

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**  
**March 26, 2014**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26<sup>th</sup> day of March, 2014 at 6:00 p.m.

**The following members were present:** Nelson, Coleman, Eggler, Hopkins and Worden

**The following members were absent:** none

**The following were also present:** City Administrator Lenth, City Clerk Rappe, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Fire Chief Fitch, Randy Carlsen, Gretta Becay and Tom Ryan- Oppidan.

Mayor Nelson presided over the meeting

**A. COUNCIL:**

**1. Agenda: Motion** by Eggler and second by Hopkins with all voting aye, to approve the March 26, 2014 agenda with the following amendments:

Remove: B.2 Mary Ehmke

**3. Consent Agenda: Motion** by Worden and second by Coleman to approve the March 26, 2014 consent items. Ayes: Nelson, Coleman, Eggler, Hopkins and Worden. Nays: None.

- a. **Minutes:** Approved the March 12, 2014 regular meeting minutes as submitted
- b. **Claims:** Approved all claims processed after the March 12, 2014 regular meeting, as audited for payment in the amount of \$1,291,408.06
- c. **Acknowledgement of Committee and Meeting Minutes:** None
- d. **Annual Evaluations:**
  - 1. Kent Berghuis, Assist. Police Chief                      Move to Grade 14, Step 7, \$36.23 Eff. 3/16/14
  - 2. Julio Baez, Police Officer                                      Move to Grade 10, Step 7, \$27.63 Eff. 3/24/14
  - 3. Kathrine Paynic, Senior Liquor Clerk                      Confirm Grade 3, Step 2, \$14.67
- e. **Conferences/Training:**
- f. **Pay Estimates:**  
Heselton Construction    7<sup>th</sup> St. NW Utility    Final \$15,898.50

**B. VISITORS TO THE COUNCIL**

Scott Rose addressed the City Council stating his intentions to run for Dodge County Sheriff in the November elections. Scott gave background on himself and why he is qualified to run.

**C. PUBLIC FORUM:**

**D. PUBLIC HEARINGS:**

**E. COMMITTEE REPORTS:**

**1. Planning Commission – 3/17:**

a. The Planning commission held public hearings on March 17, 2014 for the following Conditional use Permits for Shopko Hometown:

To allow an electronic sign with the conditions that a timer be installed turning the sign off between the hours of 11:00pm and 6:00am and a certification of structural integrity in weather conditions that can be expected in Kasson be provided by a structural engineer prior to issuance of a building permit. **Motion:** to Approve the

recommendation allowing the Conditional Use Permit for the Electronic Sign for Shopko Hometown with stated conditions, made by Egglar, second by Hopkins with all voting Aye.

To allow a drive up window with the following conditions that it meet all applicable conditions set forth in Section 154-088 of the Kasson Municipal Code and that there should be screening on the west side of the commercial structure. **Motion:** to Approve the recommendation allowing the Conditional Use Permit for the drive-up window with the stated conditions made by Worden, second by Egglar with all voting Aye

#### **F. OLD BUSINESS:**

**1. Electric Territory Agreement:** Administrator Lenth stated that once the Council approves then this goes to Peoples to approve then on to the PUC (Public Utilities Commission) to approve, this process usually takes around 60 days. Lenth stated that we are getting more Kilowatts than we are giving to People's. **Motion** by Hopkins, second by Coleman with all voting Aye to approve this agreement and send it back to People's Cooperative.

#### **G. NEW BUSINESS:**

**1. Setting public hearing for street vacation:** Community Development Director Martin stated that there is a street right of way that runs through the new park area. **Resolution No 3.1-14** - A Resolution setting a public hearing on a vacation to be held April 23, 2014, made by Egglar, second by Hopkins with all voting Aye.

#### **H. MAYOR'S REPORT:**

#### **I. ADMINISTRATOR'S REPORT:**

- Solar Farm RFP's:** Administrator Lenth stated that 8 RFP's have been received for the Solar Farm. The Electric Committee will review the RFP's and come back to the City Council with a recommendation in May.
- Old Elementary School Sale Update:** Lenth reminded the Council that the deadline for purchase agreement of the Old Elementary School with Ms. Cuomo and Ms. Jerviss is April 1, 2014 but they have a 60 day opportunity to cure default per MN Statue 559.21, subd. 4, which is all provided in the signed purchase agreement. We will be serving notice after April 1.
- Special City Council Meeting:** We would like to set a special meeting for April 16 per Mr. Bubany for the TIF Development Agreement. **Motion** by Worden, second by Coleman to set a special City Council meeting for April 16, 2014 at 6:00 PM for TIF Development Agreement. All Ayes.

#### **J. ENGINEER'S REPORT:**

**1. Folkestad Building Update:** City Engineer Britton reported that the City Council will receive the final pay estimate on Phase II at the next meeting and updated the Council on the construction.

#### **K. PERSONNEL:**

**1. Streets Supervisor Position:** Lenth is proposing instituting a streets supervisor position to work under the current Public Utilities Director for a year and take over the streets, sidewalk, alley, storm water and building maintenance duties. **Motion** by Egglar, second by Worden to create a Streets Supervisor Position in Grade 13, all Ayes.

#### **L. CORRESPONDENCE:**

- SEMLM April 30th in Spring Valley – Any Council person wanting to attend can let City Clerk Rappe know.

**M. CLOSED MEETING –**

Mayor Nelson closed the meeting at 6:35pm under MN Statute 13D.05 Subdivision 3 to develop or consider offers or counteroffers for the purchase or sale of real or personal property: this is referring to the Dodge County Ice Arena, aka Four Seasons Arena. **Meeting reopened** at 6:55pm. **Outcome: Motion** by Egger, second by Hopkins to approve sending a statement drafted by the Council. All Ayes.

**M. ADJOURN:**

1. The meeting was adjourned at 6:58 pm.

**ATTEST:**

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Linda M Rappe, City Clerk

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Matt Nelson, Mayor