

# KASSON CITY COUNCIL REGULAR MEETING MINUTES

March 27, 2013

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27<sup>th</sup> day of March, 2013 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Tjosaas, Coleman, Egglar, Hopkins, and Nelson  
**THE FOLLOWING MEMBERS WERE ABSENT:** none

**THE FOLLOWING WERE ALSO PRESENT:** Finance Director Zaworski, Admin Assist Weigel, Community Dev Director Martin, City Engineer Neil Britton, Randy Carlsen, Gretta Becay and Matt Maas  
Mayor Tjosaas presided over the meeting.

## COUNCIL

**Agenda:** Motion by Egglar and second by Coleman, with all voting aye, to approve the March 27, 2013 agenda with the following amendments:

Add: A.2.h: **Approve Refuse Hauler Licenses:** Approve the following refuse hauler licenses for:

2. GarbageMan of Rochester formally known as Green Planet Disposal.

A.2.i Temp. Liquor License: Kasson Fire Dept. Relief Assoc. Bean Bag Tournament

H.1 Mayor's Report: Update from LMC Day at the Capital.

Revised: A.2.c.2 Library Board – March 12, 2013, minutes were revised to make City Council Representative section more specific.

A.2.h.1 Resolution Certifying Delinquent Claims to the County Auditor:  
Resolution #3.3-13; revised to add fire calls.

**Consent Agenda:** Motion by Nelson and second by Egglar to approve the March 27, 2013 consent items.

Ayes: Tjosaas, Coleman, Egglar, Hopkins, and Nelson. Nays: None.

1. **Minutes:** Approved the March 13, 2013 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the March 13, 2013 regular meeting, as audited for payment in the amount of \$968,133.26
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
  - a. Planning & Zoning Board – March 11, 2013
  - b. Library Board – March 12, 2013
4. **Annual Evaluations**
5. **Conference/Training**
  1. Krista Weigel MN Municipal Clerks Institute 4/22-26 Brooklyn Center, MN
6. **Pay Estimates**

|                        |                                |        |             |
|------------------------|--------------------------------|--------|-------------|
| 1. Bob Braaten Const   | Aquatic Center                 | Est #4 | \$5,319.53  |
| 2. A&A Electric        | Aquatic Center                 | Est #2 | \$30,072.25 |
| 3. Superior Mechanical | Aquatic Center                 | Est #5 | \$33,250.00 |
| 4. Neuman Pools        | Aquatic Center                 | Est #5 | \$2,470.00  |
| 5. Minnowa Const       | 16 <sup>th</sup> Street Bridge | Est #9 | \$20,149.02 |
7. **Approve Refuse Hauler Licenses:** Approve the following refuse hauler licenses for:
  1. Advanced Disposal Services formally known as Veolia
  2. GarbageMan of Rochester formally known as Green Planet Disposal

8. **Resolution Certifying Delinquent Claims to the County Auditor:** Resolution #3.3-13
9. **Temporary Liquor License:** Kasson Fire Dept. Relief Association – Bean Bag Tournament

### **PUBLIC FORUM**

1. **First Presbyterian Church:** Randy Carlsen, representative from First Presbyterian Church presented the council with a letter from Rev. Clint Patterson, Pastor and Carol Prenzlou, Clerk of Session concerning having the skate park next to the church.

### **OLD BUSINESS**

1. **Bigelow Petition and Waiver Agreements:** Community Dev Director Martin is asking the Council to approve the revised Petition and Waiver Agreements for installation of the second lift of blacktop on streets in the South Fork, Prairie Willows and the Bigelow-Voight 7<sup>th</sup> Subdivisions, for which each has its own Petition and Waiver Agreement. The revisions are being requested because as it turns out the banks that originally signed off are unable to fulfill their obligation to provide a bond or letter of credit for the projects. This does not make streets in South Fork city streets. Motion was made by Nelson and second by Coleman to approve the revised Petition and Waiver Agreements. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none

### **NEW BUSINESS**

1. **Purchase Agreement for Folkestad Property:** The Economic Development Authority Board is asking Council to approve the purchase agreement for the Folkestad Property. This is for both lots as is and the City will be responsible for any action needed from the environmental study to mitigate any hazards. The EDA is proposing to use a portion of the Rochester Sales Tax dollars for the purchase. The proposed use of the property will be an incubator building for developing business on Main Street. Motion was made by Hopkins and second by Egglar to approve the purchase agreement. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none
2. **Resolution Approving Renewal of Master Contract—02956 with Minnesota Department of Transportation: Resolution # 3.1-13:** Administrator Lenth has worked with City Engineer Neil Britton and City Attorney Joe Guzinski regarding the MnDOT Master Contract Renewal. Motion was made by Nelson and second by Coleman to approve the resolution. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none
3. **Resolution Approving and Adopting the Dodge County Hazard Mitigation Plan: Resolution #3.2-13:** Matt Maas, Dodge County Emergency Management Director was present to ask the council for approval of this resolution. Dodge County Board of Commissions adopted the plan in December of 2012 and received FEMA approval in February 2013. By adopting the Dodge County plan, Kasson does not need to have their own plan and will provide Kasson eligibility for pre-disaster relief funds from FEMA. Motion was made by Egglar and second by Coleman to approve the resolution. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none
4. **Resolution Supporting Destination Medical Center Proposal: Resolution #3.4-13:** Motion was made by Hopkins and second by Nelson to approve the resolution. Ayes: Tjosaas, Hopkins, Egglar, Nelson and Coleman. Nays: none

**MAYOR REPORT**

1. **Update from LMC Day at the Capital:** The League of Minnesota Cities Day at the Capital was held on March 21<sup>st</sup>. Mayor Tjosaas, Council Members Egger and Nelson and Community Dev Director Martin were there and able to speak to 6 of our 9 area representatives in the House and Senate letting them know who Kasson is and that we take the interest of Dodge County seriously. They were able to touch base on several issues such as the Highway 14 projects, Municipal Liquor Store issues, telecommunication/broadband concerns and the Destination Medical Center proposal. There was also some talk of bringing our representatives to Kasson to show them around Dodge County. For the next 10 years we will have 9 representatives because of how the districts are laid out and where the representatives live we have representation from Red Wing to Wells.

**ENGINEER'S REPORT**

1. Neil Britton, WSN, reported that there are no updates and still working on current projects in process.

**CORRESPONDENCE**

1. Central Minnesota Municipal Power Agency (CMMPA) 2013 Annual Meeting & Dinner
2. Regional LGA Support Letter
3. Kasson LGA Support Letter

**ADJOURN:** The meeting was adjourned at 6:30 p.m.

**ATTEST:**

\_\_\_\_\_  
Randy D. Lenth, City Administrator

\_\_\_\_\_  
Tim Tjosaas, Mayor

\*\*\*\*Following the City Council Meeting there was an open house regarding the proposed Kasson/Mantorville Waste Water Treatment Plant Agreement. No official business was conducted or motions made.