

KASSON CITY COUNCIL REGULAR MEETING MINUTES

January 8, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day of January, 2014 at 6:00 p.m.

The following members were present: Tjosaas, Coleman, Eggler, Hopkins and Nelson

The following members were absent: none

The following were also present: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Gretta Becay, Randy Carlsen, Judy Ruport, Mark Anderson, Jason Farnsworth, Paul Tucci and Tom Ryan. Mayor Tjosaas presided over the meeting

A. COUNCIL:

1. Agenda: Motion by Eggler and second by Coleman with all voting aye, to approve the January 8, 2014 agenda with the following amendments:

- Add: F.1 Fire Truck Financing Update
- I.1 Electric Territory Update
- L.2 SEMLM Annual Meeting Stewartville
- L.3 Chamber of Commerce Annual Dinner Invitation

2. Consent Agenda: Motion by Nelson and second by Hopkins to approve the January 8, 2014 consent items. Ayes: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Nays: None.

- a. **Claims:** Approved all claims processed after the December 18, 2013 regular meeting, as audited for payment in the amount of \$1,111,639.16
- b. **Acknowledgement of Committee and Meeting Minutes:**
- c. **Annual Evaluations:**
- d. **Conferences/Training:**
- e. **Pay Estimates:**
- f. **Renew Amusement Licenses:**
 - 1. Adolph Oiseth American Legion Post #333

B. VISITORS TO THE COUNCIL: NONE

C. PUBLIC FORUM:

1. Judy Ruport: On October 7, 2013 at the Neighborhood Meeting held in Lion's Park, Mrs. Ruport asked all Council Members present, City Administrator Lenth and Community Development Director Martin to sign a document to ensure her property would not flood if the Oppidan Development was to go into Lion's Park and that there would be flood mitigation in place. She asked what the status of that was. Mayor Tjosaas indicated that the City will continue to consider flood mitigation in the area. Mrs. Ruport also stated that she was told there would be three public hearings before the development is approved and was this meeting one of them. Mayor Tjosaas informed her that this was not a public hearing and that this was not considered one of those public hearings. **Mark Anderson** asked when those three meetings would take place. Community Development Director Martin summarized that

there will be two public hearings held at Planning and Zoning meetings and the third public hearing would be before the sale of the property at a City Council meeting.

2. Jason Farnsworth: Mr. Farnsworth questioned that at a Planning and Zoning meeting it had been said that the property West of Mantorville Avenue would not be zoned commercial. Community Development Director Martin clarified that Section 154.226 in the C-3 District and Section 154.288 in the C-M District were amended but nothing was rezoned. If a rezone fails at Planning and Zoning then the project would fail.

D. PUBLIC HEARINGS: NONE

E. COMMITTEE REPORTS:

1. EDA:

a. Oppidan Letter of Intent: Community Development Director Martin explained to Council that the Letter of Intent is not a binding contract. It is a document that sets parameters for going forward. Paul Tucci and Tom Ryan of Oppidan Developers explained to Council what the current plans and layout would look like. Community Development Director Martin stated that 2nd Avenue SW is a 9 ton road and should have no problem handling the 2-5 trucks a week that Oppidan predicts. The trucks would take Hwy 14 to Mantorville Ave into the parking lot. Trucks would leave via 2nd Avenue SW to Hwy 34 to Mantorville Ave/Hwy 57 to Hwy 14. No other streets would be affected by truck traffic. The size of the retail facility will be approximately the size of Erdman's Country Market, although the parking lot will be little larger. *Motion to authorize Community Development Director Martin to sign the Letter of Intent with Oppidan Developers was made by Council Member Egger and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

F. OLD BUSINESS:

1. Fire Truck Financing Update: Finance Director Zaworski informed Council that they will be asked to look at financing options for the new fire truck at the next meeting on January 22, 2013. She stated that the maximum loan term in for 10 years and that an intent to finance needs to be published for 10 days to allow for community response.

G. NEW BUSINESS: NONE

H. MAYOR'S REPORT:

1. Appointments:

- a. Re-appoint Steve Dean and Sheldon Torkelson to the Planning Commission:** No Discussion
- b. Re-appoint Rich Wegner to the EDA:** No Discussion

I. CLERK-ADMINISTRATOR'S REPORT:

1. Electric Territory Update: City Administrator Lenth informed Council that Xcel Energy will be servicing the Dollar General Store and he is still in the process of negotiations regarding the waste water treatment plant.

J. ENGINEER'S REPORT:

1. Approve bid for Folkestad Phase 2 Renovations; Structural Floor Modifications Slab Leveling:

Motion to approve the Best Value bid from Moh's Contracting for \$110,000 was made by Council Member Nelson and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.

2. Authorize Folkestad Phase 3 for Remodel of Inside: *Motion to authorize advertisement for bid for Phase 3 of the Folkestad Building into two separate businesses was made by Council Member Egger and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

K. PERSONNEL:

1. Effective 1/8/14, Linda Rappe to City Clerk Grade 10, Step 6: *Motion to approve moving Linda Rappe to City Clerk Position at Grade 10, Step 6 \$26.76 was made by Council Member Nelson and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

L. CORRESPONDENCE:

1. Cash and Investment Summary – November 2013: No Discussion

2. SEMLM Annual Meeting in Stewartville: No Discussion

3. Chamber of Commerce Annual Dinner Invitation: No Discussion

M. ADJOURN:

1. The meeting was adjourned at 6:35 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor