

KASSON CITY COUNCIL REGULAR MEETING MINUTES

April 27, 2016

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27th day of April, 2016 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Egger, Johnson and Coleman.

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Clerk Linda Rappe, City Administrator Theresa Coleman, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, City Attorney Leth, Park and Recreation Director, Ron Unger

Mayor Johnson called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

AGENDA:

Add: J.2 WWTP Resolution

Move: "J" Engineer's Report to before "E"

Remove: Attorney Report

Motion to Approve the Agenda made by Councilperson Buck, seconded by Councilperson Egger with all voting Aye.

CONSENT AGENDA:

April 13, 2016 Regular Meeting Minutes

Claims processed after the April 13, 2015 regular meeting, as audited for payment

Acknowledgement of Committee and Meeting Minutes

Planning Commission 3-14-16

Park Board Minutes DRAFT 4-19-16

Conferences:

Josh Hanson USPCA Region 18 PD1 K9 Cert Hudson, WI June 12-14 \$300.00 approx

Evaluations:

Katy Aswegan Sr Liquor Clerk Move to Grade 3 Step 5 \$17.01 eff. 3-12-16

Resolution Accepting Fire Department Donation

Resolution #4.6-16

***Resolution Accepting Donation for the Kasson Fire Department
(on file)***

Motion by Councilperson Egger and second by Councilperson Coleman, with all voting Aye, to approve the consent agenda.

VISITORS TO THE COUNCIL

PUBLIC FORUM – Steve Jurens, 406 12th Ave NW gave a brief report on the 911 Exhibit that will be coming to the Dodge County Fair in July. They are expecting this to double the amount of visitors to the fair this year.

PUBLIC HEARING

ENGINEER’S REPORT

GIS Contract – City Engineer, Brandon Theobald and Lisa Hanni from Dodge County presented the proposal that the City of Kasson piggyback on Dodge County’s GIS. This would allow Kasson’s GIS system to provide more up to date information on parcels and owners. Ms. Hanni stated that the County would update the parcels and owner information based on tax information and WHKS would upload the City specific GIS information. Engineer Theobald presented an agreement and asked the Council to have the City Attorney review it.

WWTP Resolution – Engineer Theobald stated that they are on budget and on schedule and need the Council to approve plans and authorize Engineer Theobald and staff to enter into agreements. Engineer Theobald stated that the City is ready to go out for bids. **Motion to Approve the Resolution made by Councilperson Buck, second by Councilperson Coleman with all voting Aye.**

Resolution #4.7-16

***Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for Wastewater Treatment Facility Improvements (Phase I)
(on file)***

COMMITTEE REPORTS

Park Board Recommendations:

Aquatic Center wages – The Park Board submitted a recommendation for 2016 wages. **Motion to approve wages made by Egger, second by Coleman with all voting Aye.**

Hire Aquatic Center Employees The Park Board recommends hiring the following Aquatic Center Employees: WSI’s Brianna Knutson, Abigail Tjosaas, Kennedy Mindermann, Tracy Asche, Marisa Alvarado, Jonas Eisenbeis, Tanner Dufault, Lillian Braun, Benjamin Peters, Brayden Tjosaas. Lifeguards: Matthew Determan, Justin Mastin, Mark Ostroot, Jonathan Johnson, Juliana Scanlan, Makayla Griffin, Brianna Griffin, Jared Johnson, Markayla Kujath, Mabel Wyttenbach, Levi Flom, Noah Ryan, Alejandra Brekke-Diaz, Stephanie Meyer, Gabrielle Alvarado, Gabbi Matuska, Matthew Harfmann, Hannah Higgins, Paul Schultz, Asa Bratlien, Ariana Delzer.

Admin/Concessions: Grant Smith, Grace Hager, Kenna Thornburg, Kollin Johnson, Madison Maroo, Katie Kirmse, Taylor Johnson, Zachary Trapp, Ross Mindermann, Katie McNeil, McKenna Jennings, Madison Nelson, John Hanson, Addyson Smith, Isaac Thoe, Justin Marsland, Julia Evans, Braedan Spinks, Olivia Wilcox, Caroline Braun, Ellie Bungum, Kennedy Bradford, Morgan Bradford, Preston Wilson.

Motion to Hire Aquatic Center Employees made by Councilperson Buck, second by Councilperson Coleman with all voting Aye.

Park Shelter Recommendation – Councilperson Coleman thanked Councilperson Borgstrom for his input on the specifications for the park shelter. Councilperson Coleman stated that the Park Board went back over the numbers and received more quotes for electric and concrete work in the proposed shelter. The recommendation from the Park Board is to award Cleary’s the bid for the building at \$21,786.00, A&A electric the bid for the electric service at \$4780.00, and Stone by Stone for concrete work at \$4956.00 and additional project costs to be performed by city employees estimated at \$2290.00 for a total of \$33,812.00. Councilperson Borgstrom asked if they were planning to sod or seed. Park and Recreation Director, Ron Unger stated that they will probably sod. **Motion to Approve the Park Board Recommendations for the Construction of the Park Shelter made by Councilperson Coleman, second by Councilperson Egler with all voting Aye.**

OLD BUSINESS

NEW BUSINESS

MAYOR’S REPORT

ADMINISTRATOR’S REPORT

ATTORNEY’S REPORT

PERSONNEL – Motion by Councilperson Egler, second by Councilperson Coleman to Accept the Resignation from the Fire Department from Pat Fitch. The Council thanked Mr. Fitch for his service.

CORRESPONDENCE

March Fire Department Calls
Department Head Meeting Updates
Conference Report – Todd Kispert
Cash and Investment Summary – Dec 2015
March Police Department Calls
911 Never Forget Exhibit
Wage/Hour listing for Public Works

ADJOURN: The meeting was adjourned at 6:18 P.M.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor