

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, October 13th, 2015, at 6:05 pm in the Library.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, L. Schultz, and Art Tiff, Director.

Absent: none

Visitors: P. Baldwin, N. Hackenmiller, E. King

Petitions to the Chair: none

Amendments to the Agenda: add 12.3 to discuss Nov. Board meeting. Motion by Joachim, 2nd Buck to approve amendment. All ayes.

Minutes of the September 8th, 2015, KPL Board meeting: motion to approve by Buck, 2nd Schultz. All ayes.

Financial Reports/Approval of Payables: a discrepancy was found in the amount owed to Bremer Bank on the credit card. Staff is aware and are working it out. Motion to approve by Schultz, 2nd Kamel. All ayes.

Monthly Reports: motion to approve by Joachim, 2nd Carlsen. All ayes.

Director's Report: Art reported that he participated in the panel discussion at the MLA conference in Cannon Falls on October 8th. There were three presenters in addition to Art, on the topic of "Moving & Remodeling Your Library", the moderator was from SELCO. One library used a professional moving company to move to their new facility, and two other were moved by Sentenced to Serve services. He was unable to attend the second day of the conference so Melanie Bersano went in his place on the 9th and was able to participate in the presentations for Teen and Tweens. The new part-time staff member, Nancy Hackenmiller, was introduced to the Board.

Committee reports: Earlene King discussed the rumors circulating about the site contractor quitting and taking the mailbox with him. None of that was true. Doug Buck had no further news from the Council. Pat Baldwin said the Book Sale from Oct 1st—Oct 5th netted the highest profit ever--\$680! The Friends have signed up for Amazon Smile which brings in a small percentage of sales to the non-profit. One stipulation is that this cannot be advertised for fund raising. The Friends of the Library are now selling goodies at the Opera House for concessions, and this responsibility will alternate with the Library staff. There was no report from Beverly Jorgensen for the SELCO Board of Director's.

Old Business: Division 16 (electrical) bid came in over budget by \$65,000, but after the Board deemed it necessary to proceed and make up the overage elsewhere, the City Council approved our decision, and the contract was awarded to Nietz Electric.

New Business: The City Council granted the full \$85,000 as planned in their May meeting, in addition to the Otto Bremer Foundation grant. The estimates for Div. 3 (concrete) and Div. 4 (masonry) may require a special meeting. The November Board of Trustees will meet on Tuesday, November 10th 2015, at City Hall at 5:00 pm to accommodate the rescheduled City Council meeting.

General Discussion: Pat Shaffer-Gottschalk had a medical issue which required her to be off (doctor's orders) for 2 weeks fulltime, and 1 week part-time. Nancy Hackenmiller was able to fill in.

Adjourn: 7:10 pm. Submitted by: Susan Joachim