

**KASSON CITY COUNCIL REGULAR MEETING MINUTES
December 17, 2014**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 17th day of December, 2014 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Coleman, Egger, Hopkins, Worden and Nelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Library Director Tiff, Earlene King, Mayor-elect Johnson, Councilperson-elect Buck, and Randy Carlson.

Mayor Nelson called meeting to order at 6PM.

COUNCIL

Agenda: *Motion by Egger and second by Coleman, with all voting aye, to approve the December 10, 2014 agenda with the following amendments:*

Remove: E.1 Library Building Committee
 F.4 Resolution for Reconveyance
 F.5 Deed of Reconveyance
 J.1 Rename schedule a public hearing-to technical information meeting
Add: L.1 LMCIT Property Casualty Insurance Dividend
 Consent Agenda f.1 Pay Estimate with change order 1 and 2 as submitted

Consent Agenda: *Motion by Hopkins and second by Worden to approve the December 17, 2014 consent items. Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None.*

a. **Minutes:** Approved the December 10, 2014 regular meeting minutes as submitted.

b. **Claims:** Approved all claims paid after the December 10, 2014 regular meeting, as audited for payment in the amount of \$370,251.69.

c. **Acknowledgement of Committee and Meeting Minutes:**

d. **Annual Evaluations:**

1. Art Tiff – Library Director Move to Grade 12, Step 4 \$28.76 Eff 12-17-14

e. **Conferences/Training:**

1. Jesse Kasel – DARE Officer Training	Jan 26-Feb 6,2015	St. Paul, MN
2. Dan Trapp – MRWA Annual Conference	Mar 3-5, 2015	St. Cloud, MN
3. Linda Rappe – MCFOA Annual Conference	Mar 17-20, 2015	Red Wing, MN
4. Jan Naig – MCFOA Annual Conference	Mar 17-20, 2015	Red Wing, MN

f. **Pay Estimates/Change Orders:**

- | | | | |
|---------------------------|-------------------|--------|-------------|
| 1. Pember Companies | Lion's Park Trail | Est #3 | \$11,134.11 |
| a. Supplemental Agreement | | | |

g. **Certification of Delinquent Accounts to the County**

h. **Decertification to the County**

i. **Amusement Licenses:**

1. American Legion
2. Pete's Repeat

VISITORS TO THE COUNCIL

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORTS

OLD BUSINESS

1. **Trail Resolutions** – Community Development Director Martin stated that these are two resolutions required by the Transportation Alternative Program in November we sent a letter of intent to connect the Lion's Park Trail to the Sunrise and Sunset Trails.

Motion to approve the Sponsoring Agency Resolution made by Egger, seconded by Hopkins. Ayes; Egger, Hopkins, Worden, Coleman and Nelson. Nays: None

(on file)
Resolution #12.6-14
Sponsoring Agency Resolution

Motion to Approve the Resolution Agreeing to Maintain Facility made by Coleman, Seconded by Worden. Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None

(on file)
Resolution #12.7-14
Resolution Agreeing to Maintain Facility

1. **Cunningham Development Agreement** – Martin explained the details of the development agreement. Cunningham's have agreed to this.

Motion to Approve the Development Agreement for L and L Trucking made by Worden, seconded by Egglar with all voting Aye.

Cunningham Petition and Waiver Agreement – Martin stated the terms of the petition and waiver with L and L trucking.

Motion to Approve the Petition and Waiver for L and L Trucking made by Hopkins, seconded by Worden with all voting Aye.

NEW BUSINESS

MAYOR'S REPORT

ADMINISTRATOR'S REPORT

Electric Transmission Agreement – Administrator Lenth has distributed a service agreement for transmission to load interconnection Service. This is a highly technical document and has been approved by CMPAS. This is an update directed by the Federal Energy Regulatory Commission.

Motion to Approve the Agreement for Transmission to Load Interconnection Service between Northern States Power Company and the City of Kasson, made by Hopkins, seconded by Egglar with all voting Aye.

(on file)

Resolution #12.8-14

Resolution Approving a Service Agreement for Transmission to Load Interconnection Services

ENGINEER'S REPORT

1. **Wellhead Protection Plan** – City Engineer Neil Britton stated that at the meeting on January 14 the meeting will be an informational meeting not a public hearing but the public may ask questions. Brian Ross with WSN Engineers will conduct the informational meeting

PERSONNEL

1. **Lance Diderrich achieved Journeyman Status** – Lance Diderrich achieved journeyman status and according to union contract should get an increase to Grade 10 Step 7 \$27.63.

Motion to approve the move of Lance Diderrich to Journeyman Lineworker at Grade 10, Step 7 \$27.63 per hour, made by Egglar, seconded by Worden with all voting Aye.

2. **Personnel Policy Update** - City Administrator Lenth informed the Council that every year we update according to State Statutes and union contracts.

Motion to approve the updates to the City of Kasson Personnel Policy Handbook, made by Worden, seconded by Hopkins with all voting Aye.

3. Closed Session for Union Negotiations – Mayor Nelson closed the meeting at 6:21pm for union negotiations for patrol officers, essential employees and City of Kasson fulltime administrative, Liquor and Library employees .
Meeting reopened at 6:42pm.

OUTCOME: Motion to approve the union agreement with MNPEA for Patrol Officers and Essential Employees made by Egger, seconded by Hopkins with all voting Aye.

Motion to approve the union agreement with MNPEA for fulltime Administrative, Liquor and Library employees with changes of title from Administration to Administrative and to 9.4 stating that “the office will be closed to the public...”, made by Worden, seconded by Hopkins with all voting Aye.

CORRESPONDENCE:

1. 2014 Property Casualty Dividend – Correspondence was acknowledged

Plaques were presented to the three out-going Council Members and they were thanked for their service and commitment to the City of Kasson.

Councilmember Egger stated that Toys for Tots spent over \$9,000 locally buying toys last Saturday.

ADJOURN: The meeting was adjourned at 6:47 p.m.

ATTEST:

Linda Rappe, City Clerk

Matt Nelson, Mayor