

KASSON CITY COUNCIL REGULAR MEETING MINUTES
October 28, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 28th day of October, 2015 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Buck, Egger, Johnson, Borgstrom and Coleman.

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Clerk Rappe, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, Economic Development Director Mike Martin, Sue Alberts and Doug Gochnauer

Mayor Johnson called the meeting to order at 6 P.M.

Agenda:

No Amendments to the Agenda

Motion to Approve the Agenda made by Egger, seconded by Buck with all voting Aye.

Consent Agenda:

- a. **Minutes:** Approved the October 14, 2015 regular meeting minutes.
- b. **Claims:** Approved all claims paid after the October 14, 2015 regular meeting, as audited for payment in the amount of \$464,579.22
- c. **Conferences/Schools**
- d. **Minutes:**
 1. Planning Commission – 9-14-15
- e. **Evaluations:**
- f. **Agreement Between Energy Vendor and Service Provider**

Motion by Coleman and second by Borgstrom, with all voting Aye, to approve the consent agenda.

VISITORS TO THE COUNCIL

Fair Board – Semi Parking – Sue Alberts and Doug Gochnauer were in attendance representing the Fair Board. The Fair Board has had requests from truckers to park their semis at the Fair Grounds and the Fair Board would like to work with the City on snow plowing. Options of having the Fair Board charge for parking and then the City would charge the Fair Board for snow plowing were discussed. The Mayor will meet Fair Board representatives sometime next week and talk about options.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORTS

Library Board/Building Committee Updates – Councilperson Buck gave a short building update on the new Library.

OLD BUSINESS

Backflow Preventers – Economic Development Director Martin stated that we have received two quotes to install backflow preventers. SL Contracting quoted \$3,650 but will not take the project until spring. Swenke/Ims quoted \$3,500 in the fall of 2015 and \$2,500 if we waited until spring. Martin stated that if we went with Swenke/Ims the City would offer the homeowner to have this done now or waiting until spring. The City will pay the costs and assess the homeowner through the petition and waiver process.

Motion to accept the quote from Swenke/Ims made by Egger, second by Buck with all voting Aye.

NEW BUSINESS

Fire Contracts – Finance Director Zaworski stated that we have three year agreements with the townships that are now expiring. The Fire Chief and Assistant Chiefs have been working with the townships and have come to the agreements that the townships will be putting a certain amount each year for the next five years to help fund a new tanker truck. The City’s portion of the tanker would be \$35,000 and this would be incorporated into the budget over three years starting in 2017.

Motion to approve the agreements with the townships made by Coleman, second by Borgstrom with all voting Aye.

NE Park Sidewalk – Councilperson Buck had concerns with a sidewalk by the Northeast Park. Buck contacted the Public Works Director and learned that this has been resolved and Stone by Stone will be fixing this at no charge to the City.

MAYOR’S REPORT

Mayor would like to change the City Council meeting from the Wednesday before Thanksgiving to Tuesday evening.

Motion by Johnson, second by Egger to move the City Council meeting from Wednesday, November 25 to Tuesday, November 24 at 6:00 PM with all voting Aye.

ADMINISTRATOR’S REPORT

ENGINEER’S REPORT

Professional Services Agreement for GIS – City Engineer Brandon Theobald stated that this is a contract for WHKS to work with the City on updating the GIS system. This includes updating the electric, water, sewer and zoning base map. Councilperson Borgstrom wanted to know if they would be notified if this goes over the stated amount. Engineer Theobald stated that they would.

Motion to approve the Professional Services Agreement for GIS made by Borgstrom, second by Coleman with all voting Aye.

PERSONNEL

City Administrator Contract – The City Attorney and the Mayor have reviewed this contract and are comfortable with the terms. Councilperson Coleman asked about putting in the Grade and Step along

with the amount. Since the Administrator would be exempt and there are already stated terms regarding increases it was felt that the Grade and Step weren't necessary. Councilperson Egger stated that there is not an amount stated in Section 9. Attorney Guzinski was contacted about that and he stated that the Administrator would submit reimbursements until the Administrator and Council agree on an amount.

Motion by Buck with a second by Borgstrom to approve the City Administrator Contract as submitted. All Ayes.

CORRESPONDENCE

The following correspondence was reviewed;

1. October Department Head meeting Updates
2. September Fire Department Activity
3. September Police Department Activity
4. Thank you letter to the Fire Department from the Elementary School

ADJOURN: The meeting was adjourned at 6:28 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor