

KASSON CITY COUNCIL REGULAR MEETING MINUTES

May 8, 2013

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day of May, 2013 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Coleman, Egglar, Hopkins, and Nelson
THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth , Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Library Director Art Tiff, Officer Josh Hanson, Gretta Becay and Randy Carlsen. Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Hopkins and second by Coleman, with all voting aye, to approve the May 8, 2013 agenda with the following amendments:

- Add: A.2 Consent Agenda; f. Pay Estimates, April Aquatic Center Pay Estimates
A.2 Consent Agenda; h. Award 2013 Concrete Bid to Stone By Stone
F.2 Old Business: Authorize demo bid advertisement
- Remove: F.1 Park and Ride Facility

Consent Agenda: Motion by Nelson and second by Coleman to approve the May 8, 2013 consent items.

Ayes: Tjosaas, Coleman, Egglar, Hopkins, and Nelson. Nays: None.

1. **Minutes:** Approved the April 24, 2013 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the April 24, 2013 regular meeting, as audited for payment in the amount of \$ 197,018.30
3. **Annual Evaluations**
 1. Mary Ann Mollert – Liquor Store – Move to Grade 2, step 3 \$13.82 effective 4/8/13
 2. Josh Hanson – Police Department – Move to Grade 10, step 7 \$26.96 effective 5/1/13
 3. Bou Gazley – Police Department – Move to Grade 10, step 2 \$22.98 effective 5/11/13
4. **Pay Estimates**

a. MOHS Construction	Aquatic Center	Est #6	\$17,271.00
b. A&A Electric	Aquatic Center	Est #4	\$19,076.00
c. Superior Mechanical	Aquatic Center	Est #7	\$17,100.00
d. Neuman Pools	Aquatic Center	Est #7	\$114,275.50
f. MOHS Construction	Aquatic Center	Est #1	\$13,962.76
5. Arbor Day Proclamation – May 29, 2013
6. Award 2013 Concrete Bid to Stone by Stone

OLD BUSINESS

1. **Authorize Demolition Bids & Salvage of Folkestad Garage:** The motion for the advertisement for bids was made by Council Member Egglar and duly seconded by Council Member Nelson. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Egglar, Hopkins, Nelson. Those against same: none

NEW BUSINESS

1. **Resolution Approving the Alternative Use of Tax Increments from Tax Increment Financing District No.1-2 of the City of Kasson; Resolution #5.1-13:** The motion for the adoption of the foregoing resolution was made by Council Member Nelson and duly seconded by Council Member

Eggler. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins, Nelson. Those against same: none.

MAYOR REPORT

1. Mayor Tjosaas wanted to say thank you to the all members of the Public Works Department in getting the snow removed, trimming branches and helping maintain power within the city.

ENGINEER'S REPORT

1. **Old Elementary School:** Neil Britton, WSN, reported no update
2. **Street Projects:** Neil Britton, WSN, reported on street projects:
Project 1: No Update
Project 2: Update: The parking lot on 1st Street has been eliminated and the Park & Ride parking lot south of TH 14 has been added to this project. The first phase will add 116 new parking spaces. If needed in the future, an additional 74 spaces can be added.
Project 3: Update: Neil Britton, WSN, will be reviewing the option of revising the MSAS system with Mn/DOT State Aid to provide a connection between TH57 and CSAH 34.
Alley: Update: Neil Britton, WSN has a meeting with Ken Hollermann of Mayo on Monday the 13th of May to discuss the alley work and to see if there is other work to be done at the same time for Mayo.
3. **Kasson/Mantorville Waste Water Treatment:** Update: We continue to work on the needed upgrades and an agreement between Kasson and Mantorville.
4. **Approve Old Elementary School Bid for Demolition:** Motion made by Council Member Hopkins and second by Council Member Coleman, with all voting aye, to table the approval of the bid until the next Council meeting.
5. **Approve Old Elementary School WSN Proposal:** Motion made by Council Member Eggler and second by Council Member Hopkins, with all voting aye, to table the approval of the bid until the next Council meeting.

PERSONNEL

1. **Approve the hiring of Summer Parks Department and Waste Water Treatment Plant employees:** The motion for approval to hire Lucas Gannon and Neil Severson at Grade 1, step 1 at \$12.11 for the Parks Department. Bobbi Jo Carstensen was also approved for hire at Grade 1, Step 1 at \$12.11 for the Waste Water Treatment Plant was made by Council Member Nelson and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins, Nelson. Those against same: none members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins, Nelson. Those against same: none.

CORRESPONDENCE

1. Division of Energy Resources 2011 Conservation Program Results; No discussion needed.

ADJOURN: The meeting was adjourned at 6:15 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor