

KASSON CITY COUNCIL REGULAR MEETING MINUTES
January 14, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 14th day of January, 2015 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman, Egger, and Johnson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Library Director Tiff, Earlene King, City Attorney Guzinski, Fire Chief Fitch, Deputy Fire Chief Seljan and Randy Carlson.

Mayor Johnson called meeting to order at 6PM. Mayor Johnson thanked the persons in the audience for coming and is privileged to be their Mayor.

COUNCIL

Agenda: *Motion by Egger and second by Coleman, with all voting aye, to approve the January 14, 2015 agenda with the following amendments:*

Add: G.2 Park Board Discussion
 M.3 Correspondence – Local Board of Appeals

Consent Agenda: *Motion by Coleman and second by Borgstrom to approve the January 14, 2015 consent items. Borgstrom questioned where page 2 of batch 3 of the claims is missing. Finance Director Zaworski will check on that. All Ayes.*

- a. **Minutes:** Approved the December 17, 2014 regular meeting minutes as submitted.

- b. **Claims:** Approved all claims paid after the December 17, 2014 regular meeting, as audited for payment in the amount of \$1,246,020.57.

- c. **Acknowledgement of Committee and Meeting Minutes:**
 1. EDA Minutes – 12-2-14
 2. PB Minutes Draft – 12-15-14

- d. **Annual Evaluations:**
 1. Mike Bodenheim – Police Officer

- e. **Resolution #1.1-15 Decertifying Delinquent Claims to the County Auditor 2014**

(on file)

Resolution #1.1-15

Resolution Decertifying Delinquent Claims to the County Auditor

f. **Uncollectible Account Write-Off**

g. **Resolution Authorizing Investment of Funds and Designation of Official Depositories for the City of Kasson.**

(on file)

Resolution # 1.2-15

Resolution Authorizing Investment of Funds and Designation of Official Depositories for the City of Kasson

CITY ADMINISTRATOR CONTRACT REVIEW

Mayor Johnson asked for a motion relative to the contract of the City Administrator. Councilperson Borgstrom motioned to terminate the services of the City Administrator effective January 15, 2015, seconded by Councilperson Buck. Mayor Johnson asked for discussion. Councilperson Coleman asked what he is basing this motion on. Borgstrom stated that he thinks the City needs to move in a different direction. Coleman asked if this is a personal vendetta. Borgstrom stated that we need to move in a different direction. Coleman asked what the plan is for staffing this position in the interim. Borgstrom stated we will move forward as we normally would. Coleman stated that the City is rated for the first time #45 in the nation as one of the best places to live and wanted to know what direction are we not moving. Borgstrom stated there is a motion and second on the table. Egger asked if the discussion was over. Egger asked who would do the City Administrator job in the meantime and the staff should get paid accordingly for their job responsibilities. (no response) Coleman asked if the City was prepared to buy-out the City Administrator's contract? Borgstrom stated that we are prepared to buy him out.

Motion to terminate the City Administrator's contract effective January 15, 2015, made by Borgstrom, seconded by Buck with Borgstrom, Buck and Johnson voting Aye. Nays: Coleman and Egger

Mayor Johnson asked for a Motion to direct Finance Director Zaworski to issue a check on January 15, 2015 to the City Administrator for the salary and benefits to which he is entitled as dictated by the employment contract, made by Borgstrom, seconded by Buck with all voting Aye.

VISITORS TO THE COUNCIL - None

PUBLIC FORUM - None

INFORMATIONAL MEETING – Pat Bailey from the Department of Health and Brian Ross, Director of Environmental Services at WSN presented the Wellhead Protection Plan. Ross stated that the Council does not have to take any action on this as it is only informational required by the Department of Health and that Wellhead Protection Planning is required by federal mandate. Ross went over the plan. We are still in the technical process at this point. The next part of the plan will layout what needs to be done, then a formal public hearing will be held before the plan is put in action. Councilperson Coleman asked where we could put another well if we needed it. Ross stated that the current wells could pump more or we could put another well about anywhere.

COMMITTEE REPORTS

Highway 14 Partnership Report – Councilperson Coleman stated that he and Community Development Director Martin have been involved with this for some time. This partnership is made up of cities between Rochester and Mankato. The State is concerned with getting the 4 lanes in from

Rochester to Mankato first and then they will look at interchanges. We want to stay involved and visible to make sure the State knows we are interested in getting one of the interchanges. Coleman stated that Dodge County is also involved in this partnership. Councilperson Buck asked if they are planning to eliminate the railroad crossings and Coleman stated that everything is planned to go south of Dodge Center and Claremont.

OLD BUSINESS

Audio Improvement in Council Chambers – City Clerk Rappe stated that the current system is over 14 years old and is in need of repair and updating and it is getting hard to buy tapes. Councilperson Borgstrom asked if this is the only quote received. Rappe stated that it was because this is the company that put in our security cameras and this system will integrate with the cameras. **Motion to table this until the January 28, 2015 meeting made by Coleman, seconded by Buck with all voting Aye.**

Park Board Discussion – Councilperson Coleman stated that the Park Board is trying to clarify who can serve on the Park Board. Coleman has been in contact with City Attorney Guzinski. Guzinski stated that some cities have a place on the park board for a school district representative and a county representative. Coleman would like to change the Ordinance to allow for a County and School representative on the Board. Mayor Johnson liked the idea of having a school district representative. Councilperson Borgstrom asked if a school, county or city seat does not have someone to fill it does it stay an open seat? Earlene King who was the County representative to the Library Board stated the Library Board has designated seats and it does stay open since it is a designated seat. Coleman stated that they can have up to nine members on the park board. Guzinski will put something together as a starting point for the Council for the next meeting.

NEW BUSINESS

Assessment Agreement with Dodge County Assessor – Community Development Director Martin stated that this is a standard agreement that we do every year. **Motion to approve the Assessment Agreement with the Dodge County Assessor made by Egger, seconded by Coleman with all voting Aye.**

Joint Meeting Date – Martin would like to have a joint meeting with City Council, EDA and Planning Commission to get to know each other and discuss their philosophies on development and government and to get on the same page to know where we want to go. Traditionally it has been on a planning Commission night which would be February 9 at 6:30pm.

MAYOR'S REPORT

Mayor Johnson thanked Community Development Director Martin for all of the information and the work he has done with the EDA.

Mayor Johnson announced his appointments for Boards and Commissions:

Planning Commission – Appoint Troy Stafford

Re-appoint Mark Sannes

Re-appoint Steve Dean as Chair

Appoint Coy Borgstrom as Council Representative

EDA - Appoint Jeff Stevenson to replace Mary Ehmke as Member and Chair

Appoint Mayor Johnson and Dan Egger as Council Representatives

Park Board – Appoint Jason Farnsworth
Re-Appoint Roger Franke
Appoint Chuck Coleman as Council Representative

Library Board – Appoint Doug Buck as Council Representative
Motion made by Buck, seconded by Coleman to approve the Mayor’s appointments. All Ayes.

ADMINISTRATOR’S REPORT

Administrator Lenth stated that traditionally the Council has scheduled a strategic planning session off site somewhere usually on a Saturday morning somewhere in late January to early February to discuss upcoming projects and their future goals and plans for capital improvements and projects.

ENGINEER’S REPORT

City Engineer Britton stated that he doesn’t charge for coming to Council meetings or telephone calls and if they ever need him to feel free to call. Britton stated that some of the projects are Wellhead Protection Plan, 4th St SE to connect to Commerce Drive including curb and gutter, Blaine’s 12th Phase 5, WWTP Plant upgrade, we have an agreement with Mantorville for the sewer extension.

PERSONNEL - none

CORRESPONDENCE:

Cash and Investment summaries
SEMLM Annual Meeting January 29, 2015 – Community Development Director Martin stated that the City belongs to this League and if they want to go to let Clerk Rappe know.
Local Board of Appeals – Martin stated that this is the process for citizens to appeal their property taxes. The meeting will be at the county courthouse April 30, 2015.

ADJOURN: The meeting was adjourned at 6:53 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor