

Kasson Public Library Minutes

The KPL Board of Trustees met Tuesday, March 12th 2013, at 6:02 pm in the Library.

Present: L. Carlsen, L. Hopkins, S. Joachim, T. Kamel, A. Tiff

Absent: None, but one position remains open

Visitors: E. King, J Talcott

Petitions to the Chair: None

Amendments to the Agenda: Motion to accept the amended agenda by Kamel/Carlsen second, all ayes.

Minutes of the February 12, 2013 Meeting: Motion to approve by Joachim/Carlsen second, all ayes.

Financial Reports/Payables: Not much cash in with payroll most of the cash out. All questions were addressed and clarified. Motion to approve Kamel/Joachim second, all ayes.

Monthly Reports: Headstart, ECFE total for the month was 0 due to weather and staff issues.

Director's Report: Art and Lori met with the City Administrator and asked to fund Michael as a fulltime employee. Art then met with the Finance Committee to answer questions about his hiring, and then the Council approved this request. There was also discussion about resuming Saturday hours. Art decided to look into this for next Fall. The handicapped door upgrade was postponed also as the possibility of a new building is in the works. The inventory and weeding process of the books in storage is almost complete with 1341 books withdrawn, just in time for the Book Sale. SELCO retrieves remaining books for redistribution and possible refurbishing. In order to comply with Annual Report count, Art has employed the use of a clicker to count traffic. A policy needs to be written down for lost and overdue items.

Committee Reports: Earlene King presented information about the FEMA grant availability and how action is needed before the deadline to get our application in ASAP so we can pursue funds. Motion to approve by Joachim/Kamel second, all ayes.

City Council Representative: Three motions were presented and approved. 1) Michael's favorable annual review moved him to Step 2 Grade 3 retro to 1/03/13, with retro compensation. Motion to approve by Carlsen/Kamel second, all ayes. 2) Motion to approve Michael's fulltime status as of 03/01/13 by Carlsen/Joachim second, all ayes. 3) Motion to amend the budget to accommodate increased payroll for Michael by Joachim/Carlsen second, all ayes.

Friends of the Library Report: John Talcott reported that the attendance at the Books and More presentation was attended by 30 people and well received. John thanked Lori for the favorable representation at City Council and our progress forward in all areas. Next month will feature Eckers as a military correspondent during WWI. The Book Sale will be set up on Wednesday and the Book Sale officially begins on March 14th.

Old Business: Two candidates have submitted applications for the open Board position: Steve Du Bois and James Rase. Review of the applications lead to the recommendation of J. Rase for the Mayor to approve at the next Council meeting. Motion by Kamel/Carlsen second to approve. All Ayes.

New Business: None

General Discussion: A bill defining Open Meeting laws with regards to digital media is being presented in the State Legislature.

Adjourn: 7:29 pm

Respectfully Submitted, Susan Joachim