

KASSON PUBLIC LIBRARY MINUTES

The KPL Board of Trustees met Tuesday, July 8th, 2014, at 6:05 pm.

Present: L. Carlsen, L. Hopkins, S. Joachim, T. Kamel, and Director, Art Tiff.

Absent: J. Rase

Visitors: P. Baldwin, P. Shaffer-Gottschalk, and E. King

Amendments to the Agenda: a revised agenda was presented with additions to 15.7 and 12.2. A motion to accept these revisions Kamel, 2nd by Carlsen. All ayes. Minutes of the June 10th, 2014, Board meeting were approved by changing the word 'contingencies' to the word 'stipulations' under the Building Committee Report. A motion to approve the amended minutes was made by Joachim, 2nd by Kamel. All ayes.

Financial Reports: a motion to approve the reports was made by Kamel, 2nd by Carlsen. All ayes.

Monthly Reports: a motion to approve the reports was made by Joachim, 2nd by Kamel. All ayes.

Director's Report: Storytime and the Summer Reading Programs are well attended and lively. There have been meetings for the Building Program almost daily with architects, the City administration and others in preparation for the new facility. The 6 month evaluations for the 3 new hires have been conducted. The free tables (3) and the free chairs (8) from the Lake City Public Library were picked up by Art and brought for temporary storage at City Hall. The trip to view the Brownsville TX library has been put aside for now. K. Bell has been nurturing the Community Gardens at the Mayo site. A new RWoH has been installed on the library's south wall.

Committee Reports: E. King gave reports on the progress of the Building Committee. She shared handouts, charts, and ideas concerning the plans. She mentioned the need to initiate a fund raising committee. L. Hopkins had nothing to share from the Council. P. Baldwin reported that the Friends of the Library has sent out membership letters to past members and that produced 4 returning members. An article from their newsletter will appear in the upcoming DCI about their work.

Old Business: P. Shaffer-Gottschalk presented an overview of the Summer Reading program with a handout. The registrations are up to 371 as of July 8th. The Fun Fridays have been well attended with 77, 62, and 310 in attendance! The RWoH marks milestones on the wall in increments of 10 for summer reading goals. Storytime and Lego Club are also well attended. "Where's Rocket?" has had high participation and one local business sent a note thanking the Library for including them in the hunt as it brought in business. The official website has had more than 1,000 hits with registrations and downloading free reading logs and forms. The Grand Finale on July 30th at 10:30 am will have an appearance and autographs by Slider, the Honkers mascot. More outdoor games are needed for the event.

New Business: Art applied for a SE MN Initiative Grant to fund the Young Explorer Program, and \$2,600 was awarded to cover an IBM learning computer for Educational games for young learners. A new credit card in Pat Shaffer-Gottschalk's name was applied for from Eastwood Bank for Library purchases. It was sent out, but never arrived at the Library. That one was cancelled (no activity was reported) and another one will be applied for.

A motion was made by Kamel and second by Joachim, all Ayes, to approve and authorize Art to present VISA Credit Card application to Eastwood Bank. The application is for two VISA credit cards in Art and Pat's names.

Closed Meeting: staff evaluation discussions 7:17 pm

Open Meeting: 7:40 pm. A motion was made by Joachim, 2nd by Kamel, to approve the Director's recommendation and move K. Bell to full status as of July 8th, 2014. All ayes. A motion was made by Kamel, 2nd by Hopkins, to approve the Director's recommendation and move M. Bersano to full status as of July 8th, 2014. All ayes. A motion was made by Kamel, 2nd by Joachim, to approve the Director's recommendation to move P. Shaffer-Gottschalk to full time status as of July 1th, 2014. All ayes.

Adjourn: 7:41 pm

Submitted by: Susan Joachim, secretary