

KASSON CITY COUNCIL REGULAR MEETING MINUTES
February 11, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11th day of February, 2015 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman, Egger, and Johnson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Library Director Tiff, Judy Ruport, Everett Paulson and Randy Carlson.

Mayor Johnson called meeting to order at 6PM.

COUNCIL

Agenda: Motion by Coleman and second by Buck, with all voting aye, to approve the February 11, 2015 agenda with the following amendments:

Remove: Visitor – Tony Paulson

Consent Agenda: Councilperson Coleman questioned why paint was bought at Sherwin Williams instead of Hardware Hank. Finance Director Zaworski stated that she would ask.

Motion by Egger and second by Coleman to approve the February 11, 2015 consent items. All Ayes.

a. **Minutes:** Approved the January 28, 2015 regular meeting minutes as submitted.

b. **Claims:** Approved all claims paid after the January 28, 2015 regular meeting, as audited for payment in the amount of \$217,587.49.

c. **Acknowledgement of Committee and Meeting Minutes:**

1. Park Board DRAFT – 1-20-15
2. Library Board 12-9-15

d. **Annual Evaluations:**

1. Kris Anderson Parks/Street Public Works Grade 7 Step 6 \$22.45 Eff 1/1/15
2. Corey Carstensen Parks/Street Public Works Grade7 Step 4 \$21.06 Eff 2/4/15

e. **Conferences:**

1. Cathy Pletta MBA Boot Camp Feb 16-18 Brainerd, MN
2. Katy Paynic MBA Boot Camp Feb 16-18 Brainerd, MN
3. Charlie Bradford WW Operations Conf. Mar 25-27 Brooklyn Park

- 4. Nancy Zaworski IMA Annual Spring Conf. Apr 22-24 Bloomington

- f. Resolution Appointing Representative and Alternate to CMMPA/CMPAS
(on file)
Resolution #2.1-15
Resolution Making City Appointment to Central Minnesota Municipal Power Agency (CMMPA) and Central Municipal Power Agency/Services (CMPAS) Board of Directors

- g. Resolution Appointing Police Reserves Unit Volunteers
(on file)
Resolution #2.2-15
Resolution Amending Resolution #4.4-14 Appointing Kasson Police Reserve Unit Volunteers

- h. Resolution Accepting American Legion Post 333 Charitable Gambling Funds
(on file)
Resolution #2.3-15
Resolution Accepting American Legion Post 333 Charitable Gambling Funds

- i. Resolution Accepting Dover Firefighter Relief Association Charitable Gambling Funds
(on file)
Resolution #2.4-15
Resolution Accepting Dover Firefighters Relief Association Charitable Gambling Funds

- j. Emergency Operations Quick Sheet – Updated for 2015

VISITORS TO THE COUNCIL - None

PUBLIC FORUM

Judy Ruport – 403 3rd Ave SW – stated that she is getting park questions and wants to know where to refer these people. She was told to send them to the Park Board.

PUBLIC HEARING – None

COMMITTEE REPORTS

- 1. Park Board -
 - a. Park Board set summer employee wages for 2015 the same as 2014. The 2014 wages were: Manager \$16.67/hour; Assistant Manager \$14.67/hour; shift supervisors \$12.00/hour; W.S.I.'s \$10.25/hour; lifeguards \$9.25/hour and admissions/crossing guards/ concessions \$8.00/hour.

 - b. Motion by Egglar, second by Coleman with all voting Aye to approve the recommendation of the Park Board hiring:
Alaina Pappas – Aquatic Center Manager

Joshua Mitchell – Assistant Manager
Kyle Glowa – Shift supervisor
Khendra Johnson – Shift Supervisor
Jesse Johnson – Shift Supervisor

OLD BUSINESS

Audio Improvement in Council Chambers – Councilperson Borgstrom spoke with Jeff Staloch from All Systems today and the technician is not able to make it tonight but will be at the next meeting on February 25. **Motion to table this until the February 25, 2015 meeting made by Borgstrom, seconded by Buck with all voting Aye.**

NEW BUSINESS

Dodge County Request for Waiver of Utility Bill Penalties – Finance Director Zaworski stated that Dodge County Extension Office and Recycling Center are requesting a permanent waiver of penalty on their City utility bills. This is purely logistical since they have to have their bills into their Finance office one week prior to their commissioner meetings that are the second and fourth Tuesdays of each month. **Motion to grant the waiver of penalties for the Dodge County Extension Office and the Dodge County Recycling Center, made by Borsgtrom, seconded by Coleman with all voting Aye.**

Agreement Between the City of Kasson and Semcac, Inc – Finance Director Zaworski informed the Council that according to MN State Law, Cities with electric utilities are required to devote a portion of their operating revenues to fund projects that reduce the consumption of electricity. This will be part of the City’s Conservation Improvement Program. **Motion by Egglar, second by Coleman with all voting Aye to approve the agreement with Semcac, Inc.**

Approval of new CMMPA Capacity Charge – Finance Director Zaworski stated that CMMPA is the association of electric providers and they negotiate our contracts for the City. This is a cheaper rate to go through NextEra Energy and CMMPA suggest that we accept this contract. **Motion by Borgstrom, second by Egglar to accept the Resolution Authorizing 2015-2016 Capacity Charges. All Ayes.**

(on File)

Resolution #2.5-15

Resolution Authorizing 2015-2016 Capacity Charges

MAYOR’S REPORT

Mayor Johnson appointed the Dodge County Independent as the City’s Official Newspaper.

Mayor Johnson reported on the joint meeting of the Council, EDA and Planning Commission on Monday evening February 9. He thought it was very good and they talked about bringing businesses into town and he wanted to let everyone know that they are getting ideas daily on ways to reduce the City’s debt.

Mayor Johnson also stated that there will be public forums at the beginning and at the end of City Council meetings.

Economic Development Director Martin stated that we have a draft revision for the Ordinance regarding semi parking on residential streets but we are looking into other options as well.

Mayor Johnson stated that he has asked the City Attorney to start on a rough draft to hire a City Administrator but this could be a long process.

Mayor Johnson invited Lynn Boynton to the podium. Mr. Boynton would like to put in a bid to be the City's Insurance Agent of record. Mr. Boynton produced a sample on how to change agents. Finance Director Zaworski stated that we have a three year contract that will expire at the end of 2015 and we will be going out for bids this summer.

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

City Engineer Britton had no updates

PERSONNEL - none

CORRESPONDENCE:

1. Arena Flooring resolution from Dodge County
2. Certificate of Appreciation to the Kasson Liquor Store from the United States Air Force in support of Shelly Koen
3. Business Person of the Year – Cathy Pletta - Kasson Liquor Store

ADJOURN: The meeting was adjourned at 6:28 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor