: Susan Joachim, secretary