

## **KASSON PARK BOARD MINUTES OCTOBER 29, 2013**

(NOTE: Prior to the meeting Lenth met with Board Members and residents to view the land that is being considered for Lions Park. Those who met with Lenth included Kuball, Larsen, Meyers, Mark Anderson, Keith Ruport and Jason Farnsworth.)

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at the Kasson Public Works Building on the 29<sup>th</sup> day of October 2013 at 6:00 P.M.

**THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT:** Jason Moritz, Roger Franke, Greg Kuball, Liza Larsen, Chuck Coleman and Terry Meyers

**THE FOLLOWING WERE ABSENT:** Joe Fitch

**ALSO PRESENT:** Darlene Miller, Jerry Struthers, Keith Ruport, Jason Farnsworth, City Administrator Randy Lenth, Economic Development Coordinator Mike Martin, Parks and Recreation Supervisor Ron Unger and Secretary Jan Naig

**I. Call to Order:** The meeting was called to order at 6:04 P.M. by Kuball.

**II. Approve minutes:** Motion by Moritz and second by Larsen, with all voting Aye, to approve the September 2013 Park Board Minutes.

Kuball started the meeting by changing the order in which the agenda items would be discussed. The Old Business will come prior to the New Business items. As a courtesy to the visitors in attendance, Kuball asked to have everyone introduce themselves.

**III. Old Business:**

**A. Lions Park update.** Martin had an aerial map showing the land that is owned by the City in southwest Kasson and the Goodrich Fellows land which is part of the proposed land swap for the existing Lions Park land. The owner of Goodrich Fellows plans to retain three acres in the northwest corner for future development. They are working on the final survey of the remaining 17-18 acres. Martin also had a storm water mitigation map and pointed out some of the detention structures that will have to be considered when developing the new park. After the flood mitigation is determined, the Board will plan the amenities that are workable in the space. There may not be enough land above the flood plain for a ball field. The Board also needs to plan for relocation of the skate park.

Lenth reported that he met with the K-M Lions Board. He will keep them informed of what is happening with Lions Park.

**IV. New Business:**

**A. Report on KMBA Board Meeting.** Unger attended the recent KMBA Board Meeting. He wanted their Board to be aware that the City had made considerable contributions to their programs when KMBA took over operation of the summer rec programs from the City. He explained that the Park Board would like to have more of the summer programs utilizing city ball fields. He also asked the organization to consider donating funds to the City that could be used for making the improvements KMBA would like to see in the parks (ie: improve West Park ball field lighting, add a batting cage in Veterans Park, add another regulation baseball field).

There was also a brief discussion about the park funds that were used to build the original skate park. Once the hockey boards were installed the facility was no longer able to be used as a skate park. Board members asked if funding for the cement pad at the relocation site should come out of the hockey arena budget. It was noted that DCYHA has contributed funds to purchase a television and to put up walls in the Arena.

**B. Aquatic Center Revenue and Expenditures report.** Unger distributed a report showing the amount that was budgeted for operation of the Aquatic Center and the amount that was actually spent. In 2013 \$130,500.00 was budgeted for wages, supplies, utilities and concession purchases. The actual amount spent was \$308,953.92. He broke down the “one time” expenditures and staffing changes affecting wages which should result in a more profitable operation in 2014.

**C. Job descriptions for Aquatic Center personnel.** Unger sent notices to Aquatic Center staff in August indicating that there will be interviews for all positions for the 2014 summer season. He had a copy of these job descriptions available for Board review: Aquatic Center Manager, Shift Supervisors, Crossing Guards/Concessions/Admissions workers and W.S.I.’s and Lifeguards. Plans are to do interviews over the holiday break in December/January so that the Board can make their recommendations to hire in January or February. Unger will solicit help from the Board to conduct interviews. The concession stand workers for Veterans Park concession stand will be separate from the Aquatic Center staff in 2014.

There was some discussion about the water programs offered by Xtreme Fitness. Unger has spoken with Kris Thomas. She does plan to drop some of the morning programs that were not well attended. It is hoped that a program will be developed that will be more profitable for both parties in 2014.

**V. Correspondence: None**

**VI. Adjourn:** Motion by Moritz and second by Larsen, with all voting Aye, to adjourn the meeting at 7:55 P.M.

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Chairperson

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Secretary