

KASSON CITY COUNCIL REGULAR MEETING MINUTES
November 10, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10th day of November, 2015 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Buck, Egger, Johnson, Borgstrom and Coleman.

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Clerk Rappe, City Administrator Theresa Coleman, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, Economic Development Director Mike Martin, Admin Asst. Krista Weigel, Steve Gronseth and Chris McKern

Mayor Johnson called the meeting to order at 6 P.M. The Mayor introduced City Administrator Coleman who began work on November 2.

Agenda:

Remove: G.1 Petition and Waiver Agreements

Remove: K.1 Administrator Stipend

Motion to Approve the Agenda made by Egger, seconded by Coleman with all voting Aye.

Consent Agenda:

- a. **Minutes:** Approved the October 28, 2015 regular meeting minutes.
- b. **Claims:** Approved all claims paid after the October 28, 2015 regular meeting, as audited for payment in the amount of \$109,875.37
- c. **Conferences/Schools**
Todd Kispert Technical & Operations Conf Dec 15-17 St. Cloud, MN
Nick Fitch Wastewater Treatment Technology Dec 1-3 Vadnais Heights, MN
- d. **Minutes:**
Park Board DRAFT – 10-20-15
- e. **Evaluations:**
- f. **Resolution Approving TIF Funds Transfer**
- g. **Resolution Appointing Authority and Alternate to CMMPA/CMPAS**
- h. **Pay Request #1 Blaine's 12 Phase 1 \$238,660.90**
- i. **Pay Request #1-Final Watermain to Serve Kasson Meadows \$30,990.36**

j. Home Federal Savings Bank Corporate Authorization Resolution

Motion by Borgstrom and second by Coleman, with all voting Aye, to approve the consent agenda.

VISITORS TO THE COUNCIL

Steve Gronseth – Coin Laundry Parking Signs – Mr. Gronseth would like the City to consider putting two “90 minute parking” signs at two parking spots in front of the coin laundry. Mr. Gronseth has talked to Roger Draheim of Jimmy’s Pizza and Pete Galuska of Pete’s Repeat and they don’t mind this request. Mr. Gronseth is not asking for the signs to be specified as laundry customers only. Mr. Gronseth also had a second request for two lots in the back that he would like to buy to have back door parking. He is drawing people from all around the area. Mr. Gronseth stated that his business is growing. Economic Development Director Martin stated that the City would want to make an ordinance regarding parking on Main Street. This would and should then be patrolled. Councilperson Borgstrom stated that this is only opening pandoras box for other businesses to request spots. Mayor Johnson said they will discuss it. Councilperson Egglar stated that if we sell the library building whoever buys it would probably want those spots. Councilperson Borgstrom asked how many patrons use the facility an hour? Mr. Gronseth stated that it depends on the day and time of day. Sunday is the heaviest business day with Monday and Friday tied for second.

PUBLIC FORUM

Chris McKern – 523 21st Place NE - The idea of having 90 minute parking would be a great idea and as a Main Street business owner he would like to see this. Mr. McKern suggested making the north side of Main Street on certain block all 90 minute only parking. It would help and also if the speed limit was 15 and not 30.

PUBLIC HEARING

COMMITTEE REPORTS

Library Board/Building Committee Updates – Councilperson Buck stated that the footings are poured and the first ring should be poured this week. Library Director Tiff stated that things are going along really well. When they inflate the balloon it will be publicized and it should be inflated before Thanksgiving. Councilperson Borgstrom asked if they were taking pictures and documenting the progress. Director Tiff stated that they are, and there are daily pictures on facebook and the website.

OLD BUSINESS

NEW BUSINESS

Insurance Agent – Finance Director Zaworski stated that it was left to the individuals putting together the proposals as to whether the proposal was for three years or one year. The Mayor stated that he has looked through them all and leans toward CO Brown. **Motion by Coleman, second by Borgstrom to accept the proposal from CO Brown as the insurance agent of record with all voting Aye.**

Compensation Request – Councilperson Coleman proposed a monetary compensation for Finance Director Zaworski for taking charge while we didn't have an administrator. Councilperson Coleman extended his thanks to Zaworski for the great job. Mayor Johnson agreed that she did do a great job but a lot of people stepped up. Councilperson Borgstrom agreed with the Mayor. Administrative Assistant Krista Weigel spoke to all of the extra time and effort Zaworski put in while the City was without an Administrator. Councilperson Buck suggested giving back lost vacation days or giving additional days off. The Council decided to table this and talk about giving back lost vacation.

MAYOR'S REPORT

The Mayor appointed Laurie Schultz to the Library Board to fill remainder of Jim Rase's term ending December 31, 2016, **Motion to appoint Laurie Schultz to the Library Board made by Egger, second by Buck, with all voting Aye.**

ADMINISTRATOR'S REPORT

Administrator Coleman stated that she had been on some great tours to see the inside of how the city works. Coleman stated that she appreciated all of the calls to welcome her.

ENGINEER'S REPORT

Change Order – Blaines 12th Phase 5 \$20,918.80 – City Engineer Theobald stated that this is part of the petition and waiver agreement, solid rock excavation was needed and insulation for a portion of the water line to protect it from freezing and the installation of conduit under the roadway to help with the installation of utilities and the elimination of some bituminous. This is within the contingencies and the developer is aware of this. **Motion to approve the change order made by Buck, second by Borgstrom. All Ayes.**

PERSONNEL

Approve Hiring Jeremy Casey for Apprentice Lineman at Grade 10 Step 2 \$24.20 –
Motion to approve the hiring of Jeremy Casey made by Egger, second by Borgstrom with all voting Aye.

CORRESPONDENCE

The following correspondence was reviewed;

1. Updated Emergency Contact list
2. October Fire Department Activity
3. October Police Activity

ADJOURN: The meeting was adjourned at 6:30 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor