

KASSON PUBLIC LIBRARY BOARD MINUTES

The KPL Board of Trustees met Tuesday, March 10, 2015, at 6:00 pm at the Public Library.

Present: D. Buck, L. Carlsen, S. Joachim, T. Kamel, and A. Tiff, Director.

Absent: J. Rase

Visitors: P. Baldwin, E. King, P. Shaffer-Gottschalk.

Minutes of Feb 10, 2015, KPL Board meeting: motion to approve by Kamel, 2nd by Carlsen. All ayes.

Financial Reports/Approval of Payables: motion to approve by Joachim, 2nd by Buck. All ayes.

Monthly Reports: motion to approve by Carlsen, 2nd by Joachim. All ayes.

Director's Report: Art had Pat Shaffer-Gottschalk share the agenda for the Summer Reading Program, "Every Hero Has a Story". The weekly themes, programs and other highlights were presented plus other proposed highlights. Four programs have designated grants. Participants will maintain reading logs and the Grand Finale Party will celebrate and recognize the top readers on Thursday, Aug 6, 2015, at 10:30-12:00 at the Veteran's Memorial Park in Kasson. Board packets will be printed out and available for pickup at the KPL front desk on the Friday before each Board meeting. Art secured more shelving from Lake City and they have been delivered to City Hall for storage until needed. AgStar has presented a \$10,000 check to the KPL Building Fund for Technology. Dodge Center librarian, Angie, will be leaving in mid-March. Policies and Procedures updates are still in progress. There is a possibility of a trip to a Twins game in July; more info later. There will be a staff meeting tomorrow morning to discuss the working relationship between the KPL Board-Director-Staff.

Committee Reports: Earlene shared the details of the adjusted parking lot design. Sub-contractors will be local businesses within 25 miles. The Board will receive a Gross Max Pricing list. The site prep will begin in April, weather permitting. Doug had no report from the City. Pat Baldwin said the annual Friends meeting was held at the Hubbell. They now have 22 paid members. Our CD's can be withdrawn from the SELCO account to be used for furnishings and equipment at about \$21,500. A motion to release these funds was made by Joachim, 2nd Kamel. All ayes. The Capital Campaign Committee reports there was a profit of \$1042 for concession sales for 4 weeks of Melodrama performances. We are invited to repeat this in April. .

Old Business: Art has been working on the Annual Report, and it was discovered there were some corrections needed. A motion to approve the report with the updates was made by Joachim 2nd Kamel. All ayes. A motion was made by Joachim to revise Art's pay statistics as follows: Grade 12, Step 4 @\$28.76, 2nd by Carlsen. All ayes.

New Business: The GALE Courses are a Federal, online course program which Art has checked into and the cost is \$3000 to access 178 courses. The Board was in agreement that this is something we should pursue. Art will also contact Desiree Dyke from the Workforce Center for a grant to cover costs. This is a 1 year contract which includes free marketing materials. The service will be free for all patrons.

General Discussion: none

Adjourn: 7:42 pm **Submitted by:** Susan Joachim, Secretary