

**KASSON CITY COUNCIL REGULAR MEETING AGENDA**  
**Wednesday, August 24, 2016**

**6:00 PLEDGE OF ALLIGENCE**

**A. COUNCIL**

1. Amend/approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
  - a. August 10, 2016 Regular Meeting Minutes
  - b. Claims processed after the August 10, 2016 regular meeting, as audited for payment
  - c. Evaluation:
    - i. Nancy Zaworski Finance Director at top of scale
    - ii. Jesse Kasel Police Officer Grade 10 Step 5 \$27.31 eff. 8-15-16
  - d. Conferences:
    - i. Nancy Zaworski GFOA Annual Conf Alexandria Sept 28-30 Approx. \$711
    - ii. Krista Weigel BCA Information Users Conf St. Cloud Sept 27-28 Approx. \$335
    - iii. Kent Berghuis BCA Information Users Conf St. Cloud Sept 27-28 Approx. \$335
  - e. Semcac Agreements
  - f. Resolution Accepting Donation from The American Legion to Festival in the Park
  - g. Resolution waiving Noise Ordinance for American Legion Special Event
  - h. Temporary Liquor License for American Legion Special Event September 23

**B. VISITORS TO THE COUNCIL**

1. Chris McKern – Festival Recap

**C. PUBLIC FORUM**

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

**D. PUBLIC HEARING**

**E. COMMITTEE REPORT**

**F. OLD BUSINESS**

**G. NEW BUSINESS**

1. Development Agreement between the City and Joel Bigelow & Sons Enterprises

**H. MAYOR'S REPORT**

**I. ADMINISTRATOR'S REPORT**

1. Preliminary Budget 2017

**J. ENGINEER'S REPORT**

- 1) County Road 21 Watermain Replacements
  - a) Report
  - b) Resolution to approve report
  - c) Engineering Agreement
- 2) Main St. Storm Sewer Improvements
  - a) Feasibility Report
  - b) Resolution to approve Feasibility Report
  - c) Engineering Agreement – E. Main St.
  - d) Engineering Agreement – W. Main St.
- 3) South Mantorville Ave Improvements
  - a) Feasibility Report
  - b) Resolution to approve Feasibility Report
  - c) Engineering Agreement
- 4) 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Ave. NW and 2<sup>nd</sup> St. SW Improvements
  - a) Feasibility Report
  - b) Resolution to approve Feasibility Report

**K. PERSONNEL**

1. Police Department Hiring recommendations:
  - a. Jason Peck to be promoted to Sergeant position - Grade 11 Step 7 \$31.15 per hour (no change from his current SRO position) Effective August 29, 2016
  - b. Gerald Runnells promoted from part time to full time officer, Grade 10, Step 1 \$24.03 (no change from current )
  - c. Jesse Kasel promoted to SRO, Grade 11 Step 3 \$27.41 (Increase from Grade 10 to Grade 11)
2. Emergency Services Administrative Assistant position description approval
3. Approve 168 points and Grade 7 for Emergency Services Administrative Assistant position

**L. ATTORNEY REPORT**

1. Possible closed meeting for Attorney/Client Privilege

**M. CORRESPONDENCE**

1. Department Head Meeting Notes
2. June and July Fire Department Calls
3. Kispert Conference Report

**N. ADJOURN**