

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, September 9th, 2014, at 6:04 pm.

Present: L. Carlsen, S. Joachim, T. Kamel, and Art Tiff, Director.

Absent: L. Hopkins, J. Rase

Visitors: E. King, P. Baldwin

Amendments to the Agenda: motion to accept the agenda with changes as noted (renumber 17.1 through 17.4) by Kamel, 2nd Carlsen. All ayes.

Minutes of August 26th, 2014, Board meeting: motion by Joachim, 2nd Kamel to accept with a correction of time for Saturday hours from 9:00 to 10:00 under the Director's report. All ayes.

Financial Reports: motion to approve by Carlsen, 2nd Kamel. All ayes.

Monthly Reports: motion to approve by Joachim, 2nd Carlsen. All ayes.

Director's Report: Art gave a presentation to the KM Lions Club about the new library with 37 in attendance. A future presentation will be to the Mantorville Chamber of Commerce on 9/11. The Capital Campaign will proceed with letters to current library card holders within the 55955 and 55944 codes which totals +3,000 patrons, plus a Fall Festival is planned for those same patrons at the KMMS on 11-01 with a Silent Auction and food. The premier opening of Saturday hours on Sept 6th yielded 81 checkouts, 34 patrons, and usage of 2 computers. The Ground breaking for the new facility will be October 1st at 5:30 pm at the proposed site in West Park. Bring shovels! Early Childhood Initiative is proposing a new program to encourage reading 1,000 books before a child enters Kindergarten measured in increments of 100. The document is at CED or KPL.

Committee Reports: Earlene shared plans for the groundbreaking ceremony. Lori was absent so there was no City Council Report. Pat told us that the Book Sale for the Friends of the Library will be Sept 25, 26, and 27 with a bag sale on the 29th. Their Board meets on 9-25. Pat also gave a report on the Capital Campaign funds: from 8-20 to 9-05 there had been collected \$13,350 in funds, \$4,125 in pledges, and \$90 in cash, totaling \$17,565. Thank you letters will be sent to these donors.

Old Business: A motion was made by Joachim 2nd Carlsen to move Pat Shaffer-Gottschalk from probation to fulltime effective 07-01-2014. All ayes.

New Business: Pat Shaffer-Gottschalk has received a scholarship to the MLA conference in Mankato on Oct 8th and 9th from SELCO to attend.

Closed Meeting: 7:19 pm Donna Kirchgatter annual evaluation discussion

Reopen KPL Board meeting: 7:38 pm motion by Joachim, 2nd Kamel to approve Donna Kirchgatter's performance appraisal to result in a move to Grade 6-Step 5 at a rate of \$19.79 effective 9-11-14, her anniversary date. All ayes.

General Discussion: none

Adjourn: 7:40 pm

Submitted by: Susan Joachim, secretary