

KASSON CITY COUNCIL REGULAR MEETING MINUTES
January 28, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of January, 2015 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman, Egger, and Johnson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Library Director Tiff, Earlene King, Brent and Kim Fenske, Georgianne Musolf, Chris McKern, Wade and Jamie Finne and Randy Carlson.

Mayor Johnson called meeting to order at 6PM.

COUNCIL

Agenda: Motion by Coleman and second by Egger, with all voting aye, to approve the January 28, 2015 agenda with the following amendments:

Add: L.3 Freedom Walk
 F.4 Library Building Committee
 H.1 Acting Mayor Appointment
Remove: F.3 Park Board Members
 G.1 Limited Use Permit

Consent Agenda: Motion by Buck and second by Coleman to approve the January 28, 2015 consent items. All Ayes.

- a. **Minutes:** Approved the January 14, 2015 regular meeting minutes as submitted.

- b. **Claims:** Approved all claims paid after the January 14, 2015 regular meeting, as audited for payment in the amount of \$495,310.25.

- c. **Acknowledgement of Committee and Meeting Minutes:**
 - 1. Planning Commission Minutes – 11-10-14

- d. **Annual Evaluations:**
 - 1. Pat Shaffer-Gottschalk – Library Associate Grade 5 Step 2 \$17.26 Eff 12/13/14
 - 2. Melanie Bersano – Library Assistant Grade 3 Step 3 \$15.56 Eff 12/16/14
 - 3. Kelly Bell – Library Assistant Grade 3 Step 2 \$15.07 Eff 12/17/14

- e. **Conferences:**
 - 1. Krista Weigel 2015 CERTS Conference March 9-11 St. Cloud, MN

f. **Resolution #1.3-15 Certifying Delinquent Claims to the County Auditor**

(on file)

Resolution #1.3-15

Resolution Certifying Delinquent Claims to the County Auditor

VISITORS TO THE COUNCIL

1. Brent and Kim Fenske of 1804 13th Ave NE asked the council to review their fire call from October 8, 2014 and feels the department overstaffed the call. Kim Fenske stated that she had called non-emergency 911 about a gas leak and they called the fire department. Mayor Johnson stated that he is in the insurance business and the insurance company should pay this. The Fenske's stated they had talked to their insurance agent and had been declined. Johnson will be in touch with the Fenske's.
2. Chris McKern – Chairman of the Festival in the Park Committee updated the Council on what the Festival Committee is working on. The committee was asked last fall to incorporate the City's 150th celebration into the 26th Annual Festival in the Park. McKern stated that the committee has locked in Home Free, the entertainment from last year to perform again. McKern stated that the buttons will be \$5 this year and their fundraising is already off to a good start with the chili cook-off, biscuits and gravy breakfast and steak fry and they still have a couple of fundraisers coming up in April. McKern also stated that all money that can be spent locally is being spent that way. McKern also thanked the City and Public Works staff for all of their work during Festival and for the donation the City makes to Festival. Last year they had a banner year for fundraising at over \$49K for the 25th Festival. There is always carry over from year to year to help pay for down payments and deposits that are required.

PUBLIC FORUM

Jamie and Wade Finne of 401 1st Ave SW approached the council to ask to have the ordinance reviewed that restricts parking of semis for more than an hour on City streets. Community Development Director Martin stated that we would have to amend the ordinance and suggested that a conditional use permit be the resolution to this so that conditions could be put on. Martin suggested the City Attorney look at this. Councilperson Buck stated that certain times of the year City streets are not made for 80,000 pounds. Councilperson Borgstrom asked whether it was a reefer trailer, the Finne's stated it was not. Georgiann Musolf of 204 4th Ave NE asked if the truck would be running all night because she would be opposed to that.

PUBLIC HEARING – None

COMMITTEE REPORTS

1. High School Conditional Use Permit – The Planning Commission held a public hearing for the KM High School expansion and remodel. The findings are in the resolution and the planning commission did not put any conditions on this and recommended approval. **Motion**

made by Egger, second by Coleman to approve the conditional use permit for the expansion and remodeling of the high school. All Ayes.

(on file)

Resolution #1.4-15

Resolution Approving the conditional use permit for the expansion and remodeling of the high school.

2. Davidson Development Conditional Use Permit – The Planning Commission held a public hearing for the construction of a two-family home at 502 3rd Ave SW for Davidson Development. Martin stated this is a permitted conditional use in that zone, the Planning Commission placed two conditions on the permit; two off street parking spaces be provided for each unit and the Planning Commission would like to see the plans before the City signs off on the building permit. **Motion by Buck, second by Coleman to approve the conditional use permit with findings and conditions as stated in the resolution. All Ayes.**

(on file)

Resolution 1.5-15

Resolution approving the conditional use permit allowing for the construction of a two-family home at 502 3rd Ave SW

OLD BUSINESS

Audio Improvement in Council Chambers – Councilperson Borgstrom is concerned with the backup and has other questions, he would like to meet with All Systems and has tried to contact them. The Council would like City Clerk Rappe to contact All Systems and see if they can appear at the next council meeting on February 11 to answer their questions. Borgstrom stated that the system does need replacing .

Motion to table this until the February 11, 2015 meeting made by Egger, seconded by Coleman with all voting Aye.

Set Strategic Planning Session – Martin is looking for a date and agenda for this meeting. Mayor Johnson and Martin will pick a couple of dates and check to see when a majority can make it.

Library Building Committee – Earlene King, Chair of the building committee asked the council for their approval to continue with the building permit process for the new library. Martin stated that we have been asked by our insurance company to tighten our process for building permits, we have previously accepted signatures on the building permit who were not the owners of the property in question. Councilperson Buck would like to go on record stating the Library has all of their own funding for the library and this will not cost the taxpayers anything.

Motion by Coleman, seconded by Egger to authorize Earlene King, Chair of the Library Building Committee to sign the building permit. All Ayes.

NEW BUSINESS

Waste Disposal Services – Finance Director Zaworski presented the responses to the bid for the City Waste Disposal Service. Hometown Haulers came in the lowest and that is Zaworski's suggestion. Mayor Johnson asked if any who submitted bids were Kasson residents. Zaworski stated two were Rochester, one was Claremont and one was Dodge Center based.

Motion to accept the bid from Hometown Haulers effective March 1, 2015, made by Buck, seconded by Borgstrom with all voting Aye.

MAYOR'S REPORT

Mayor Johnson informed the Council that he, Borgstrom and Buck all attended the Newly Elected Officials Training in Mankato last Friday and Saturday and learned a lot.

Mayor Johnson thanked staff at City Hall for stepping up the last couple of weeks.

Mayor Johnson announced he appointed Coy Borgstrom as Acting Mayor in his absence.

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

City Engineer Britton informed the Council that since the City is over 5,000 in population we qualify for MN State Aid Streets (MSAS). Britton handed out a map of designated MSAS and we have a tenth of a mile to still designate. Statewide there are 148 MSAS cities with 64 being in the Metro area. There is a \$170M dollars that is split between the 148 cities for road construction and some can be used for maintenance. Community Development Director Martin stated that if Governor Dayton's budget passes there would be approximately another \$82K in MSAS funds.

PERSONNEL - none

CORRESPONDENCE:

1. Missing Page Documentation
2. Letter from Southern Minnesota Initiative Foundation
3. Freedom Walk – Councilperson Coleman stated that the coordinators for the Freedom Walk will not be doing it again this year and are looking for replacements.

ADJOURN: The meeting was adjourned at 6:42 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor