

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Wed, May 29th, 2015 at 7:00 pm at the Kasson Public Library.

Present: D. Buck, L. Carlsen, S. Joachim, and Art Tiff, Director.

Absent: none

Visitors: P. Baldwin, B. Jorgensen, and E. King

Amendments to the Agenda: motion by Kamel to execute the following changes: removes 13.1, add 13.4 (staff update), correction of date to May 20 at 7:00 pm. 2nd Joachim. All ayes.

Friends of the Library gift presentation: Pat Baldwin, President of the Friends group presented the Board with a check from their investments for \$23,000 to be used for furnishing for the new Library.

Minutes of April 14th, 2015, KPL Board meeting: motion to approve with correction of SELCO to Friends name by Carlsen, 2nd Joachim. All ayes.

Financial Reports/Approval of Payables: motion to approve by Kamel, 2nd Joachim. All ayes.

Monthly Reports: motion Carlsen to approve, 2nd Joachim. All ayes.

Director's Report: Art was unable to attend a Symposium on 5-19-15 due to staff shortage. The summer staff schedules and coverage is being arranged. With Saturday closure during the summer, hours can be redistributed and staff. (see New Business). A search for a replacement Board member is ongoing.

Committee Reports: Earlene gave a summary of the Building permit procedures and bids were delayed until the State approval of the plumbing plan. Since the City switched engineers, there is some confusion about who signs off. Doug Buck said the City will be remodeling the old Elem School into apartments. Pat B. told the Board that the HS was purging their library and she was able to secure books for the Teens and Tweens department. There is a program called Smile .Amazon.com that non-profits are eligible for to receive ½% on sales. Pat will research this. The Capital Campaign Committee will meet on May 28th. The concessions were profitable and the subject of State tax was brought up. The serving of goodies determines if an item will be taxed. The Summer Teen reading program will follow the same theme as the children's program with the addition of Bingo sheets with 2 themes: "Heroes" and "Villains". Beverly said the special session at the Legislature did not pass the 2015 funding for Arts and Cultural Heritage. In February a librarian with Plum Creek had misappropriated funds and will review with an outside audit. The Faribault system has submitted a proposal to try to co-ordinate the same checkout policy and fines for all SELCO Public Libraries.

Old Business: only 2 patrons have signed up for Gale Courses as of 5-12-15.

New Business: Art informed the Board that Donna had turned in a letter of resignation on May 1st with her last day to be May 15th. A farewell Open House was held at KPL by the Friends group with many patrons to say good-bye, sign a large card, and enjoy some cake. To cover her position, Art has moved two other part time. staff members, Melanie Bersano & Kelly Bell up to fulltime at same pay and full benefits. They will remain at Grade 3, Steps 2 (Kelly Bell at \$15.07 p/hr) & 3 (Melanie Bersano at \$15.56 p/hr) and moved Pat Shaffer-Gottschalk to Grade 6 Step 2 effective May 25, 2015. (

Adjourn: 8:37 pm

Submitted by: Susan Joachim, secretary