

## KASSON CITY COUNCIL REGULAR MEETING MINUTES

January 22, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22<sup>nd</sup> day of January, 2014 at 6:00 p.m.

**The following members were present:** Tjosaas, Coleman, Eggler, Hopkins and Nelson

**The following members were absent:** none

**The following were also present:** Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Jessica Schleck, Mike Bubany, Gretta Becay, Judy Ruport & Sandy Musolf  
Mayor Tjosaas presided over the meeting

### A. COUNCIL:

**1. Agenda:** Motion by Eggler and second by Coleman with all voting aye, to approve the January 22, 2014 agenda with the following amendments:

Add: G.1 Ice Arena

**2. Consent Agenda:** Motion by Hopkins and second by Nelson to approve the January 8, 2014 consent items. Ayes: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Nays: None.

- a. **Minutes:** Approved the following regular meeting minutes as submitted
  1. December 11, 2013
  2. December 18, 2013
  3. January 8, 2014
- b. **Claims:** Approved all claims processed after the January 8, 2014 regular meeting, as audited for payment in the amount of \$553,258.34
- c. **Acknowledgement of Committee and Meeting Minutes:**
  1. EDA – December 3, 2013
  2. Planning & Zoning – December 9, 2013
  3. Library Board – December 10, 2013
- d. **Annual Evaluations:**
  1. Art Tiff      Library Director      Move to Grade 12, Step 3 Effective 12/17/2013
- e. **Conferences/Training:**
  1. Lance Diderrich      Meter School      March 4-7      Marshall, MN
  2. Linda Rappe      MCFOA Conf.      March 18-21      St. Cloud, MN
  3. Jan Naig      MCFOA Conf.      March 18-21      St. Cloud, MN
- f. **Pay Estimates:** NONE

### B. VISITORS TO THE COUNCIL:

**1. Jessica Schleck – Dodge County Safe Roads Coordinator:** Ms. Schleck presented Council with information relating to the “Toward Zero Deaths” campaign in Minnesota. The primary focus of the presentation was Distracted Driving. By working together using a combination of strategies, different focus areas, an increase in traffic safety with the use of education, enforcement, engineering and emergency medical and trauma services it is possible to reach the goal of zero deaths on Minnesota Roads.

**2. Mike Bubany – David Drown Associates:**

**a. Fire Truck Financing:** Mr. Bubany submitted information to the Council laying out recommendations and limitations for the financing of the Fire Truck that will be delivered at the end of March. The borrowing is limited to a ten year term and the City must publish its intent to issue the bonds in the newspaper for a 10 day period. Mr. Bubany and Finance Director Zaworski are requesting the Council authorize a maximum borrowing amount of \$1,025,000 to cover all costs and fees. Council also learned that it's typical for a bond of this size to use a competitive sale method; however, Eastwood Bank has indicated that they are interested in purchasing the entire bond. *Motion to approve the **Resolution Determining the Necessity to Issue \$1,025,000 General Obligation Equipment Certificates, Series 2014A; Resolution #1.1-14** was made by Council Member Nelson and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

**b. Tax Abatement for Proposed Retail Center:** Mr. Bubany also addressed the issue of using tax abatement bonds for the proposed retail center by Oppidan Development. The sale of the bonds will provide the cash necessary to make some of the necessary improvements right away. *Motion to schedule a public hearing for tax abatement on February 26, 2014 was made by Council Member Hopkins and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.* This public hearing will be in addition to the three that have previously been discussed.

**C. PUBLIC FORUM:**

**1. Judy Ruport:** Mrs. Ruport stated that at the most recent Planning and Zoning Meeting it was said that Oppidan was going to pay for the expenses to move the park. Council Member Nelson confirmed that Oppidan will be paying for the park moving expenses, flood mitigation, walking trails and street lights. However the property will be taxed at an assessed value of \$3.2 million when the property will likely only be valued at approximately \$1.2 million. Not everything will be completed on day one and will be phased in. Council Member Nelson reiterated that this is the 12<sup>th</sup> plan and 3<sup>rd</sup> letter we have received from Oppidan. It was mentioned that the park equipment would be moved right away, it would not be stored, but for example there may be a gravel parking lot to start and a paved lot would come later. This will be a slow process and some things will take time. The City has looked into Tax Abatement bonding and will hold a public hearing on February 26, 2014. The sale of the bonds will provide the cash necessary to make some of the necessary improvements right away.

**2. Sandy Musolf:** Mrs. Musolf asked Council how soon it would take to get these projects done. Mayor Tjosaas advised that phase one of the park and flood mitigation would be done this year. Mrs. Musolf also asked Council to reconsider allowing Oppidan to put a retail development in Lion's Park. She stressed that other businesses in town that are not on Mantorville Avenue are utilized just as often and would like to see the development go over by Hardware Hank.

**D. PUBLIC HEARINGS: NONE**

**E. COMMITTEE REPORTS: NONE**

**F. OLD BUSINESS:**

**1. 2013 Budget Amendments:** Finance Director Zaworski stated that some extraordinary circumstances arose in 2013 for which budget amendments have been proposed. All changes in the General Fund, the Library Fund and the Sewer Fund did not change the overall expenditures and net to a \$0 increase or decrease; changes reflect a redistribution to more accurately reflect specific line items where expenditures were recorded. *Motion to approve the 2013 budget amendments as recommended was made by Council Member Hopkins and duly seconded by Council Member Nelson. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

**G. NEW BUSINESS:**

**1. Ice Arena:** Council Member Coleman updated the Council on the status of the Ice Arena Committee with the Fair Board. The Fair Board is adamant about removing the ice from the Ice Arena during the week of the Dodge County Fair for use of the building. The Ice Arena will lose approximately \$29,000 to remove ice for that one week. The Committee will meet again sometime the end of the month and there will be an update after that meeting.

**H. MAYOR'S REPORT:**

**1. Appointments:**

a. **Re-appoint Liza Larson to Park Board:** No Discussion

**I. CLERK-ADMINISTRATOR'S REPORT: NONE**

**J. ENGINEER'S REPORT:**

**1. Neil Britton, WSN reported on projects currently in process**

**K. PERSONNEL: NONE**

**L. CORRESPONDENCE:**

**1. Sales Tax Exemption Clarifications:** No Discussion

**M. ADJOURN:**

1. The meeting was adjourned at 6:55 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor