

KASSON CITY COUNCIL REGULAR MEETING MINUTES

February 12, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of February, 2014 at 6:00 p.m.

The following members were present: Tjosaas, Coleman, Egger, Hopkins and Nelson

The following members were absent: none

The following were also present: City Administrator Lenth, City Clerk Rappe, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Fire Chief Fitch, Randy Carlsen, Gretta Becay, Jerry Berg and Diane O'Brien. Mayor Tjosaas presided over the meeting

A. COUNCIL:

1. Agenda: Motion by Egger and second by Hopkins with all voting aye, to approve the February 12, 2014 agenda with the following amendments:

- Add: F.2. Folkestad Bid for Phase 3
- Remove: G.1. Resolution Calling a Public Hearing Regarding Tax Abatement in Connection with Proposed Oppidan and Folkestad Projects; Resolution #2.1-14
G.2. Resolution Calling Public Hearing on the Proposed Business Subsidy to Oppidan, Inc/KTJ 234, LLC (Shopko Project); Resolution #2.2-14
- Change: A.2.d.5 Corey Carstensen Move to Grade 7, Step 3 \$19.85 Eff. 2/4/14
should be Move to Grade 6, Step 3 \$18.56 Eff. 2/4/14

2. Consent Agenda: Motion by Nelson and second by Coleman to approve the February 12, 2014 consent items. Ayes: Tjosaas, Coleman, Egger, Hopkins and Nelson. Nays: None.

- a. **Minutes:** Approved the January 22, 2014 regular meeting minutes as submitted
- b. **Claims:** Approved all claims processed after the January 22, 2014 regular meeting, as audited for payment in the amount of \$199,051.44
- c. **Acknowledgement of Committee and Meeting Minutes:**
 1. Planning & Zoning – January 13, 2014
 2. Library Board – January 14, 2014
 3. EDA – January 7, 2014
- d. **Annual Evaluations:**
 1. Steve Howarth Ice Arena Supervisor Move to Grade 12, Step 7 \$31.66 Eff. 1/1/14
 2. Kristofer Anderson Streets/Public Works Move to Grade 7, Step 5 \$21.16 Eff. 1/1/14
 3. Nick Fitch Streets/Public Works Move to Grade 7, Step 3, \$19.85 Eff. 12/3/13
 4. Burt Fjerstad Public Works Director Move to Grade 16, Step 7 \$41.48 Eff. 1/2/14
 5. Corey Carstensen Park/Public Works Move to Grade 6, Step 3 \$18.56 Eff. 2/4/14
- e. **Conferences/Training:**
 1. Randy Lenth Solar Power Conf. March 7 St. Paul, MN
 2. Nancy Zaworski Solar Power Conf. March 7 St. Paul, MN
- f. **Pay Estimates:**

1. Signature Aquatics	Aquatic Center	\$11,078.30
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| 2. USAquatics | Aquatic Center | FINAL | \$5,000 .00 |
| 3. Mohs Contracting | Folkestad Remodel | Est #1 | \$22,078.80 |
- g. Resolution Authorizing Investment of Idle Funds and Designation of Official Depositories for the City of Kasson; **Resolution #2.3-14**
- h. Resolution Accepting Dover Firefighter Relief Association Charitable Gambling Funds; **Resolution #2.4-14**

B. VISITORS TO THE COUNCIL:

C. PUBLIC FORUM:

1. Jerry Berg: Mr. Berg stressed to the Council that the Planning and Zoning Commission is a recommending body and their recommendations should be followed. Mr. Berg is asking Council to respect the citizen's wishes in the Comprehensive Plan and leave the Lion's Park in tact as it is worth more than shopping to residents.

2. Diane O'Brien: Ms. O'Brien stated that she is not anti-Shopko or anti-business but believes that flooding is a problem and is requesting that Council take a long hard look and respect the opinion of the Planning and Zoning Commission.

D. PUBLIC HEARINGS: NONE

E. COMMITTEE REPORTS:

1. Electric Committee

a. Approve Blend and Extend Contract with NSP; Resolution Approving Purchase Power Sales Agreement; Resolution #2.5-14: City Administrator Lenth updated Council on the staff review of opportunities to lower wholesale electric rates with NSP. City Administrator Lenth is asking Council to approve the modification of the current contract. *Motion to approve the **Resolution Approving Purchase Power Sales Agreement; Resolution #2.5-14** was made by Council Member Egler and duly seconded by Council Member Nelson. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egler, Hopkins and Nelson. Those against same: none.*

2. Emergency Services Committee

a. Fire Department Emergency Medical Response (EMR): City Administrator Lenth and Fire Chief Fitch updated Council on the status of fire fighters being trained as first responders. Approximately half of the fire fighters have successfully completed the training and the balance will be taking the class starting in March. City Administrator Lenth advised Council that a formal resolution will be forthcoming when they begin responding to emergencies.

F. OLD BUSINESS:

1. Settlement for Attorney Fees for Cuomo, et al. v. City of Kasson Court File No. 20-CV-13-298 with LMCIT: City Administrator Lenth informed Council that the attorney fees have come in from the League of Minnesota Cities and the City is responsible for \$14,416.98. *Motion to approve paying up to \$14,416.98 to the League of Minnesota Cities Insurance Trust was made by Council Member Nelson*

and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.

2. Folkestad Bid for Phase 3: Neil Britton, WSN reported on the Folkestad project specifically to bids taken for Phase 3. There were two responsive bidders and WSN will be working with the bidders to lower bid costs. There is no Council action requested at this time.

G. NEW BUSINESS:

1. Approving Transfer and Use of Funds for 2013 Projects: *Motion to approve the use and transfer of the \$201,858 of excess 2013 LGA funds to be transferred for the projects as outlined in the memo from Finance Director Zaworski was made by Council Member Hopkins and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

H. MAYOR'S REPORT:

1. SEMLM Bonding Bill: Mayor Tjosaas updated Council regarding the SEMLM meeting was cancelled in January due to weather conditions. Mayor Tjosaas also called attention to the Bonding Bill for SEMLM, there was no action taken and no discussion was had.

2. Special City Council Meeting Date: Mayor Tjosaas announced that a Special Meeting is being called on February 18th at 5:30 pm for the purpose of his resignation as Mayor.

I. CLERK-ADMINISTRATOR'S REPORT:

1. RFP – Solar Farm: *Motion to approve Request for Proposals for delivery of a turnkey two MW solar photovoltaic generating system was made by Council Member Coleman and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

J. ENGINEER'S REPORT:

1. Neil Britton, WSN: Mr. Britton summarized the status of the Kasson/Mantorville Connection Project and the construction of a new clarifier. Discussion has been in progress since 2008 between Kasson and Mantorville regarding these projects. The next Waste Water Treatment Plant meeting is on March 4th at Kasson City Hall.

K. PERSONNEL:

1. Nick Fitch; Water Operator; Grade 8, Step 1; \$19.94 effective 2/12/14: *Motion to approve moving Nick Fitch to Water Operator; Grade 8, Step 1; \$19.94 effective 2/12/14 was made by Council Member Nelson and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egger, Hopkins and Nelson. Those against same: none.*

L. CORRESPONDENCE:

1. Declaration of Intent; Reimbursement for Fire Truck & Equipment: No Discussion

M. ADJOURN:

1. The meeting was adjourned at 6:24 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Matt Nelson, Mayor