

KASSON CITY COUNCIL REGULAR MEETING MINUTES
March 12, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of March, 2014 at 6:00 p.m.

The following members were present: Nelson, Coleman, Egger, Hopkins and Worden

The following members were absent: none

The following were also present: City Administrator Lenth, City Clerk Rappe, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Fire Chief Fitch, Deputy Fire Chief Robinson, Library Director Tiff, Earlene King, Randy Carlsen, Gretta Becay, Judy Ruport and Jason Farnsworth.

Mayor Nelson presided over the meeting

A. COUNCIL:

1. Oath of Office: City Administrator Lenth administered the Oath of Office to Kevin Worden as Councilperson

2. Agenda: Motion by Egger and second by Hopkins with all voting aye, to approve the March 12, 2014 agenda with the following amendments:

Add: F.1 Electric Territory Agreement Discussion
 H.2 Appoint Planning Commission Chair

Move: E.1. Parks/IceArena/Fair Committee Closed Session to the end of the meeting

3. Consent Agenda: Motion by Coleman and second by Hopkins to approve the March 12, 2014 consent items. Ayes: Nelson, Coleman, Egger, Hopkins and Worden. Nays: None.

- a. **Minutes:** Approved the February 26, 2014 regular meeting minutes as submitted
- b. **Claims:** Approved all claims processed after the February 26, 2014 regular meeting, as audited for payment in the amount of \$261,968.05
- c. **Acknowledgement of Committee and Meeting Minutes:**
 - 1. Park Board – February 18, 2014
 - 2. EDA – March 4, 2014
- d. **Annual Evaluations:**
 - 1. Chris DeLima, PT Liquor Clerk Move to Grade 2, Step 3 \$14.16 eff 12/20/13
- e. **Conferences/Training:**

1. Linda Rappe	IIMC Annual Conf	May 15-23	Milwaukee
2. Ken Schuck	MN Chiefs of Police ETI	March 31-April 2	Rochester
3. Kent Berghuis	MN Chiefs of Police ETI	March 31-April 2	Rochester
4. Paul Lindgren	Interview Interrogation	March 20-21	Mankato
5. Nancy Zaworski	IMA Annual Conf	April 24-25	Eagan
- f. **Pay Estimates:**
- g. **Approve Refuse Hauler Licenses:**
 - 1. GarbageMan of Rochester
 - 2. Hometown Haulers
 - 3. Skeveland Enterprises
 - 4. Waste Management of Rochester
 - 5. Advanced Disposal Services

h. **Temp Liquor License:**

1. Kasson Fire Department, Festival in the Park Bean Bag Tournament – April 26, 2014

B. VISITORS TO THE COUNCIL:

C. PUBLIC FORUM:

1. Jason Farnsworth – 18 5th St SW: Mr. Farnsworth stated that he had questions that he has not gotten answers to and would like answers at this meeting. Mr. Farnsworth asked about the TIF for Oppidan and if we, the taxpayers are not paying for this process? City Administrator Lenth stated that Oppidan will be paying for this through their increase in valuation of the property which will pay for any bonds. Mr. Farnsworth wants to know who is paying upfront for the bonds? City Administrator Lenth explained that the City fronts this project with the bond money and Oppidan pays the bond back through increased tax valuation. Lenth also explained that Oppidan only started out wanting the Brownlow and City Properties and the City asked them to make offers on the other properties that surround this project. Mr. Farnsworth asked about City sewer and water and who pays for that? Economic Developer Martin stated that sewer and water connections along with electrical connections are charged to the developer at the building permit time. Mr. Farnsworth wants to know who is paying for street repairs? Martin stated that there are no repairs to be made at this time and the curb cuts are paid for with the building permit also. Mr. Farnsworth wants to know why we are giving them tax incentives? Mayor Nelson stated that they are not getting tax incentives. Mr. Farnsworth said that the neighbors don't want this project. Mr. Farnsworth also commented on the Library wanting to build in the corner of West Park and that we are taking away another park and that according to traffic reports that is a bad spot for a Library. Farnsworth stated that if the City has so much money then why aren't we helping the school district.

2. Judy Ruport – 403 3rd Ave SW: Ms. Ruport wants to know what it is going to cost to completely complete the "new" park? Economic Developer Martin stated that this would be like all of the City parks and none of them are ever "completed" we are adding and making improvements all the time. City Administrator Lenth stated that the City often can only finance park projects \$25,000 at a time. The Park Board is setting up the locations for the modular, expand the Frisbee golf course, put in restrooms and farther down the road the Parks Director and Public Works Director would like to include a basketball and tennis courts. The City is still working on the park on the northeast side. Ms. Ruport stated that two Park Board meetings ago Park Director Ron Unger stated that the modular currently in South Park is made to stay together and would stay together. Lenth stated that at the last Park Board meeting Mr. Unger had talked to the modular company and they can be separated, Lenth asked the Park Board to consider putting the smaller section in the northeast park but these details have not been finalized. Ms. Ruport would like to know how much it is going to cost for the flood control and when is it going to get done? Martin stated that the first stage of the flood control will begin as soon as Oppidan starts moving dirt. Martin stated that the balancing will be done at the same time as construction and nothing will be made worse than it is currently. Martin stated that the part where Ms. Ruport's yard won't be flooded would be the 2nd phase of flood control, which is more complicated and costly. Ms. Ruport wanted to know why Oppidan is willing to pay three times as much property tax? Mayor Nelson said that Ms. Ruport should talk to Oppidan about that and we will supply her with the email. Ms. Ruport also wants to know if the City is giving the people who sold their houses land or reducing the cost of land to build a new house. Mayor Nelson stated that is not the City's transaction that is Oppidan's transaction. Martin stated that the City is not giving anyone any lots.

D. PUBLIC HEARINGS:

E. COMMITTEE REPORTS:

1. Park board – 2/18 Minutes:

a. Approve Hiring of 2014 Aquatic Center Employees: *Motion* by Coleman, second by Egglar with all voting aye to approve the hiring of the following 2014 Aquatic Center Employees:

Alaina Pappas – Manager – Grade 3 Step 6 \$16.67ph

Josh Mitchell – Supervisor/Assistant Manager – Grade 3 Step 2 \$14.67ph

Marissa Dufault – Shift Supervisor - \$12.00ph

Kyle Glowa – Shift Supervisor - \$12.00ph

Khendra Johnson – Shift Supervisor - \$12.00ph

Peter Schwartz – WSI - \$10.25ph

Jesse Johnson – WSI - \$10.25ph

Bailey Griffin – WSI - \$10.25ph

b. Accept bid from Clearwater Recreation to move playground modular for \$20,750: *Motion* by Coleman, second by Worden with all voting

2. Library Building Committee – Library Director Tiff and Chairperson of the building committee, Earlene King presented the recommendation of the Building Committee. Director Tiff stated that the Library Board approved the recommendation from the committee at their meeting on 3-11-14. Mr. Tiff stated that they need \$1.9M to build the Library and that does not include furnishings, equipment and landscaping. The total cost would be \$2.4M. They currently have with the Stabilization Fund \$1.53M the Library is still in need of \$369,843. They are applying for grants to cover the remaining \$500K for the furnishings, landscaping and equipment. This will be a domed building with stem walls. The parking lot is included in the \$1.9M. Ms. King informed the City Council on the work that has been done by the building committee and their recommendations to continue the project. The next step is to have the architect, Lee Gray draw schematics of the library so that the committee could use that to continue to apply for grants and to have informational meetings with the stakeholders. After some discussion the City Council is in agreement that their first choice of location would be the OES site with West Park being second, Ms. King stated that the architect is aware that the site could change and that could be more in architectural fees.

Motion: Approve a library building project for \$2.4 million which will cover a 15,000 sq. ft. building, equipment, furnishings, and landscaping and to approve transferring \$1.28 million in the Stabilization Fund to the Library Construction Fund to meet grantor requirements, made by Coleman, second by Hopkins, all ayes.

F. OLD BUSINESS:

1. Electric Territory Agreement: Administrator Lenth received late today an agreement with People's Cooperative. This will come back for approval at the March 26 Council meeting. Mr. Lenth explained the service territory that will be swapped with People's. Maps are available at City Hall.

G. NEW BUSINESS:

1. Frozen Water Lines Discussion: The City Council discussed frozen water lines and people running water to keep lines from freezing. The City has a list of approximately 100 people that are running water at the moment. The Council decided to wait to see what the water readings are for the next two months

to see if there is a significant jump and have the water and sewer committee meet to give a recommendation.

H. MAYOR'S REPORT:

- 1. Council Strategic Planning Session:** Mayor Nelson stated that a Strategic Planning Session will be held at Daniel's on Saturday, March 15 at 8AM.
- 2. Appoint Planning Commission Chair:** Mayor Nelson appoint Steve Dean as Planning Commission Chair

I. ADMINISTRATOR'S REPORT: NONE

J. ENGINEER'S REPORT:

- 1. Update on Water/Sewer Committee Meeting on Mantorville Connection and upgrade to Plant:** Britton recapped to the City Council Members the meeting with the water and sewer committee on the Mantorville connection and the upgrades that would be needed for the sewer plant.
- 2. Folkestad Building Construction Change :** Reworking of the bid to exclude the basement and other changes to the bid brought it down to \$541K. Hopkins stated that Xtreme Fitness has found a new home on Main St. **Motion** to approve the change order to Phase III of the Fit-out made by Egglar, second by Hopkins, all ayes.

K. PERSONNEL:

- 1. Wuiff Exit of Employment:** **Motion** by Hopkins, second by Coleman to accept the exit of employment letter from the Fire Department, all ayes.
- 2. Streets/Parks Department Positions:** Administrator Lenth informed the Council that the Parks Position is an antiquated position and that person works in more than just parks. Lenth is asking to eliminate the Parks position and create another position in the streets department in Grade 7. **Motion** to eliminate the Grade 6 Parks position and replace it with a Grade 7 Streets/Parks position and to move Corey Carstensen from Grade 6, Step 3; \$18.56 to Grade 7, Step 3; \$19.85 made by Egglar, second by Coleman, all ayes.
- 3. Hire of Senior Liquor Clerk:** Interviews were conducted by the Liquor Store Manager and the Liquor Committee and their recommendation is to hire Kathrine Paynic. **Motion** by Hopkins, second by Worden to hire Kathrine Paynic as Senior Liquor Clerk, Grade 3 Step 1; \$14.21, all ayes.

L. CORRESPONDENCE: NONE

E.3. COMMITTEE REPORTS - CLOSED MEETING –

Mayor Nelson closed the meeting at 7:30pm under MN Statute 13D.05 Subdivision 3 to develop or consider offers or counteroffers for the purchase or sale of real or personal property: this is referring to the Dodge County Ice Arena, aka Four Seasons Arena. **Meeting reopened** at 7:47pm. **Outcome:** There was discussion of a possible agreement that will be discussed with County Commissioners.

M. ADJOURN:

1. The meeting was adjourned at 7:50 p.m.

ATTEST:

Linda M Rappe, City Clerk

Matt Nelson, Mayor