

KASSON CITY COUNCIL REGULAR MEETING MINUTES
October 22, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22nd day of October, 2014 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Coleman, Egglar, Hopkins, Worden and Nelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Fire Chief Fitch, Lois and Leon Cunningham, Christine Foote, Randy Carlson and Judy Rupert.

Mayor Nelson called meeting to order at 6PM and reminded the audience to take side conversations out to the hall because it is hard to hear when there are many people in the room. Mayor Nelson received some emails after the last couple council meetings with people stating that they couldn't hear the person speaking.

COUNCIL

Agenda: *Motion by Coleman and second by Egglar, with all voting aye, to approve the October 22, 2014 agenda with the following amendments:*

Add: E.1 Library Building Committee Report

Consent Agenda: *Motion by Hopkins and second by Worden to approve the October 22, 2014 consent items. Ayes: Coleman, Egglar, Hopkins, Nelson and Worden. Nays: None.*

- a. **Minutes:** Approved the October 8, 2014 regular meeting minutes as submitted.
- b. **Claims:** Approved all claims paid after the October 8, 2014 regular meeting, as audited for payment in the amount of \$1,094,342.73.
- c. **Acknowledgement of Committee and Meeting Minutes:**
 1. Planning & Zoning – September 8, 2014
 2. EDA – August 5, 2014
 3. EDA – September 2, 2014
 4. Library Board – September 9, 2014
- d. **Annual Evaluations:**
- e. **Conferences/Training:**
- f. **Pay Estimates/Change Orders:**

VISITORS TO THE COUNCIL - None

PUBLIC FORUM - Judy Ruport, 403 3rd Ave SW – asked about her data request from October 8, 2014. Administrator Lenth stated that the Finance Director provided some information to him and he was still working on her request. Lenth asked if Ms. Ruport wanted the Folkestad bid documents and asked for clarification on Ms. Ruport’s request. Ms. Ruport stated she does want the Folkestad bid documents and what the City has spent on this project and Lion’s Park. Lenth informed her that there is a charge for copies and compiling the information per State Statute. Ms Ruport stated that the City’s numbers did not match up with the newspapers’ and she would pay for the information and that she has a complaint form to the Attorney General if she does not get the information. Lenth stated that everything she had requested was approved at public council meetings and is available for free on-line and in the packets but it would take time to compile and make copies of all the information she had requested.

PUBLIC HEARING

Community Development director Martin gave background on this vacation request. Mantorville Heights subdivision lies parallel to N Mantorville Ave on the west side across from the High School. The frontage road was intended to run from the Carriage House north on Mantorville Ave but Dollar General and a waterway have prevented this from being developed to the south. Martin stated that the Planning Commission has discussed this and they have recommended that no action be taken at this time until we see what future development happens there is no reason to vacate it at this time.

Public Hearing Opened – Leon Cunningham – 1601 N Mantorville Ave – They have operated this business there for 35 years and used this property for his trucks and if they table this he would still like to be able to have access to it.

Christine Foote – 1701 N Mantorville Ave – She is in agreement with Mr. Cunningham but she would like to see a time limit set for Mr. Cunningham to clean up the property. If Cunningham’s could park their trucks in the back to eliminate noise and clutter that would be better.

Public Hearing Closed.

Dicussion: Councilperson Egger – Planning Commission did discuss this and as long as it can still be used by Cunningham’s then they would like to see this stay a street and for action to be tabled.

Mayor Nelson asked if the City plows or does maintenance on this road and Cunningham stated that they have put gravel on the north entrance but we have not done snow plowing. Martin stated that this is still classified as City right of way.

Councilperson Coleman asked if we can put a time limit on this. Martin stated that this is not the process to put the time limit for clean up on. When we get to the platting and rezoning then the time limit can be imposed.

Councilperson Hopkins had no questions.

Councilperson Worden asked if it would revert to the adjacent property owner. Lenth stated that it would. Worden asked if the vacation is concurrent with the rezone and platting? Lenth stated that the vacation has no effect on the rezoning or platting.

Mayor Nelson asked if we approve the rezone and the trucks can be moved to the back of the property then would we need to vacate this right of way? Martin stated it all depends on development and this will be entirely development driven.

Councilperson Coleman asked if the plan is to still put 16th St. through. Martin stated that it is and that the timeline for that will be development driven.

Motion made by Hopkins to table the vacation request, second by Worden. Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None

COMMITTEE REPORTS

1. **Library Building Committee** – Councilperson Coleman gave a short update on the new Library and the Building Committee has decided that it is too late in the season to begin construction. Construction will be planned for April, 2015.

OLD BUSINESS

NEW BUSINESS

1. **Preliminary Plat for Cunningham First Subdivision** – Community Development Director Martin stated that a public hearing was held October 13 at the Planning Commission and their resolution approving the preliminary plat is attached along with the findings and the four issues to be resolved before the City Council approves it and those issues have been resolved. **Motion made by Egger, second by Hopkins, Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None**

(on file)

Resolution #10.3-14

Resolution approving the Preliminary Plat of the Cunningham First Subdivision

2. **Rezone of parcels of land owned by Leon Cunningham at 1601 N Mantorville Ave** – Community Development Director Martin stated that a public hearing was held October 13 at the Planning Commission and their resolution approving the rezone is attached along with the findings of fact. **Motion to approve the Resolution to Rezone from R-1 to C-3 made by Worden, seconded by Coleman. Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None.**

(on file)

Resolution #10.4-14

Resolution To Rezone from R-1 to C-3

3. **Ordinance Amending the Zoning Ordinance and Official Map of the City of Kasson** – A public hearing was held at the Planning Commission on Monday, October 13 regarding the rezone of the parcels in Exhibit A. **Motion by Egger, second by Hopkins, upon a vote being taken those voting in favor thereof: Coleman, Egger, Hopkins, Nelson and Worden. Those against same: None.**

(on file)

Ordinance #853

An Ordinance Amending the Zoning Ordinance and Official Map of the City of Kasson

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

1. **Transportation Alternative Program (TAP)** – Administrator Lenth stated that he would like to submit a letter of intent to apply for this grant from the Department of Transportation for trail construction. If we were to receive any money there would be a 20% match from the City (\$194,000) but this is only a letter of intent to apply. **Motion by Egger and second by Hopkins to approve a letter of intent for the TAP. All Ayes.**

ENGINEER’S REPORT

City Engineer, Neil Britton informed the Council on Lion’s Park – Completed dirt along the trail and Park and Recreation Director Ronnie Unger will plant the dormant grass seed this year. They will shape the parking lot and there is some broken concrete that needs to be fixed.

PERSONNEL

Lead Lineman Position - Jarrod Nelson has applied for the position and has been interviewed by the Public Works Director and the Electric Supervisor and their recommendation is to hire Jarrod Nelson as Lead Lineman.

Motion by Worden, second by Coleman to hire Jarrod Nelson as lead lineman Grade 11 Step 6 \$28.64 effective October 23, 2014

CORRESPONDENCE:

Mayor Nelson announced that the Grand Opening of the Mantorville Dog Park is Saturday, October 25 at 11AM

ADJOURN: The meeting was adjourned at 6:37 p.m.

ATTEST:

Linda Rappe, City Clerk

Matt Nelson, Mayor