

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, November 10th, 2015, at 5:00 pm at City Hall.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, L. Schultz, and Art Tiff, Director.

Absent: none

Visitors: P. Baldwin, B. Jorgensen, and Earlene King

Petitions to the Chair: none

Amendments to the Agenda: none

Minutes of October 13th, 2015, KPL Board meeting: motion to approve by Schultz, 2nd by Buck.

All ayes.

Financial Reports/Approval of Payables: motion to approve by Schultz, 2nd by Buck. All ayes.

Monthly Reports: motion to approve by Joachim, 2nd by Schultz. All ayes.

Director's Report: Art plans to send out a construction update to the neighbors in the construction zone as promised. The Zumbro Lutheran Church had offered to provide final landscaping, but they were not able to secure the grant for this purpose.

Committee Reports: Earlene explained the construction delay due to a misinterpretation of the plans and specs by IMS Contracting LLC which cost us 3 weeks of time. Additionally, there was an \$11,000 cost to the library to negotiate the drainage system issue. All parties agreed. Money raised from concessions at the Mantorville theater presentations will cover the installation of the berm (and sod) along the NE corner of the property by the church parking lot to be constructed by Gibbs Landscape in Kasson this year for a cost of \$2,100. When the balloon is inflated at the building site, the library will be closed for one hour so staff can witness this event. Motion to close Library for this purpose by Joachim, 2nd by Schultz. All ayes. No reports from the City Council (Doug Buck) or from the Friends of the Library (Pat Baldwin). The Capital Campaign Committee will approach the Kasson Municipal Liquor store to ask for possible funds. Beverly Jorgensen reported on the 3rd Q meeting of SELCO and all their present Board members agreed to remain in place for the coming year. The Legacy money from the State this year has been earmarked for the renovation of Art in the Capital building so their contributions to other entities will be reduced. An outside audit was conducted of SELCO funds for 4th Q. Ann Hutton received a performance evaluation of 4+/5. Donovan Lambright gave a tech presentation to clarify procedures; he is reviewing tech fees which will increase by 2017.

Old Business: the estimates for Divisions 3&4 were approved by the City Council.

New Business: the DCI has not included articles for the last 2 weeks; Lisa assisted Art with a better submission procedure. Evaluations for K. Bell (12-13), M. Bersano (12-17), and A. Tiff (12-17) will be discussed at the December meeting.

General Discussion: According to the City minutes, Laurie Schultz needs approval by the mayor at tonight's Council meeting.

Adjourn: 6:03 pm Submitted by: Susan Joachim, secretary