

# KASSON CITY COUNCIL REGULAR MEETING MINUTES

January 9, 2013

Prior to the January 9, 2013 Regular City Council Meeting being called to order Council Members Chuck Coleman and Dan Egger took the Oath of Office along with Mayor Tim Tjosaas.

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of January, 2013 at 6:03 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Tjosaas, Hopkins, Egger, Nelson and Coleman  
**THE FOLLOWING MEMBERS WERE ABSENT:** none

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neal Britton, Randy Carlsen, Ruth Greenslade, Sally Coleman, Toni Egger, Allie Egger, Kenzie Egger, Chris Tjosaas, Abbie Tjosaas and Doug Robinson  
Mayor Tjosaas presided over the meeting.

## COUNCIL

**Agenda:** Motion by Hopkins and second by Nelson, with all voting aye, to approve the January 9, 2013 agenda with the following amendments:

Add: A.3.g.2 Fire Protection Agreement Mantorville Township

Change: Wording of 2013 Fee Schedule, page two, Fire Services to read See attached billing document.

**Consent Agenda:** Motion by Egger and second by Coleman to approve the January 9, 2013 consent items. Ayes: Tjosaas, Hopkins, Egger, Nelson and Coleman. Nays: None.

1. **Minutes:** Approved the December 19, 2012 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the December 19, 2012 regular meeting, as audited for payment in the amount of \$ 889,955.00
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
4. **Conference/Training**

1. Krista Weigel	CERTs 2013 Conference	2/20-21	St. Cloud, MN
2. Nancy Zaworski	CERTs 2013 Conference	2/20-21	St. Cloud, MN
3. Linda Rappe	IIMC Region Meeting	1/25-26	LaCrosse, WI
5. **Pay Estimates:**

1. A&A Electric	Aquatic Center	Est #1	\$52,623.35
2. Superior Mechanical	Aquatic Center	Est #3	\$13,300.00
3. Neuman Pools	Aquatic Center	Est #3	\$73,210.80
6. **Fire Protection Agreement 2013-2015:** Have received signed agreements from Canisteo and Mantorville Townships
7. **Resolution Authorizing Investment of Idle Funds and Designation of Official Depositories for the City of Kasson: RESOLUTION #1.2-13**
8. **Approve Assessment Agreement between The City of Kasson and Dodge County:** Assessment Fee for 2,631 parcels is \$25,859.00

**VISITORS TO THE COUNCIL**

1. **Ruth Greenslade; Dodge County – Public Health Emergency Preparedness:** Ruth gave a brief presentation on the Dodge County Public Health Emergency Preparedness plans.

**OLD BUSINESS**

1. **Ordinance Relating to City Council Technology Stipend:** Motion was made by Nelson and second by Hopkins to approve An Ordinance Establishing a Technology Stip-End for Elected Officials; Ordinance 847. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none
2. **Resolution Approving the Advertisement for Bids for Asbestos Removal, Salvage and Demolition of the School Building at 101 Third Ave. N.W.:** Council asked to have an alternate bid to see what the cost would be to save the front of the building for possible future use in another structure. Administrator Lenth stated that the land had several possible uses after demolition such as open green space for a park, a potential library site or multi family housing. Motion was made by Coleman and second by Hopkins to approve the resolution to advertise for bids for asbestos removal, salvage and demolition of the school building at 101 Third Avenue N.W. with alternate bids for salvage of the front of the school. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none

**RESOLUTION # 1.1-13**

**A RESOLUTION APPROVING THE ADVERTISEMENT FOR BIDS FOR ASBESTOS REMOVAL, SALVAGE AND DEMOLITION OF THE SCHOOL BUILDING AT 101 THIRD AVE. N.W.**

3. **Hunn Remediation:** Motion was made by Egglar and second by Nelson to approve the resolution declaring that the property at 39 East Veteran’s Memorial Highway constitutes a hazard to public health and safety. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none

**RESOLUTION # 1.3-13**

**A RESOLUTION DECLARING THAT THE PROPERTY AT 39 EAST VETERAN’S MEMORIAL HIGHWAY CONSTITUTES A HAZARD TO PUBLIC HEALTH AND SAFETY**

**NEW BUSINESS**

1. **Ordinance Relating to 2013 Fee’s:** Motion was made by Nelson and second by Coleman to approve the 2013 Fee Schedule with revisions to the Fire Services Section changing the wording to See Attached Billing Structure and remove Per Vehicle Assist and False Alarm/Cancelled in route charges. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none
2. **Resolution Providing for the Redemption and Prepayment of the General Obligation Improvement Bonds, Series 2007A:** Motion was made by Hopkins and second by Egglar to approve the Resolution Providing for the Redemption and Prepayment of the General Obligation Improvement Bonds, Series 2007A. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none

**RESOLUTION #1.4-13**

**RESOLUTION PROVIDING FOR THE REDEMPTION AND PREPAYMENT OF THE GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2007A**

**CLERK-ADMINISTRATOR REPORT**

1. **Set Strategic Planning Meeting – Saturday in February:** City Administrator Lenth and council discussed that a Saturday morning or Sunday afternoon in February or March would be considered for the 2013 Strategic Planning Meeting.

**ENGINEER’S REPORT**

1. Neil Britton, WSN, reported on the possible agreement between the City of Kasson and the City of Mantorville for City of Kasson to accept Mantorville wastewater. There has been a meeting set in Kasson on January 24, 2013.

**CORRESPONDENCE**

1. **LMCIT 2012 Dividend Calculation:** No discussion needed
2. **Debt as of December 31, 2012:** No discussion needed
3. **SEMLM Annual Membership Meeting:** No discussion needed

**ADJOURN:** The meeting was adjourned at 6:40 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor