

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday February 9th, 2016, at 6:00 pm in the Library.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, and Art Tiff, Director.

Absent: none

Visitors: P. Baldwin and B. Jorgensen

Amendments to the Agenda: none

Minutes of the January 12, 2016, KPL Board Meeting: motion to approve with a strike out of a proposed Open House date by Joachim, 2nd Buck. All ayes.

Financial Reports/Approval of Payables: motion to approve Schultz, 2nd Joachim. All ayes.

Monthly Reports: motion to approve Kamel, 2nd Carlsen. All ayes.

Director's Report: The dome was successfully inflated on January 28th, 2016. There were 60-70 people and children in attendance, but instead of the projected 1 hour time frame, it only took 4 minutes and 40+ seconds! Three TV stations covered the event plus the Rochester Post Bulletin and the DCI. Art brought in a cross section piece to show us the layers of membrane, foam (closed cell polyurethane) with attached spikes that were imbedded to hold rebar in the concrete layers. The insulation, shot Crete, and rebar will all be complete by mid-March. The crew will leave and Dave O. will stay as site manager. Pat S-G is preparing the Summer Reading Program to be ready once school is out. Art met with the following vendors: Metro Sales, copier company from the Cities; All Systems, surveillance company from Rochester (plus 5 cameras inside and outside of building, additionally wired to the police station); Schmidt-Goodman for furnishings. All these companies are vendors for the City of Kasson. The Gale Courses need a renewed contract by June 1st, and the cost has increased by \$1,300 to \$3,333. A motion was made by Joachim to approve this renewal and continue with Gale Courses, 2nd by Schultz. All ayes.

Committee Reports: Beverly shared the first SELCO meeting minutes with us regarding records retention, staff development, payroll, and their exit interview policies. Feb 10-Apr 30 is the Book Tour at various sites. Clint Patterson is looking at fee schedules to be equalized. After exploring a decrease in the cash reserves to secure a line of credit, the auditors denied their request. The SELCO Board is reviewing their conceal and carry policy which is not allowed at this time. Art presented the bid proposals for Divisions #3, #8, and #9. Three bids were received for the interior concrete floor work. The Board discussed the options with regards to experience of crew, time allotment, and cost; J. Rock Construction Concrete Company from Salt Lake City was the winner on all three criteria. We were not presented with final bids for the doors and windows or the framing and drywall. We should be alert to any Special Meetings called by Art for these in the near future. Pat Baldwin told us that the Winter Book Sale was quite successful and brought in about \$ 484. The Friends annual meeting will take place on 2-20-16 to elect new officers. The next sale will be in late April. The Opera House concessions have brought in \$134, and there will be another opportunity in April to participate.

Old Business: none

New Business: a motion was made by Joachim to accept low bid for Division 3, concrete floor, 2nd Schultz. All ayes. The Board decided to pursue FEMA quality windows at an additional \$33,500 over the budgeted amount of \$40,939 for a rough total of \$74,439. A motion was made by Kamel, 2nd Joachim to approve this choice. All ayes except Schultz, nay. Selection of bids for division 9 has been tabled. Art shared a preliminary 2015 budget report. There will added costs for heaters and fuel for the construction of the library, due to cold weather: \$600 x 2 heaters, special diesel fuel, @ 200 gal/day initially adds quite a bit to the operating costs. Cathy Pletta from the Kasson Liquor Store will release funds from their profits to help with furnishings costs. Teresa and Nancy need to approve this transfer. General Discussion: none

Adjourn: 8:01 pm Submitted by: Susan Joachim, secretary