

# Please note the meeting will start at 5:00 PM

## KASSON CITY COUNCIL REGULAR MEETING AGENDA Wednesday, October 14, 2015

**5:00 PM**

- Interview top two candidates for City Administrator
  - Discuss/Approve Proposed City Administrator Contract
  - Discuss/Approve hiring of City Administrator at Grade and Step
  - Discuss/Approve making an offer to City Administrator Candidate

**A.** Amend/approve agenda

2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
  - a. September 23, 2015 Regular Meeting Minutes
  - b. Claims processed after the September 23, 2015 regular meeting, as audited for payment
  - c. Conferences/Schools
  - d. Minutes
    1. Park Board Minutes DRAFT 9-15-15
    2. EDA Minutes DRAFT 10-6-15
  - e. Evaluations:
    1. Jarrod Nelson Lead Lineman Grade 11, Step 7 \$30.39 eff. 10/23/15
    2. Steve Burke Streets/Public Works Grade 7, Step 3 \$20.40 eff. 9/22/15

**B. VISITORS TO THE COUNCIL**

**C. PUBLIC FORUM**

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

**D. PUBLIC HEARING**

1. Animal Ordinance
2. Gibbs Tax Abatement – Recessed from last meeting

**E. COMMITTEE REPORT**

1. Library Board/Building Committee Updates - Approve Bid/estimates –
2. EDA – Recommendation to Approve Loan to Gibbs Partners
3. EDA – Folkestad Building /Land Sale

**F. OLD BUSINESS**

1. Potential Open Meeting Law Ordinance
2. Easement Vacation

**G. NEW BUSINESS**

1. Street Work – Council Authority
2. Modifying the TIF Plan for TIF District 1-2

**H. MAYOR’S REPORT**

**I. ADMINISTRATOR’S REPORT**

**J. ENGINEER’S REPORT**

1. Professional Services Agreement for WWTF

**K. PERSONNEL**

1. Grievance Arbitration Representation Contract
2. Burt Fjerstad Retirement Letter
3. Public Works Director Job Description

**L. CORRESPONDENCE**

1. LMC Regional Fall Meeting – Oct 29, Austin, MN
2. Rural by Design Workshop – January 8, 2016, Eagle Bluff Learning Center, Lanesboro
3. Workforce Shortage Workshops
4. Cash and Investment Summary

**M. ADJOURN**