Kasson Public Library Board Minutes

11 December 2012

The KPL Board of Trustees met Tuesday, December 11, 2012, at 6:00 pm in the Library.

Present: L. Hopkins, C. Coleman, L. Gardner, D. Kirchgatter, E. King, S. Joachim.
Absent: none
Visitors: Lisa Carlsen
Call to Order: 6:00 pm
Petition to the Chair: none
Amendments to the Agenda: none
Minutes of the Nov 13th meeting: Gardner moved and Coleman second to accept minutes/all ayes.
Financial reports/Approval of Payables: King moved and Gardner second to approve/all ayes.
Monthly Reports: move to accept by King, second Gardner/all ayes.
Director's Report: 350 people attended the Christmas in Kasson event at library in an orderly measure-no mob. Need to check science kits. Leaking bathroom faucet fixed at $86. Pursue renewal of e-book donation from KM Tel—Hopkins and Joachim. A hearty thank you to Donna for her professional coverage of Library leadership during her interim director term.
Committee Reports: Building Committee, nothing
City Council Representative Report – Lori Hopkins: nothing
Friends of the Library Report – John Talcott: Book sale netted approx $500. Earned another $330 in 2 days by allowing staff to cover it for a total of $880. During the book sale, 12 new members joined the F o L. Petty cash has been disbanded as it hadn't been run through the books to be accounted for. It will now come through the City account and the director will petition for specific costs. The Building Fund jar will be closed as well. After hour access needs a definitive policy to be clarified. Earlene gave policy from 10/2005. Talcott will research if alcohol is allowed in library for an F o L annual party. The Library Director has a sign out log for key check outs.
Old Business: There are 2 positions open for Trustees as Coleman and Gardner will be leaving on Dec 31st. Tarik Kamel has applied for and been recommended for Coleman's position, leaving one position yet to be filled. The Webinar info will be sent to new member Lisa Carlsen.
New Business: Library will close early on Dec 31st at 5:00. King approved and Coleman second/all ayes. The meeting was closed at 6:40 pm to discuss the director search. Meeting reopened at 6:58 with a motion to accept recommendation by Coleman and second by King/all ayes. Candidate will be contacted by phone.
General Discussion: Handbooks need to be updated and coordinated for all new people and existing members.

Adjourn: Meeting adjourned at 7:05 by Hopkins.

Respectfully Submitted,
Susan Joachim
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