

## KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday August 26<sup>th</sup>, 2014 at 6:08 pm.

**Present:** L. Carlsen, L. Hopkins, S. Joachim T. Kamel, J. Rase, and Art Tiff, Director.

**Visitors:** P. Baldwin, P. Schaffer-Gottschalk, B. Jorgensen, and E. King.

**Amendments to the Agenda:** add 10.5 for SELCO Board of Directors update and 12.5 discuss KPL Board meeting conflict on 11-11-14. Motion to approve changes by Hopkins, 2<sup>nd</sup> by Rase. All ayes.

**Minutes of July 8<sup>th</sup>, 2014, KPL meeting:** need to change approval date for P. Schaffer-Gottschalk to 08-01-14.

Motion by Joachim to approve minutes with changes, 2<sup>nd</sup> by Hopkins. All ayes.

**Financial Reports:** motion to approve by Carlsen, 2<sup>nd</sup> by Rase. All ayes.

**Monthly Reports:** motion to approve by Kamel, 2<sup>nd</sup> Hopkins. All ayes.

**Director's Report:** There was discussion concerning a coffee nook within the new Library. Board members were not in favor at this time. There will be a sink in place with a counter. The Capital Campaign Kickoff Dinner was well attended and has brought in some funds with more possible. Art presented to the Chamber of Commerce with good results, the Mantorville City Council, and also the Lions Club. At a meeting with the County Commissioners, our funding plans and financial need was clarified. The Summer Reading Program was well attended and well organized (more info in Pat's report). There are ongoing Building Committee meetings and phone conferences scheduled in the near future. The Library Staff and Board members were present in the Festival in the Park parade on August 10<sup>th</sup>, and they will have a presence in the Marigold Days Parade on September 7, 2014, and we could use more participants. There will be a booth in the park on the 6<sup>th</sup> and 7<sup>th</sup> to showcase plans. Beginning 09-07-14, the Library will be open on Saturdays as a trial from 10:00 am to 1:00 pm. Kelly Bell will staff every Saturday and one other staff member will assist each Sat. until November, at which time the Board will assess the results. From 08-28-14 to 09-02-14, Art will be O.O.O. for surgery.

**Committee Reports:** Earlene reported on the search for a construction manager with thin shell experience for new library, and they will recommend Daniel Olschewski who has previously worked with Leland Grey to the City Council on Wed 08-27-14. Several grant applications have been made to continue fund raising with a phone conference on 09-08-14. L. Hopkins had nothing new to report. P. Baldwin said the Friends of the Library meetings will resume in Sept. Art shared the names of members of the Capital Campaign as being Art Tiff, Pat Baldwin, Paul Leska, Charles Schaal, Tarik Kamel, Will Lambert, and Mary Sue Sandeno. Bev Jorgenson reported on the SELCO meeting where communication between Library staff, Board members and SELCO could be enhanced in the future. Three goals to facilitate this would be: \*expand the capacity of SELCO to meet informally; \*foster innovation and collaboration within groups; \*increase support opportunities. They also recommend 2015-2018 implementation of a strategic plan to provide support.

**Old Business:** Pat provided the Board with a compilation of statistics and survey comments from the very successful Summer Reading Program. She shared photos and comments in support of the program. She is busy preparing for next year's theme and programming!

**New Business:** A motion to increase the 2015 budget for books from \$11,600 to \$14,000 was made by Rase, 2<sup>nd</sup> by Joachim, all ayes. A motion was made by Kamel, 2<sup>nd</sup> by Joachim to approve an increase in the video budget from \$2,500 to \$3,500 for the 2015 budget. All ayes. Old materials will be weeded before the move to the new building. As the Nov Board meeting is scheduled for 11-11-14, we need to agree on an alternative date.

**General Discussion:** Tarik shared the contents of a commendation letter from the MN Dept of Education stating acceptance of the annual statistics report from 2013.

**Adjourn:** 7:54 pm

Submitted by: Susan Joachim, secretary