

## KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, April 12<sup>th</sup>, 2016, at 6:00 pm in the Library.

**Present:** D. Buck, L. Carlsen, S. Joachim, L. Schultz, and Art Tiff, Director.

**Absent:** T. Kamel

**Visitors:** Pat Shaffer-Gottschalk, Melanie Bersano, Pat Baldwin, Earlene King, Lori Hopkins, Lee Gray, and Teresa Coleman, City Administrator.

**Amendments to the Agenda:** motion by Joachim to move 11.3 to 4.1 to facilitate presentation. 2<sup>nd</sup> by Schultz, all ayes.

**Minutes of March 8<sup>th</sup>, 2016, KPL Board Meeting:** motion to approve by Joachim, 2<sup>nd</sup> Schultz. All ayes.

**Financial Reports/Approval of Payables:** motion to approve by Schultz, 2<sup>nd</sup> Buck. All ayes.

**Monthly Reports:** motion to approve by Schultz, 2<sup>nd</sup> Carlsen. All ayes.

**Director's Report:** Pat S-G gave a presentation on the progress of the SRP. This year's theme is "Read for the Win", and she gave a full schedule of planned events. Donations have been received and thank you notes were sent out to five businesses in town for a total of \$1,450. Gift certificates have been provided by Daniel's Restaurant, Jimmy's Pizza, and Domino's Pizza. These will be used as prizes. Five Fun Fridays are planned with 4 of the 5 receiving grants. Registration presentations will be conducted by Pat S-G in KMES and KMMS in mid-May. Registration begins May 2<sup>nd</sup>. The planned contests/Drawings are planned with equalization in mind—not all kids can read at the same rate. The Teen program will continue as in the last 2 years, and an adult program will be initiated. The adult emphasis will include a "Book Bingo" format with prizes awarded. Things are progressing well.

**Committee Reports:** The Building Committee will report under new business. Doug had no new information from the City Council. Pat Baldwin reminded the Board of the upcoming book sale for April 28-May 2; membership is now at 16. The Capital Campaign Committee will be raising money by collecting used textiles throughout the community and they bring in 10c/lb. The concession sales since December have totaled \$1,100. No report from Beverly Jorgenson.

**Old Business:** received estimates from 2 carpet companies in Kasson and waiting on one from Rochester. The door orders are on hold for FEMA doors; the cost of the regular doors needs to be subtracted out of the budget.

**New Business:** The floor was poured in the new library in 18 hours, and it was a high quality job. There will be an Open House April 21<sup>st</sup> as before with tours every 15 minutes. The Kasson F.D. toured the facility and discussed an emergency plan with Art. All Systems was awarded the contract for surveillance equipment. A discussion about the exterior surface commenced and it was determined that we needed to change the material from stucco to EIFS, which is stronger and cheaper than stucco. Leland Grey noted that the exterior should display the dignity of long standing municipal buildings and command respect. A motion was made by Schultz, 2<sup>nd</sup> Joachim to change the exterior surface. All ayes. An architect's report was presented by Leland Gray and it was quite encouraging to hear that not only are we progressing well, but our financial and operational audits have been sound. He informed the Board that we will have the most advanced library facility in MN.

**General Discussion:** none

**Adjourn:** 7:01 pm            Submitted by: Susan Joachim, secretary