

**Kasson Public Library Board Minutes**  
**12 February 2013**

The KPL Board of Trustees met Tuesday, February 12<sup>th</sup> 2013 at 6:02 pm in the Library.

**Present:** L. Hopkins, L. Carlsen, A. Tiff, T. Kamel, and S. Joachim

**Absent:** none but one position still open

**Visitors:** John Talcott, Earlene King

**Petitions to the Chair:** none

**Amendments to the Agenda:** none

**Minutes of the January 11<sup>th</sup> Meeting:** corrections--date of minutes to read 'January' instead of 'December' 11<sup>th</sup>; correct Tarik's last name to Kamel instead of Hamel. Move by Carlsen/second by Joachim to accept, all ayes.

**Financial Reports/Payables:** Sales tax on photocopies was discussed to clarify the line item. The reports from the January meeting were approved with a motion by Joachim/second by Kamel. All ayes.

**Monthly Reports:** motion by Joachim/second by Carlsen to approve. All ayes.

**Director's Report:** By using a comparison chart, Mr. Tiff showed the cost savings that could be had by dropping the Verizon account and adding long distance to our land line. This savings could be substantial at approx. \$725/year. Also, he has researched the cost of installing handicap accessible door activation in the entryway, plus a matching grant is available. All were in agreement that this should be done for legal and moral reasons. Concern was brought up that this investment will be lost when a new building is secured, but in the meantime, it is the correct thing to do. Volunteers are needed to help with inventory of the archived books in the basement of City Hall plus items within the Library. Tutoring sessions have begun in the library by Gary Wallin on M and W nights from 4-7. Mr. Tiff mentioned the new floor plan and set up of the library plus a new staff photo. He was highly praised for all these improvements.

**Committee Reports:** a report was given by Earlene King detailing the timelines of the Library from an historic and current point of view. Possible building sites were discussed.

**City Council Representative:** Lori Hopkins stated that the City voted for a new abatement survey on the old school building at the last City Council meeting.

**Friends of the Library Report:** John Talcott is looking for feedback on the renaming of 'Hot Reads' to 'Books and Beyond'. They are also trying to find a better time for the presentations as Monday nights at 7:00 is disruptive to the staff and perhaps a Tuesday or Thursday night at 6:30 would be better? A local author to bring in for a presentation is Jennifer Davidson from Rochester. The next book sale is March 13<sup>th</sup>.

**Old Business:** none

**New Business:** none

**General Discussion:** new handbooks were distributed and now all members have a copy, the director and one extra copy to have on hand.

**Adjourn:** 7:30 pm by Lori Hopkins

Respectfully Submitted: Susan Joachim