

## KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, March 8th, 2016, at 6:00 pm in the library.

**Present:** D. Buck, L. Carlsen, S. Joachim, T. Kamel, L. Schultz, and Art Tiff, Director.

**Absent:** none

**Visitors:** Pat Schaffer-Gottschalk

**Amendments to the Agenda:** none

**Minutes of February 9<sup>th</sup>, 2016, KPL Board meeting:** motion to approve by Schultz, 2<sup>nd</sup> by Kamel. All ayes.

**Financial Reports/Approval of Payables:** Art will check the double entry for SELCO service fee to clarify. Motion to approve by Joachim, 2<sup>nd</sup> Kamel. All ayes.

**Monthly Reports:** motion to approve by Schultz, 2<sup>nd</sup> Joachim. All ayes.

**Director's Report:** Pat S-G presented the theme, "Read for the Win", and agenda for the SRP. This theme combines an enjoyment of reading, sports, goal setting and "winners". Pat, Kelly, Melanie, and Nancy are each responsible for Storytimes and the Grand Finale. Each has specific duties to co-ordinate the 6+ week program. Fun Fridays have been planned to have various presentations and grants cover 4 of the 5 presentations. Art gave a tentative schedule for building completion. Art also informed us that Board member Sue Joachim's term will expire in December so a replacement needs to be sought out from the City.

**Committee Reports:** Art from the Building Committee shared that every Thursday there are construction meetings to co-ordinate progress, and one topic that came up was the muddy county road due to trucks hauling. This needs to be cleaned up to prevent hazards. The ceiling should be finished by March 23; the plumbing and electrical will be buried March 28-31; the floor slab will be poured April 4; framing and sheet rock will begin April 7; and the Architect firm of Leland Gray will be here to inspect the site on April 12 & 13. The Architects will have a schedule of completion dates per request by the City Council. The site manager and the construction manager are both no longer needed and they have departed, but Dave O. remains as the site superintendent. Doug B. had nothing to share from the City. Pat B from the Friends of the Library informed us they netted \$736 in concessions from the Opera House shows in February. We will have another opportunity to participate in April. No report from Beverly J.

**Old Business:** none

**New Business:** The County funding contribution for 2016 will be -\$1,616.08 from last year. Art checked with SELCO and there is no way to adjust their formula. There was \$19,000 budgeted for the concrete finish. Art checked into carpeting estimates, and plans to contact other local companies. Kasson Country Carpets came in at \$27,205 for squares/\$23,430 for roll goods for the entire building. Another bid from a company in Utah quoted \$20,000 for squares/\$15,000 for the entire building. At the request of the Board, the community room, media room, and maker space will not be carpeted, so these estimates may be lower. The security company, All Systems, presented an estimate for \$19,987 to provide 5 cameras plus wiring to the director's office, police department and includes a hot button at the circulation desk. This company is the same as the City provider. Art has met with vendors for the furnishings from Schmidt-Goodman. Friends of the Library and the Liquor Store are contributing to this step. Division 8 includes the doors, locks, and windows to FEMA specs, and a motion was made by Joachim, 2<sup>nd</sup> Kamel to approve the bid from BDS (Bowman Lock from Rochester). All ayes. Awarded contracts for the following divisions were as follows: Division 9, framing/drywall to Superior Contractors, LLC, of Stewartville for \$85,400; ceiling, Twin City Acoustics, INC, for \$30,750. Division 4, stucco finish, to Superior Contractors, LLC of Stewartville for \$66,000. The Board concluded the stucco is stronger than EIFS and a better investment in the quality of the new library.

**General Discussion:** none

**Adjourn:** 7:39 pm

Submitted by Susan Joachim, secretary