

KASSON CITY COUNCIL REGULAR MEETING MINUTES

May 22, 2013

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22th day of May, 2013 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Coleman, Egger, Hopkins and Nelson

THE FOLLOWING MEMBERS WERE ABSENT: Tjosaas

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Library Director Art Tiff, Officer Josh Hanson, Earlene King, Rev. Clint Patterson, Allyson Holtz, Gretta Becay and Randy Carlsen. Acting Mayor Nelson presided over the meeting.

COUNCIL

Agenda: Motion by Coleman and second by Egger, with all voting aye, to approve the May 22, 2013 agenda with the following amendments:

Add: E.3 Park Board

a. Discuss location of the Skateboard Park

b. Approve 2nd and Final Round of New Hire's for the Aquatic Center

F.1.d Maintenance at Old Elementary School

J.2 Approve Park & Ride, 3rd Ave SW and 1st St Bid to Swenke Ims Construction

L.3 Correspondence; 2013 City Clean Up Results

Change: A.2 Consent Agenda; h. City Hall Summers hours are starting May 24th not May 25th

Consent Agenda: Motion by Hopkins and second by Egger to approve the May 22, 2013 consent items.

Ayes: Coleman, Egger, Hopkins and Nelson. Nays: None.

1. **Minutes:** Approved the May 8, 2013 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the May 8, 2013 regular meeting, as audited for payment in the amount of \$753,906.75
3. **Annual Evaluations**
 1. Ingvild Herfindahl– Library – Move to Grade 10, step 3 \$23.72 effective 4/28/13
 2. Mike Ness – Streets/Public Works – Move to Grade 7, step 6 \$21.32 effective 3/20/13
 3. Todd Kispert – Electric Supervisor – Move to Grade 13, step 6 \$32.00 effective 4/28/13
 4. Charlie Bradford – W/WW Supervisor– Move to Grade 13, step 6 \$32.00 eff. 2/14/13
4. **Pay Estimates**
5. **Resolution Certifying Delinquent Claims to the County Auditor; Resolution #5.2-13**
6. City Hall Summer Hours starting May 24, 2013 and ending August 30, 2013; Monday – Thursday 8 a.m. to 5 p.m. Friday 8 a.m. to NOON; Council Member Egger pointed out that this should be changed from the 25th which is a Saturday.

COMMITTEE REPORTS

1. **Streets Committee – 16th Street Dust Control:** Community Development Director Martin is asking that Council approve a written policy for dust control applications for all streets, including 16th Street to County Road 15. The Streets Committee was not able to reach a consensus, except that a consistent written policy is requested. Council Member Coleman moved to apply one chloride application to all of 16th Street in 2013 and starting in 2014 there will be no applications from City. Motion failed for lack of a second. Acting Mayor Nelson made the motion to apply a chloride

application for all of 16th Street for 2013. Starting in 2014 City of Kasson will only apply the chloride application 100 feet in front of and 100 feet behind each resident's driveway. Council Member Egger made the second for the motion. Upon a vote being taken, the following members voted in favor thereof: Nelson, Egger. Those against the same: Hopkins, Coleman. The motion failed for lack of a majority. Acting Mayor Nelson made the motion to table the issue until the next meeting. Council Member Coleman made a second on that motion. Upon a vote being taken, the following members voted in favor thereof: Nelson, Egger and Coleman. Those against the same: Hopkins. Motion passed.

2. **Library Building Committee – FEMA Grant Review/Update:** Library Building Committee Chair Person Earlene King updated the council on the FEMA Grant process. Chair Person King asked the Council to approve the **Resolution Authorizing Execution of Sub-grant Agreement; Resolution 5.4-13** to continue working on the project. The motion for the stated resolution was made by Council Member Hopkins and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none

3. **Park Board:**
 - a. **Discuss location of the Skateboard Park:** City Administrator Lenth and Council Member Coleman updated the council on the discussion the Park Board had on May 21, 2013 regarding the Skateboard Park and its location. The Park Board is asking for approval to have the Skateboard Park moved to the NW corner of South Park. The concrete slab that will be poured will be the same as it was when located at the Ice Arena, 130' x 65' and this will not interfere with the Frisbee Golf Course. Motion to approve moving the Skateboard Park to South Park was made by Council Member Egger and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none
 - b. **Approve 2nd and Final Round of New Hires for the Aquatic Center:** Council Member Coleman reported that there is a second and final round of employees they would like to hire for the Aquatic Center. Motion to approve the second and final round of Aquatic Center employees was made by Council Member Coleman and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none

OLD BUSINESS

1. **Old Elementary School Business:**
 - a. **Approve low demolition bid; A Resolution Awarding and Approving the Old Elementary School Demolition Bid; Resolution #5.5-13:** The motion for the above resolution was made by Council Member Egger and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none
 - b. **Approve suspension of demolition contract; A Resolution Suspending the Old Elementary School Demolition Bid; Resolution #5.6-13:** The motion for the above resolution was made by Council Member Hopkins and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none

c. Approve delisting the school for the National Historic Register; A Resolution Approving the Delisting of the Old School Building at 101 Third Ave N.W. from the National Historic Register; Resolution #5.7-13: The motion for the above resolution was made by Council Member Coleman and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Coleman, Eggler, Hopkins and Nelson. Those against same: none

d. Maintenance at Old Elementary School: The motion to remove the plywood from the windows and a have fence constructed was made by Council Member Eggler and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Coleman, Eggler and Hopkins, Nelson. Those against same: none

2. **Resolution Modifying the Tax Increment Financing Plan for Tax Increment Financing District No. 1-2 of the City of Kasson; Resolution #5.3-13:** The motion for the above resolution was made by Council Member Hopkins and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Coleman, Eggler, Hopkins and Nelson. Those against same: none

NEW BUSINESS

1. **An Ordinance Amending the Kasson Municipal Code, Section 154.187 to Allow Housing Complexes Larger than 24 Units as Permitted Conditional Uses in the R-3 Zoning District; Ordinance 848:** The motion for the adoption of the foregoing ordinance was made by Council Member Eggler and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Coleman, Eggler, Hopkins and Nelson. Those against same: none.

ENGINEER'S REPORT

1. **Street Projects:** Neil Britton, WSN, reported on street projects:
Project 1: 2013 Bigelow Resurfacing and Rehabilitation Project: The motion to accept the bid of \$250,603.50 from Rochester Sand & Gravel was made by Council Member Coleman and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Coleman, Eggler, Hopkins and Nelson. Those against same: none.
Project 2: 3rd Ave SW, 1st St and Park & Ride: City Administrator Lenth noted that the financing for the project is still being examined. The motion to accept the bid of \$567,661.05 from Swenke Ims Contracting, Inc was made by Council Member Hopkins and duly seconded by Council Member Eggler. Upon a vote being taken, the following members voted in favor thereof: Coleman, Eggler, Hopkins and Nelson. Those against same: none.
Project 3: Update: Neil Britton, WSN, reported that the Rochester office of State Aid has approved the MSAS system revision and is being reviewed by the St. Paul office.
Alley: Update: Neil Britton, WSN had a meeting with Kasson Medical Center. They do not have any work to be completed on their parking lot. The alley between 4th Ave and 5th Ave has not been vacated according to the information provided to WSN.
2. **Kasson/Mantorville Waste Water Treatment:** No update.
3. **Old Elementary School:** Neil Britton, WSN, reported no update

PERSONNEL

1. **Mark Kujath; Fire Department Resignation:** The motion accepting the resignation of Mark Kujath, Firefighter was made by Council Member Hopkins and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none.
2. **Jeffrey Kujath; Fire Department Resignation:** The motion accepting the resignation of Jeffrey Kujath, Firefighter was made by Council Member Hopkins and duly seconded by Council Member Egger. Upon a vote being taken, the following members voted in favor thereof: Coleman, Egger, Hopkins and Nelson. Those against same: none.

CORRESPONDENCE

1. **Kasson Fire Department; Monsanto Fund Donation Recipient;** No discussion needed
2. **1st Quarter Cash and Investment Summary;** No discussion needed
3. **2013 City Cleanup results;** No discussion needed

ADJOURN: The meeting was adjourned at 7:12 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Matt Nelson, Acting Mayor