

## KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, Feb 10<sup>th</sup>, 2015, at 6:00 pm at the Kasson Public Library.

**Present:** D. Buck, L. Carlsen, S. Joachim, T. Kamel, and Art Tiff, Director.

**Absent:** J. Rase

**Visitors:** P. Baldwin, M. Bersano, B. Jorgensen, E. King, P. Shaffer-Gottschalk.

**Amendments to the Agenda:** add 10.5 and 11.1. Motion by Carlsen, 2<sup>nd</sup> by Kamel to approve. All ayes.

**Minutes of Feb 10, 2015 KPL Board meeting:** motion to approve Joachim, 2<sup>nd</sup> Carlsen. All ayes.

**Financial Reports/Approval of Payables:** motion by Kamel to approve, 2<sup>nd</sup> Joachim. All ayes.

**Monthly Reports:** motion to approve Kamel, 2<sup>nd</sup> Joachim. All ayes.

**Director's Report:** The Summer Reading Program planning has begun. Pat presented the main theme for 2015 which will be "Heroes". This theme will be incorporated throughout 10 weekly story times, reading logs, and the end of the year party. Some programs may be adjusted to benefit the children, and there will be extra work this year. The Annual Report is in Progress as the State approved Monday to begin. There have been no new infractions of the Wi-Fi policy, and Art reports that 2 adjacent businesses also had issues with copyright infringement. The interlibrary loan from SELCO has come through. Regular staff meetings will begin at 8:00 am every Wed after the Board meeting. Art has provided comparison reports for statistics and receivables 2013/2014.

**Committee Reports:** Earlene mentioned that this will be Kasson's 150<sup>th</sup> anniversary and suggestions are needed for a time capsule. Doug Buck will join the Building Committee to help with site planning and keeping on budget. There will be a meeting with Neil Britton on 2/17 to address parking solutions. Doug Buck had no reports from the City to share. Pat mentioned that the Friends have saved up \$400 and their Annual meeting will be on 2/21 at the Hubbell House. Melanie has been appointed to be the new chair of the Capital Campaign Committee. Concessions sold during the melodrama in Mantorville have brought in cash for the new library. A calendar was passed around showing a need for bakers and/or workers; also selling KPL tee shirts. Beverly said the first SELCO meeting in Jan went over personnel staffing policies and the use of corporate credit cards. Once Upon a Reader—MOO—is on the website by David Laroche. Twelve travelling trunk shows throughout the region, but not in Kasson (June 23<sup>rd</sup> in Dodge Center). There are 14,000 Head Start kids and 13,000 day care kids to receive free books. March 3<sup>rd</sup> will be the Library Legislation Day at the Capitol in St Paul to gain support for the 2015 platform. Board members, staff, and the public could send letters or e-mail to communicate what's happening in our communities and encourage library card use.

**Old Business:** It was noted that the November minutes were never approved during the Dec meeting. After review of those minutes, a motion to approve was made by Carlsen, 2<sup>nd</sup> Joachim. All ayes.

**New Business:** KPL checkout policies will again be tabled, but there was discussion on the 2014 MN Statutes 134.09 Subd 2, Term of Library Board Officers. According to guidelines for a Board of 5, two shall hold a one year term (D. Buck and J Rase); two shall hold two year terms (L. Carlsen and T. Kamel); and one for three years (S. Joachim). A board member shall not be eligible to serve more than three consecutive three year terms. Also discussed was Subd 3, Removal of members; Statute 134.11, Subd 2 covers the duties of a library board in regards to control and expenditures of funds.

**General Discussion:** Revisited the KPL Board member terms, and discussed a handout from MN Cities about responsibilities of a Library Board.

**Adjourn:** 7:40 pm

**Submitted by:** Susan Joachim, secretary